To renew your **Nanaimo Pickleball Club Membership** please follow these steps.

1. Ensure that your Pickleball Canada (PCO) Membership is current as this is a requirement of the Club. If your PCO membership needs to be renewed, click on the following link or pasting it into your browser: <https://secure.pickleballcanada.org/club/nanaimo-pickleball-club/1048/> On this website go to the menu item titled **Join-Renew.** This is where you will be able to complete and pay for your registrations for both PCO and PBBC. This is not the Site where you will renew your Nanaimo Club membership (see point 2 below). When completing the PCO registration please **ENSURE** you click the box **I’m a renewing member.** If you leave the box at the default I’m a new member this will create a duplicate membership and we will have to get PBBC to correct it which causes additional administrative work for them. These memberships are valid until Dec 31 of the year they were purchased. If purchased after Oct 1 the PCO membership will be valid for the remaining of the current year as well as the following year. PCO will send you a renewal notice around Dec 1 each year.
2. When the Nanaimo Pickleball Club membership renewal is open you can renew your Nanaimo Pickleball Club membership by going to your member portal on CourtReserve. From the menu click on **My Account**, then **Memberships** and at the bottom of the screen click on **Change Memberships** and then follow the prompts to pay. If you have already selected your renewed membership but need to pay, then click on **My Account** 🡪**Billing 🡪 Unpaid Fees** (this menu item varies depending on the type of device you are using) to pay for your renewal. Your Club membership is valid until Dec 31. If you have not renewed your membership in PCO and PBBC then your Club membership will be suspended until you have renewed.