

NPC Exec Meeting Minutes – Thurs. Aug. 14/’25 *(Adopted Sept. 25/25)*

ATTENDEES: Donna P., Sally M., Glynis D. JC D., Wayne O., Kim B., Deb M., Harvey H., Shirley W. (by phone)

REGRETS: Charles K., Chris B.

1) CALL TO ORDER: 7:02 pm

2) AMENDMENTS TO DRAFT AGENDA FOR THIS MEETING: None

3) REVIEW/ADOPT MINUTES OF PREVIOUS MEETING:

M/S – Kim/Donna: to adopt the minutes of the July 10/’25 meeting: CARRIED

4) CORRESPONDENCE: (Glynis)

See notes under Membership....

5) TREASURER'S REPORT: (Wayne)

Results for the Month of July 2025

- **Revenue** of \$5,085.50 included:
 - o *Play Sessions: \$3,473.30*
 - o *Training Revenue: \$0.00*
 - o *Tournament Revenue: 1,511.75*
 - o *Membership fees of \$60.00*
 - o *Other Income – of \$40.15, Bank Interest \$30.15, Ball Machine Rental \$10.00*
- **Expenses** of \$4,645.84 recorded in the month included:
 - o *Gym Rental: \$2,386.70*
 - o *Tournaments Cost: \$1,903.14, Food, Trophies*
 - o *Training Costs: \$0.00*
 - o *Pickleball, Supplies, Miscellaneous: \$350.00 – Podium Construction Costs*
 - o *Major Purchase: \$0*
 - o *Bank/Website/ Software costs: \$6.00, CR\$0.00, Bank Fees \$6.00*
- **Net Income (Loss) for the period was \$439.36**

Results for the 7 Months ending July 31, 2025

- **Revenue** of \$46,617.08 included:
 - o *Play Sessions: \$28,534.43*
 - o *Training Revenue: \$490.00*
 - o *Tournament Revenue: \$12,604.87*
 - o *Membership fees of \$3,450.00*
 - o *Other Income – \$1,537.78 - \$120 Stipend – Safety Glasses, \$50 Machine Rental, \$500.00 Grant, Interest \$867.78*
- **Expenses** of \$39,195.79 recorded in the period included:
 - o *Gym Rental: \$24,831.25*
 - o *Tournaments Cost: \$6,524.45*

- o Training Costs: \$1,475.00
- o Pickleball, Supplies, Miscellaneous: \$2,653.96- \$900.01 Gifts for Retiring Directors, \$770.00 Pickleballs, \$300 Cinnabar, \$112.47 Coordinator Supplies, \$100 donation to McNabb family Food/ Snacks for Meetings \$121.48, Podium Construction Costs \$350.00
- o Major Purchases: \$2,920.62 – Nets \$847.35, \$796.66 Paddles, Tent & Awning Net of Sponsors \$1,276.61
- o Bank/Website/ Software costs: \$790.51 - CR\$455.20, PBB \$39.88, Zoom \$144.45, Bank Fees \$48.50, Society Fees \$55.00, NameCheap \$47.48

• **Net Income (Loss) for the period was \$7,421.29**

M/S – Wayne/Kim: to adopt the financial reports as presented: CARRIED

6) COMMITTEE REPORTS:

A. Membership: (Wayne)

- The total number of members in good standing on July 31, 2025, was 356. We currently have 3 active guest memberships.
- ***Glynis:** We may need to discuss capping membership; we're getting a lot of inquiries from people who want to join; with our reduction in times at OA this could be a problem.*
- *We may have more Snowbirds staying with us than usual due to issues south of the border.*
- *Currently we have capacity only for about 80 people per week at OW (4 sessions)*
- *Charles may have some info. that he can share on how many members actually use OW*
- *Perhaps we can revisit this in Sept. and determine if we are in need of capping membership.*

B. Software, File Repository, etc.: (Charles)

- **CourtReserve:**
 - We anticipate a potential price increase on the CourtReserve platform next year, but we don't have specific details at this time.
 - On August 25th, a new CourtReserve mobile app will be released and will replace the current mobile app. This update aims to improve the workflow and user experience. There's nothing you need to do as the app will update automatically.
 - For more information, here's the link to the user guide: <https://intercom.help/courtreserve/en/articles/8638109-modern-dashboard-for-mobile-app>
 - And here's the link to the YouTube video guide: <https://www.youtube.com/watch?v=UsdptOsb-M>
- **Software:** On August 1st, we released Paddles in the Park (a non-DUPR Event) registration on Cognito Forms. As of this report (Aug. 7), we have the following registrations:
 - * Sept. 5th - Women's: 14 (14 max team)
 - * Sept. 5th - Men's: 13 (14 max team)
 - * Sept. 5th - Mixed: 16 (16 max team)
 - * Sept. 6th - Women's: 12 (14 max team)
 - * Sept. 6th - Men's: 10 (14 max team)
 - * Sept. 6th - Mixed: 14 (14 max team)

- PCO Membership: Nothing to report

C. Court Director: (Charles)

- Olive Woods Centre: We have received a contract from Olive Woods for September to March. The Play Session committee will develop the programming for the court time. An upcoming meeting will sort out some one-off sessions and we may be able to access additional play times.
- There will be a slight increase in the session fee due to the increased rental fee from Oliver Woods.

D. City Liaison: (Wayne)

- Will try to schedule our next meeting for later in September (after 55+ games; not yet booked).
- Windscreens – may not be an appetite from the City to place them on all 4 sides; Wayne will email the City and ask again and will also request a cost estimate in case we wish to pursue alternative funding options.
- Heard from Laura Clarkson re: the padding on the walls at Oliver Woods. She indicated that since the walls were not concrete, they would not normally be padded; we believe they are cinder blocks; (will be pursuing this further).
- Wayne has reached out to Charlotte Davis re additional nets for the 55+ games in case existing nets are vandalized during or just before the games begin.
- **DEB:** Beban Court issues:
 - costs of 2 additional windscreens (it was noted that the 2 screens currently installed may be upside down since the viewing holes are so low);
 - garbage can at other end of courts opposite opening;
 - recycling bins.
 - Rental of courts by the Club for organized play session times

ACTION ITEM: Wayne offered to look into costs of renting some of the 8 Beban courts.

- Perhaps we need a sub-group of players that rent directly from OW.
- Perhaps we are paying a lower rate and would be able to access more play times if we paid full price? (Unlikely as it looks like we only pay \$5 less per hour per court.).
- The roller has recently been stolen; the City is talking about putting a locked gate on the currently open side of the courts.

E. Rating Committee: (Kim, etc.)

- **DUPR Webinar - Aug. 12 Event Update (Harvey):**
A few main points:
 - New rating process that DUPR uses – *USED TO BE:* Win you go up; Lose you go down. *NOW:* you may go up or down regardless whether you win or lose (e.g. higher-rated player winning does not always go up and vice versa).
 - Tournaments valued the most over Club play, and then recreational play – still the case.

- Ratings are supposed to be an average rather than a peak in your performance; 50% win/loss is what they are looking for.
- Rating will not go down as time goes by; rather, your reliability will go down (i.e. the weighting of past matches goes down over time)
- The higher your reliability score is, the more stable your rating will be (i.e. the less it will vary based on the outcome of each individual game)
- A predicted outcome of each game is calculated by the algorithm, but this info. will not typically be available to players.

ACTION ITEM: Kim to set up a meeting of the Rating Committee to discuss full implementation of DUPR into the Club rating system

- **DUPR Multiple Accounts (Deb)**

- We have sent notice to club members that have more than one DUPR account. Club stand - if they are not rectified - members will not be allowed into any club tournies or DUPR club sessions. Glynis notes that Tony has had issues trying to eliminate his 'second' account (which seems to be another person using his identity) despite numerous contacts with the DUPR folks.

ACTION ITEM: Harvey has offered to look into rectifying this issue.

ACTION ITEM FROM PREVIOUS MEETING: Wayne will make website adjustments to note the requirement of signing up for DUPR as part of the joining the Club. Charles will send Wayne some info. that has already been put together to simplify this update to the website. Shirley to adapt her intro letter to new members in regards to signing up for DUPR - Membership to be restricted until they have signed up for DUPR .
STATUS: Completed

ACTION ITEM FROM PREVIOUS MEETING: Kim to send out draft "General Skills Assessment" questionnaire to the Rating Committee for their review.
STATUS: On hold pending review of DUPR incorporation.

ACTION ITEM FROM PREVIOUS MEETING: Deb will draft an email to send out to new members who have not played any sessions this year (2025) and send it to Charles who will compile the list of members that this will go out to.
STATUS: DONE; no responses received.

F. Junior/Youth Program: (Harvey and Deb)

G. New Member Liaison: (Shirley)

- 3 new members in July but 2 were short term 4.0+ and 1 regular 2.5 membership
- New Member email created and now being sent out to all new members.

H. Training Director: (Harvey and J.C.)

- Perhaps we will line up access to one of the additional gym rentals in the fall for Intro. to Pball sessions; up to now 2 hr sessions have occurred; maybe expand to 3 or 4 to give folks a more comprehensive intro.?

I. **Facebook:** (Wayne) Nothing to Report (see question re pictures in Website update).

- Is there another photographer available as Greg is not available for the CrossCourt opening?

J. **Apparel:** (Harvey)

K. **Grants/Funding Proposals:** (Kim and Harvey)

- Wayne was originally going to look into contacting Ken Collingwood (re: Grant applications), but Kim offered to follow up on this. Kim exchanged emails with Ken's wife Deb when we were considering applying for funding to purchase an AED (spring of '24) and she provided info. about the process they followed in applying for their AED through the RDN (the City subsequently directly funded the purchase of an AED for the Beban Courts); it is possible that the Nanoose Club may qualify for RDN funding but that we would need to apply to the City.

ACTION ITEM FROM PREVIOUS MEETING: Wayne to contact Ken C. re: the method they followed to obtain approximately \$70k in grants for court construction.

STATUS: Wayne has attempted contact but no response yet.

L. **Tournaments:** (Chris & Caron)

ACTION ITEM FROM PREVIOUS MEETING: Thank yous need to be distributed to all parties; those involved with podiums, trophies, donations, photographer(s) and all volunteers and sponsors need to be recognized. Further discussion is required on how this will be accomplished.

STATUS: Ongoing

a) **Nanaimo Tournament:** No update available.

b) **55+ Games:** Donna and Shirley gave updates; Shirley to provide an estimate on fruit requirements which our Club will be providing.

c) **UPCOMING TOURNAMENTS:**

ACTION ITEM FROM PREVIOUS MEETING: Donna to place tournament and registration dates into Newsletter.

STATUS: Done

- Caron provided info. to Deb on participants required to fill the Paddles in the Park event.

M. **Coordinator Locator/Newsletter:** (Donna) Nothing to report.

N. **Play Session Committee:** (Harvey, Deb, Donna & Charles)

- Deb: Need a discussion around # of courts for fall and winter play; locations, CrossCourt facility, etc.
- Request was made to CrossCourt folks earlier for 3 sessions per week; Deb proposes a review of the facilities to determine suitability; this will occur Monday, Aug. 18th, 3 pm.

O. **Website:** (Wayne)

- We need to discuss the posting of pictures (for example tournament pictures). Typically, I would post 8-10 at the most. For this last tournament, I received 75. Really, that is too many, I think. Should I only post the winners and one or two others at random or? Sally will look into what other

tournaments use as a link where all photos can be viewed. In the interim, the Exec. approves Wayne to pick appropriate photos for posting.

P. Social & Media Coordinator: (Sally)

ACTION ITEM FROM PREVIOUS MEETING: Wind screens make it unreasonable to use a 2-sided banner. Should we offer funding to add wind screens to the new courts? Wayne to talk to Dave (and the City?); preference is to have screens on all 4 sides.

STATUS: Banner has been purchased and will be picked up and provided to Dave E.

Q. Safety & Fair Play Committee, and Discipline Committee (Deb et al.)

- A warning letter was sent on July 26/'25 from the Discipline Committee to a player who was exhibiting unsportsmanlike behavior at an Oliver Woods session in July.

6) OLD BUSINESS:

A. 55+ Games: (Harvey, Deb)

B. CPR/AED Training: (Deb)

C. Christmas Party and Volunteer Day: (Deb)

D. Pickle For Hunger: (Deb)

- We will need a committee to prep for this event. Steph, Patty and myself met once - we have the idea formatted - just need to put it into presentation form.
- More support (likely to be minor) required as we get closer to the event.

7) NEW BUSINESS:

A. Pickleball movie: coming out in Nov. – can we get a preview?? Donna offered to look into this.

8) GOOD OF THE ORDER:

- Kim will be a Torchbearer for the 55+ Games.
- Kim told of a recent event in Parksville where the value of immediate CPR response and an AED were likely instrumental in providing a second chance to a Pball palyer.

9) NEXT MEETING/ADJOURNMENT:

- Shirley notes that the next meeting on our regular schedule would be Sept 11, which is in the middle of the 55+ games; perhaps we should pick another date? Next meeting will be Sept. 18 via Zoom.
- **Adjourned:** 8:44 pm