

NPC Exec Meeting Minutes – Thurs. Aug. 1/24

DRAFT – Aug. 31/24

Purpose of the Meeting: Monthly Exec meeting

ATTENDEES: Deb, Harvey, Gary, John, Charles, Sally, Monte, Caron, Kim; **Regrets:** Ruth D., Wayne, Lyle

1) **CALL TO ORDER:** 7:01 pm

2) **AMENDMENTS TO AGENDA FOR THIS MEETING:** None

3) **REVIEW/ADOPT MINUTES OF PREVIOUS MEETING:**

M/S Accepted as presented – Kim/Harvey; Carried

4) **CORRESPONDENCE:** (Monte)

FROM MONTE:

Inquiries and correspondence in July/24 consisted of several inquiries regarding our tournament in July. There was one guest membership inquiry. There were three inquiries about where to play in Nanaimo. There were seven new player inquiries. Otherwise, it was a fairly quiet month correspondence wise.

FROM DEB:

Request from Member - Fund Raiser Dance

“Hi Deb,

I am proposing that once year we put a dance on to raise money and to get people together so they can socialize and dance. it would be nice to get to know people either than coming on or off the Pickleball court. It would be the same time every year the best time to put it on in the winter time I was going to suggest November, but it does not have to be that month. I have put dances on for 30 years. I have a lot of experience in it. I did a dance in Port Alberni last year with 130 people and we raised about \$3000. Please bring this to the executive. If the executive is interested, I would need to find five other people to be on the committee to make this dance successful as well as support from the executive to promote it. Looking forward to hearing from you.”

5) **TREASURER'S REPORT:** (Wayne)

Unavailable – Wayne will provide when he returns from camping.

6) **SUBCOMMITTEE REPORTS:**

A. Membership: (Wayne)

Unavailable – Wayne will provide when he returns from camping.

B. Software Managers & Rating Report: (*Software Managers:* Charles K, Lyle E, Harvey H, Gary R, Wayne O, Ruth D)

Action Item from last meeting: Charles K. to be asked to sit in on Exec. Meetings as an invited member.

STATUS: Charles was asked to sit in on our executive meetings as an associate and valuable member to our club. Charles has accepted and has been briefed on the format of the meetings and his position.

Charles gave us an overview of the CourtReserve issues he oversees (refunds, waitlist management, etc.). Thanks for joining us Charles!!

CourtReserve: (Lyle)

- **Options for new pricing plan of CourtReserve:**

Action Item from previous meeting: A committee should be formed to investigate the various options and bring a proposal(s) back to the Executive for consideration. This should be done no later than Sept so it provides time to integrate into another system if that is the option.

STATUS: Committee meetings are scheduled to meet in mid-Sept to review findings and provide a recommendation for the October Board meeting.

C. Court Director: (Gary R)

- We have not heard from OW regarding our gym times for the Fall & Winter. I expect that we will receive our allocation within the next two weeks.
- Our Monday, Wednesday and Saturday 3.0+ sessions remain strong with waiting lists.
- Our Summer Monday, Tuesday (am & pm) and Saturday Novice sessions remain viable.
- We canceled most Thursday evening and Sunday afternoon sessions through July and have canceled all of the Thursday and Sunday dates for August except, August 18, 25 and 29.
- August is typically the quietest month for indoor play.

Action Item from last meeting: Deb to send Gary some different play options and ideas on how we might designate more coordinators or other options for Thurs. & Sun.

STATUS: The following was provided by Deb on July 5/24:

"I think I was to make a few suggestions for ideas around different sessions that we could possibly offer on Thursday evening or Sunday afternoon. I know that Gary is having trouble getting coordinators to host these sessions so perhaps we may need to invite a few others to take this role during the summer - it appears that many of our members are experiencing the joy of vacations. Here are a few thoughts - I am sending it to everyone to please add onto the thread with your thoughts and comments.

- *Rent a Court - gather 4 or 5 friends and have some fun together - we should really focus on the evening and cool facility during the evening*
- *Partner practice for tournies - this has been popular - maybe we can get a few more weeks out of it*
- *Drill session - take the balls and machine and open the gym up to drilling*
- *Drop-In - I know it is a wide variety of skills but it seems to work for Parks*
- *Only open it to 16 players and play King/Queens court - nobody sits*
- *Mini Dinking tournie - first half of play and then open play*

I know we don't have coordinators but maybe this will excite those that are still in Nanaimo to come out. I also think we need to ask specific people personally if they would take the session; a blanket email

allows people to ignore the request; a personal ask can be a lot more direct and enticing. Just my two cents worth."

D. City Liaison: (Wayne O., Lyle E., Dave E., Caron U)

- FROM WAYNE: *"We wrote to the City advising them that the Beaufort courts were again closed early on the holiday Monday and this after we were assured that early closures would no longer be the case. I have not heard back on this matter but will follow up in August."*

E. Club Ratings: (Lyle, Gary)

- Next meeting of the Ratings Committee will be held sometime in September.
- Next Novice Challenge-Up has been scheduled for August 18th; Kim B. and Dave E. have agreed to coordinate the session with support from Lyle & Charles.
- Is there an Executive member who will be able to coordinate a Challenge-Up session for the 3.0's to move to 3.5? If there is, maybe we could schedule something for September.
- September seems to be a very busy month and coming up quickly, so decided to postpone this to October.

F. Youth Program: (Harvey)

Summer School Program

- We have 2 of 5 sessions completed for the summer of a successful program. I would like to thank Deb, Caron and Murray for their 100% excellent work on their sessions. From what I saw, kids went away with a smile on their faces and new skills and friends.
- Tuesday August 6-8 is our next session at North Oyster Elementary School hosted and lead by Megan and Stephanie.
- Tuesday August 13-15 will be at Uplands Elementary School outside tennis courts weather permitting lead by Anna, Pete and Lyle.
- The last session will be August 20-22 lead by Dave and Harvey at Brechin Elementary School.

G. Play Session Director: (John E., Gary R., Caron U., Deb M)

H. New Member Liaison: (John E, Ruth D)

I. Training Director: (Caron U., John E.)

J. Facebook: (Wayne)

FROM WAYNE: *"There have been additional queries from tourists to Nanaimo who inquired about where to pick up some games. As in the past, I have referred them to Beaufort where they have reported back favourably. Additionally, I had a request to make a post about the Victoria Pickleball Centre tournament that was being hosted with the Langford Professional Firefighters. I did post that event"*

K. Apparell: (Harvey)

Will consider putting together another order this fall.

L. Grants/Funding Proposals: (Kim):

a. City Funding (for AED at Beban):

STATUS:

- Additional response received from Ana Francisco on July 24/24: *Good morning Kim, I believe someone from Parks and Recreation department (PRC) reached out to someone in the Pickleball Club last month, but in any event I wanted to let you know that your request has been forwarded to the PRC. You may reach out to Charlotte Davis (Charlotte.Davis@nanaimo.ca.) should you have any questions.*

Action Item: Kim to connect with Ms. Davis and provide an update at the next Exec. Meeting.

b. Provincial Funding (for 6 nets, 24 paddles, and 50 balls):

STATUS:

- Results of this funding application are not expected until September 2024.

M. Tournaments: (Caron):

A. Nanaimo tournament (July 13-14)

B. Mexican Madness (Aug. 10th.)

Registration begins Aug. 1 at 6 pm

C. Paddle in the Park (90-minute outdoor tournament at Beaufort Courts)

- Fri., Aug. 16: for 55+ players (must be 55 by 12/31/23);
- Sat., Aug. 17: for players under 55;
- There is a maximum of 12 teams per event;
- Cost: \$40 per team per event. Only 1 person from the team needs to register and pay for both team members;
- Registration begins Aug. 2 at 8:00 am.

7) OLD BUSINESS:

A. Concern from a member re: players leaving courts early during club play.

FROM DEB: *“After much discussion the executive has decided that we will bring this concern up to our members in the fall session with a focus on the etiquette aspect of leaving and creating a lack of numbers for those sitting on the bench to fill courts (I truly believe many do not understand how their leaving ruins it for others). There will always be reasons for people to leave - many of our members get exhausted and need to leave prior to the completion of play. We need to be conscious of health matters but also of those that want to play. We send far too many emails out to our membership so we felt that it would be better as an item discussed by the coordinators at each session for the first few weeks of the fall. Also our sessions are very slight in members right now due to weather and heat so we would not be speaking to the masses. Many emails do not get opened - so we thought the personal delivery may be more effective.”*

FROM JOHN: "Correspondence was made with the person that sent the inquiry/concern regarding members leaving club play early and affecting the play of the session. Concerned party was accepting and grateful for the executive taking the time to discuss his concern and to find a solution that he agreed with."

B. Assign Club Liaison for 55+ Games if not already assigned (Gary)

Action Item from May Exec. Meeting: Wayne and Lyle speak to the City reps. about our involvement in the 55+ Games

STATUS: FROM WAYNE: We have not yet made contact with the City team; will endeavor to do that in July.

C. New Proposed Policy – Member Use of NPC Designated Junior Paddles (and possibly nets): (Harvey)

Action Item from a previous meeting: A draft policy was sent out to Exec. members at the beginning of the June 6 meeting; please review and get your comments back by June 9th.

STATUS: Carried Forward to Sept. Exec. Meeting

D. Novice Tournament (John)

Action Item from May Exec. Meeting: John E. to look at the one-off sessions for novices and let us know if one of those could be used to host a novice tournament.

STATUS: Carried forward to Sept. Exec. Meeting.

E. Medical Protocols and Forms: (Deb)

- New protocols sent out to all Executive members – no amendments or suggested changes were received.
- Gary was asked to make copies of protocols and 5 copies of the injury forms and deliver to all coordinators so they have copies to fill out directly in case of injury during club session.
- Deb Marshall is the contact and to receive completed forms on the same day as the incident.

Action Item: Wayne to post the new policy on our website; Gary to make copies of the new protocols and injury forms and provide them to all Court Coordinators.

8) NEW BUSINESS:

A. Lost and Found Box at Beaufort: (Harvey)

Is there a possibility to put a link to pictures of groups of clothing items on the website or somewhere else, where people could check? Gwen volunteered to take the items to Salvation Army or somewhere for donation after a certain period.

Thoughts or other suggestions to get some of the possessions back to individuals and also to clean things up?

Some discussion of who owns the lock box (our Club or the City); Deb to confirm for the next meeting; if it is the City's, it is not the Club's responsibility to deal with.

B. Frequency of Executive Meetings: (Caron)

Caron suggested that we may want to only meet every 3 months; every 2nd month was suggested.

Concerns: that committees will need to meet separately and a lot can happen in 2 months.

M/S – Caron/Kim: Starting Sept. 2024, that Executive Meetings will be held every 2 months instead of monthly. This will be revisited at a later point if it is felt that more frequent meetings are required. Carried.

C. Hearing Impaired Group: (Deb)

Re: September court session time. A group of hearing impaired individuals have taken on pickleball in Nanaimo; they haven't joined the Club yet; if we do have some times in an Elementary School, perhaps a once per week session for eight weeks (Wed. maybe?) could be set up in an elementary school. Deb has a contact and has spoken with these players and they seemed keen to get involved with the Club.

Could we agree as a club that we are going to pursue this initiative? I would like to know school and times so this group can get together and discuss how they will pursue this endeavor. I am asking for an 8 WEEK session in one of the Elementary Schools.

I will also need volunteers for these sessions.

Some are members, others not; goal is to have them comfortable enough to become members; Deb offering to coordinate.

Action Item: Deb to reconnect with this group and act as the coordinator for an 8-week program at one of our Elementary Schools.

D. Pickleball Session(s) with Greg Frady: (Deb)

- A letter was sent out asking if the Executive agree to offering sessions for our membership. Positive responses were received from those that answered. Gary to send one-off times to Deb who will help to coordinate these sessions through Greg Frady.
- Sessions will be August 8th at Oliver Woods; 5-7 pm will be for 3.0+ and 7-9 pm for 3.5+.
- Harvey has been asked if he could put a clinic on for our 2.5 members on August 25th - information to follow.

F. Request from Member - Fund Raiser Dance: (Deb)

"Hi Deb,

I am proposing that once year we put a dance on to raise money and to get people together so they can socialize and dance. it would be nice to get to know people either than coming on or off the Pickleball court. It would be the same time every year the best time to put it on in the winter time I was

going to suggest November, but it does not have to be that month. I have put dances on for 30 years. I have a lot of experience in it. I did a dance in Port Alberni last year with 130 people and we raised about \$3000. Please bring this to the executive. If the executive is interested, I would need to find five other people to be on the committee to make this dance successful as well as support from the executive to promote it. Looking forward to hearing from you.”

Proposing member’s name is Bill.

Action Item: Deb to contact Bill and let him know that we appreciate the offer but are currently committed to other activities including funding applications and the opening of the new outdoor courts at Beban.

9) GOOD OF THE ORDER:

Thanks for joining us Charles. Sorry for the rush; limited to just 1 hour on this meeting as we are using the Freebie version of Zoom

10) ADJOURNMENT/NEXT MEETING:

Adjourned 7:39 pm. Next meeting: Thurs. Sept. 5, 7:00 pm start.