

## NPB Exec Meeting Minutes – Tuesday January 10<sup>th</sup>, 2023

### Purpose of the Meeting: Monthly Exec meeting

The meeting was called to Order: Tuesday January 10<sup>th</sup>, 2023, at 7:02 PM. The meeting was a virtual meeting using an application called Zoom.

**Present:** Deb M, Lyle E, Anna, E, Harvey H, John E, Caron U, Susan M, Gary R, Wayne O

**Regrets:** Cec BW

**1) DEB M** CHAIRED THE MEETING – WE RECONFIRMED THAT WE HAD A QUORUM SO THE MEETING PROCEEDED

### **2) MINUTES OF PREVIOUS MEETING:**

Moved by Caron U and seconded by Gary R by that the minutes of the December 13, 2022 meeting be adopted as circulated. Motion Passed.

### **2) CORRESPONDENCE: SUSAN M**

All correspondence through the website is up to date. Just a reminder to all to mark the email as "Unread" if you are not replying to the inquiry. (I know I have caught myself forgetting to change it to Unread after I have read it and set the label)

### **3) TREASURERS REPORT: LYLE**

#### **Results for the Month of December 2022**

- Revenue of \$4,489.70 is made up of play session revenue of \$2,120.65, membership fees of \$1,712.50, 90-minute tournament income of \$640.00 and bank interest of \$16.55
- Expenses in the month were \$3,032.42
  - The OW gym rental was \$2,210.10 and 2023 tournament expenses were \$12.70 for setup in Pickleball Brackets.
  - Fees of \$659.92 in the month were for Zoom - \$143, Website (Site 123) - \$314, CourtReserve -\$118, PBB - \$81 and Banking Fees - \$4.
  - Pickleballs and Supplies were \$149.70 for 24 balls and supplies for a coordinator.
- Net Profit for the month was \$70.50.

#### **Results for the 8 months ended December 31, 2022**

- Revenue of \$34,552.65 included \$14,955.77 in tournament fees, \$16,322.07 for play sessions, membership fees of \$3,056.00, training revenue of \$120.00 and other income of \$98.81

- Expenses for the period were \$31,688.47 which is mainly for Tournament expenses of \$13,839.20, OW gym rentals of \$15,292.54. Balls and supplies amounted to \$764.70. Costs for our CourtReserve, PBB, Zoom, Site123 and Banking Fees were \$1,302.77. Training costs were \$72.63 and a leaf blower for use at outdoor courts was purchased for \$416.63
- Net Profit for the 8-month period was \$2,864.18
  - Tournament Status:
    - Charity Tournament – Total revenue of \$6,432.04, expenses \$32.04 and donation to UkraineAid \$6,400 Profit =\$0
    - Indoor Tournament – Total Revenue \$4,332.79, Expenses \$4,724.89, Net Loss (\$392.10).
    - Mexican Madness – Total Revenue \$2,522.06, Expenses \$1,360.60, Profit \$1,161.46.
    - 90 Minute Outdoor Tournament (Beaufort Park) – Total Revenue \$1,000.35, Expenses \$1,000.35, Profit \$0
    - 90 Minute Indoor Tournament (Oliver Woods) – Total Revenue \$640.00, Expenses \$280.09, Net Profit \$359.91 (Tournament was rescheduled to Jan 2023)
- Cash in the bank is \$23,616.32 and cash in Stripe was \$779.95 for total cash of \$24,396.27

## Membership

- Memberships for 2023 opened on December 1.
  - 196 members renewed their memberships for 2023 by December 31 2022. Of these, only 2 did not renew their PCO memberships and will be suspended until they do. Membership fees have now increased to \$25 for Renewing Members and New Members.

Susan M asked about the \$5,000 that had been budgetarily approved in 2021 for facilities. Lyle E indicated that we should revisit whether or not this item should be re-budgeted for 2023 or if it should be removed. Discussion ensued.

**Motion** – Lyle moved that the \$5,000 of facilities allotment be removed from the 2023 budget. Gary O seconded the motion. Motion was passed unanimously.

**Motion** – Lyle moved that the 2023 budget be approved as presented. Wayne O seconded the motion. Motion was passed unanimously.

## Membership

- Members in good standing decreased by 1 in December. See the breakdown for memberships below:

<b>Membership:</b>	
<b>Members in Good Standing</b>	<b>231</b>
Members Suspended - not current PCO/PBBC Members	1
Subtotal	232
Members Suspended - Membership fees not paid in full	0
Total	232
Active Guest Memberships	2

## Court Reserve

- Nothing to report.

## PCO Memberships

- 243 members have renewed Pickleball Canada and Pickleball BC memberships and have listed Nanaimo as a home club

### Agenda Action items:

Moved by Gary R and seconded by Anna E that the financial report as presented by Lyle E adopted as presented. Motion Passed.

### 4). SUBCOMMITTEE REPORTS:

#### A. Court Director: Gary R

We have added a Tuesday session, 3-5 p.m., an additional session on Thursdays 8-10 a.m., a Friday evening session, 6:00 pm to 8:00 pm and an additional gym on Saturdays, 11:30-1:30. This with our current offerings will provide the membership with 9 sessions, 19.5 hours of court time and 175 playing opportunities (not counting coordinators) for a membership of 232 in seven days for the thirteen weeks from Jan. 13 to Mar. 31.

- We tried to get the Thursday session to be the same time as our current PB Th. session so that there would be no competition with our PB session, but that time slot was booked for January and February by the time that we requested the space.
- We have booked the time next to Th. PB for March in case we need the space to meet demand.
- The style of play offered ranges from PB play for Novice and 3.0+, through round robin/open play and league play;
- All sessions except Thursday 3.0+ PB session, continue to show waitlists immediately on registration opening;

- Novice and Advanced members are registering in far greater numbers than their proportion of the membership;
- Requested space availability from OW;
- Requested school gym availability from SD 68;
- Will look at 'one-off' sessions for Novice and Advanced members;
- Harvey has volunteered himself and Barb to coordinate these one-off sessions;

Action Item: Review available court times from Oliver Woods and suggest additional play times

- i, Assigned to: Gary R
- ii. Delivery Date: January 2023

B. *City Liaison: Wayne O., Lyle E., Dave E.*

Action Item: Check with City in Fall - New Council - Development of Sports Hub

i, Assigned to: Wayne O

ii. Delivery Date: January 2023

Have made recent contact with the city (Richard) and a meeting has been set up for January 20th at 11AM.

Action Item: Continue to follow up with Sports Council

i, Assigned to: Wayne O

ii. Delivery Date: January 2023 –

Have made recent contact with the local leader (Myles) and he has indicated that a meeting will be set up by the lead team in the last half of January and we will be invited to participate.

C. *Club Ratings: Lyle E., Deb M., Gary R., John E.*

Several players are moving up through the ranks quite well. The system seems to be working. In some cases, individuals have been moved up to reflect their obvious abilities.

D. *Software Managers: Lyle E., Gary R., Harvey H., Wayne O.*

E. *Youth Program: Harvey H., Deb M.*

Youth Program - Deb and Harvey will be going to Aspen Grove School to present to one class of students Jan 23, 25, 30 and Feb 2.

Teaching the Teachers - Feb 6 is a scheduled Professional Development Day for teachers of SD68. Nanaimo Pickleball Club has offered to instruct Physical Education and Health **teachers about pickleball. It is a hands on session. A poster has been submitted to the Pro. D Committee** with all the information. The teachers will need to book a school gym.

F. *Play Session Director: John E., Gary R., Caron U., Cecil BW/Deb.*

G. New Member Liaison: Cecil BW.

H. Training Director: Caron U., John E.

## 5) ) OLD BUSINESS

2023 Tournament -Date of July 15/16 have been confirmed and sent into the PB BC and PBCcalendar.

Lyle has suggested we meet asap to confirm information. (Needed for this meeting: Lyle, Caron, LeeAnne, Gary and Deb).

Suggest we meet by zoom - date to be set.

Jingle Ball Rock 90 minute tournament was rebooked for Jan. 3/23 due to facility closures. Since it has been hosted and seemed a rather social and fun event.

Recommend for next year. Thank-you to the executive for stepping up.

**Action Item:** Inclement Weather Decisions for OW Sessions – present best practice to other executive members for implementation

i. Assigned to: Deb

ii. Delivery Date: December 16

Complete

**2023 Tournament** -Date of July 15/16 have been confirmed and sent into the PB BC and PBC calendar.

Lyle has suggested we meet asap to confirm information. (Needed for this meeting: Lyle, Caron, LeeAnne, Gary and Deb).

Suggest we meet by zoom - date to be set.

### **New Business Items:**

#### **Nanaimo Annual General Meeting**

The Nanaimo Pickleball Club 2023 Annual General Meeting will be held on Saturday, January 28, 2023, at 3:00 PM via Zoom. Attached to this newsletter are the agenda items and the proposed revisions to change wording of the By-Laws. The Zoom invite will be sent out to all members January 28th by 9:00 AM

**Action Item:** AGM format for new exec. members - writing of reports from directors of yearlong progress for membership

i. Assigned to: All Executive Members

ii. Delivery Date: Jan 12

**New Directors**

Existing Directors Cec BW and Susan M are not continuing. One person has expressed interest in joining the executive.

**7) ADJOURNMENT:**

As there was no further business the meeting adjourned at 8 PM. The next meeting will be Tuesday, February 14th at 7 PM. Given that that date is Valentines Day, this may be subject to change.