

## **NPC Exec Meeting – Thurs. Jan. 8/’26 MINUTES**

**ATTENDEES:** Deb M. (chair); Harvey H.; Charles K.; Donna P; Wayne O.; Sally M.; Kim B. (scribe)

**REGRETS:** JC (Mexico bound!!); Shirley W.; Glynis D.; Chris B.

1) **CALL TO ORDER:** 7:03 pm

2) **AMENDMENTS TO DRAFT AGENDA FOR THIS MEETING:** None

3) **REVIEW/ADOPT MINUTES OF PREVIOUS MEETING:**

M/S – Donna/Charles: to adopt the Minutes of the previous meeting as presented: Carried

4) **CORRESPONDENCE** (Glynis): Nothing to report

5) **TREASURER'S REPORT:** (Wayne)

### **Results for the Month of December 2025**

- **Revenue of \$8,289.00 included:**
  - o Play Sessions: \$5,621.24
  - o Merchandise Sales: \$815.00
  - o Membership fees of \$1,815.00
  - o Other Income – of \$37.76, Bank Interest \$37.76
- **Expenses of \$6,435.72 recorded in the month included:**
  - o Gym Rental: \$4,092.04
  - o Training Costs: \$1,347.60
  - o Pickleball, Supplies, Miscellaneous: \$269.72– Coordinator Supplies \$158.74, Cake for NPC Activity \$110.98
  - o Major Purchase: \$ 0.00 –
  - o Bank/Website/ Software costs: \$726.36 Bank Fees \$6.00, Court Reserve \$151.67, Site 123 \$313.99, Zoom \$240.69, Cognito \$14.01

***Net Income (Loss) for the period was \$1,853.28***

### **Results for the 12 Months ending December 31, 2025**

- **Revenue recorded in the period was \$75,601.17 and included:**
  - o \$44,740.29 for play sessions
  - o \$17,480.88 tournament revenues
  - o \$6,042.50 membership fees
  - o \$4,792.24 training revenues
  - o \$815.00 revenues from merchandise for resale
  - o \$1,730.26 other includes -\$120.00 Stipend re safety glasses, \$500.00 grant, \$1,050.26 bank interest earned and \$60 ball machine rentals
- **Expenses recorded in the period were \$ 66,618.23 and included:**

- \$41,964.57 for gym rentals
- \$10,271.27 tournament costs
- \$4,771.40 Training costs and supplies
- \$1,224.73 Merchandise for resale
- \$4,825.79 Pickleballs, Supplies and Other includes, \$1,490.00 Balls, \$282.45- nets, \$232.46- Christmas party and volunteer events, \$100.00- donation to McNabb Family, \$350.00 Podium Construction, \$300.00 Cinnabar, \$271.21 coordinator supplies, \$900.01- gifts for retiring directors, \$142.37- repairs to pickleball machine, \$507.29 – 55+ games. \$250.00 Club Banner \$1,864.58
- Bank/Website/ Software costs include \$385.14 Zoom, CourtReserve \$930.58, \$39.88 -Pickleball Brackets, \$313.99 Site123, \$78.50 Banking Fees, \$55.00 Society Filings, \$14.01- Cognito, \$47.48 - Namecheap
- \$2,920.62 Major Purchases were \$847.35 – Nets, \$796.66 – Paddles, \$1,276.61 – Tent & Awning net of Sponsors

***o The Net Profit for the year was \$8,982.94***

***o Cash in the bank and deposits is \$38,574.51 and cash in Stripe was \$1,493.99 for total cash of \$40,068.50***

M/S – Kim/Wayne: to adopt the Minutes of the previous meeting as presented: Carried

## **6) COMMITTEE REPORTS:**

### **A. Membership: (Wayne)**

The total number of members in good standing on December 31, 2025, was 405.  
We currently have 1 active guest membership.

### **B. Software, File Repository, etc.: (Charles)**

- **CourtReserve**

The new team registration function is now out of beta and working well. However, it's currently limited to teams of two. In the future, CR will provide more flexibility regarding team size.

- **PCO Membership / DUPR**

*2026 NPC & PCO Membership renewal*

- With Shirley's help we have completed the early renewal process for the 2026 membership and PCO
- We have 299 active members with a 2026 membership.
- Additionally, there are 102 members with no active membership whose PCOs expire in December 2025, and 40 members with no active membership whose PCOs expire in December 2026.
- In total, 142 members still don't have active 2026 membership.

- **Software / Systems**

There are no new software items to report this month.

### **C. Court Director: (Charles)**

- With Cross Court and Aspengrove, are helping to compensate for the some of the time lost at Oliver Woods.

- We've secured a few additional **one-off** time slots from Oliver Woods for February, and we'll release them once our programming is finalized.

**D. City Liaison:** (Wayne)

Next meeting is scheduled for January 16, 2026

**ACTION ITEM:** Wayne to find out the cost of additional windscreens at Beban

**STATUS:** Raised at Sept. meeting; Parks and Rec. want to park this issue until the spring and will try to get the City to pay for all. If that is not an option, we may want to consider joint funding between the City and NPC.

**E. Ratings Committee:** (Kim, etc.)

New policy is rolling out relatively smoothly; few glitches as one might expect, but great cooperation from the rest of the Rating Committee has found workable solutions to all of these issues so far.

**F. Junior/Youth Program:** (Harvey and Deb)

**ACTION ITEM:** Coordinators to be asked to collect old paddles during the Christmas period, and that a newsletter article be written in support of collecting used paddles. This article will then also be posted on our Facebook page.

**STATUS:** Paddle collection for elementary schools; paddles collected to this point are at 56. Club will continue to collect paddles unadvertised until such a time the new executive decides how to distribute them.

**G. New Member Liaison:** (Shirley)

**H. Training Director:** (Harvey and J.C.)

**I. Facebook:** (Wayne)

Nothing to report

**J. Apparel:** (Harvey)

Apparel makers took a holiday break but an order has now been placed; probably be here in about 2-3 weeks.

**K. Grants/Funding Proposals:** (Kim and Harvey)

**L. Tournaments:** (Chris & Caron)

**M. Coordinator Locator/Newsletter:** (Donna)

**ACTION ITEM:** DUPR Games must be won by 2 points now that we have sufficient time in our sessions; Donna will notify coordinators.

**STATUS:** Completed.

**ACTION ITEM:** Coordinators are being asked if they are ok with providing phone #s to reduce the # of no-shows/no-notice players. Shirley and Harvey will look into this.

**STATUS:** Completed and now being effectively used. Some Coordinators are sending out messages the day before sessions and this is an effective tool that may reduce no shows.

**N. Play Session Committee:** (Harvey, Deb, Donna & Charles)

Will be meeting Jan. 9 at noon at Oliver Woods.

***Charles' Special Event list for 2026*** (all event requests are in & waiting for contracts):

- Christmas Event - Dec 16 (1:00 - 5:00pm) both gyms
- Food Bank Event - Nov 14 (12:30 -5:00pm) both gyms & Monarch 2 room (11:30am - 1:00pm)
- Paddles in the Park - Sept 4 & 5 - Behan Park Courts 1 - 9 (9:00am - 3:00pm)
- Annual Tournament - July 11 & 12 - both gyms, Monarch & Salal Rooms (8:00am - 6:00pm)

**O. Website:** (Wayne)

Nothing to report

QUESTION: Pics from the Groovy games are hard to find; could the link be placed under Galleries rather than Tournaments? There are 2 Flickr albums currently in the link (Pickle for Hunger and Groovy games). A better labelling of the link buttons is required. Wayne to look into this.

- Indoor tournament pictures also need to be uploaded
- One heading perhaps – “NPC Photos” that includes all pics (i.e. tournaments and fun events)?

**P. Social & Events Coordinator:** (Sally)

One event since last our meeting which was the NPC Groovy Winter games. 48 participants plus 13 volunteers. Some hiccups in the days leading up to the event in the form of participants withdrawing and being replaced with waitlisted (or actively head-hunted) members. Only a problem for an event such as this because team members needed time to find costumes appropriate for their particular team. A good time was had by all. Several letters of thanks to the club, and calls for a similar event next year (we will see). Photo album is on our website.

- Perhaps this should be an annual “fun winter” event; maybe mid-Jan. as folks are so busy during the holidays.
- Volunteer session will still occur - may want to choose a better time and date to include more volunteers.
- 2025 session was later in the evening in mid December - Recommend we book two gyms earlier in Day at the beginning of December
- ***Charles' recommendations:***
  - Volunteer Event - First week of December - 2 gyms - 3hours
  - Winter Event - January (mid-month on a Sat or Sunday) 2027 - 2 gyms - 4 hours

On Thu, Jan 8, 2026 at 8:45 PM Charles Ku <[cku123@me.com](mailto:cku123@me.com)> wrote:

This is my Special Event list for 2026. All event requests are in & waiting for contracts.

- Christmas Event - Dec 16 (1:00 - 5:00pm) both gym
- Food Bank Event - Nov 14 (12:30 -5:00pm) both gym & monarch 2 (11:30am - 1:00pm)
- Paddles in the Park - Sept 4 & 5 - Behan Park court 1 - 9 (9:00am - 3:00pm)
- Annual Tournament - July 11 & 12 - both gym, monarch & salal (8:00am - 6:00pm)

**Q. Safety & Fair Play Committee, and Discipline Committee (Deb et al.)**

Nothing to report

**6) OLD BUSINESS:**

**A. AGM (Deb):**

- AGM will be held on Jan. 24; 10:00 am start
- AGM - expectations of committee leaders

**ACTION ITEM:** *Harvey/Kim to send out Invite to attend AGM which will go out at 8 am on Jan. 24<sup>th</sup>*

**ACTION ITEM:** *Deb to send attachments to Kim to compile and then mail out to all members one week prior to the AGM (on or about Jan. 17/26).*

**STATUS:** *Ongoing*

**ACTION ITEM:** *Kim to talk to Dave and perhaps liaise with Lyle about avoiding election glitches.*

**STATUS:** *Ongoing*

**B. AED training (Deb):**

- We had a training session last year; is it time for another?
- Tabled for the New Executive to discuss.

**7) NEW BUSINESS:**

**A. CrossCourt Membership: (Harvey)**

**BACKGROUND:**

- A significant savings in court rental fees paid by NPC members using the Nanoose CrossCourt facility for lessons or general play can be realized if the courts are booked by the Club under a Pro-Level Membership.
- However, these memberships can only be taken out by an individual, not the Club.
- Deb M. currently has such a membership and it is proposed that, for the months that the Club takes advantages of booking under her membership, her monthly fee of \$45 be reimbursed by the Club.

This initiative was voted on by email responses on Dec. 20 and 21 from NPC Executive members to the following motion:

*M/S – Harvey/Kim: To reimburse Deb Marshall \$45/month to cover the cost of a PRO Level Membership at the Nanoose CrossCourt facility for months that NPC members utilize the facility for lessons or general play in sessions booked by NPC (to realize the significant savings in session fees this membership will offer NPC members). This would be effective starting in Sept. 2025.*

The motion was carried by yes votes from a majority of the Exec.

**B. No Show/Chronically late Committee: (Harvey/Shirley/Wayne)**

Will be meeting Jan. 29; 10:00 am Oliver Woods; Harvey/Shirley/Wayne

### **C. Exec. Meeting dates**

Currently set as the 2<sup>nd</sup> Thursday of the month; the new Executive should discuss options for a meeting date that might better work for its members.

## **8) GOOD OF THE ORDER: (Deb)**

### ***ITEMS OF CONCERN:***

- Try to clean up any ACTION ITEMS before going into February
- Exec. for next year - Share with Exec. people that have put their names forward.
- Start thinking about next year and the direction this executive would like to move forward in
- Start thinking about what committees you would like to be involved with - some of you have shown an interest in trying something different.
- I ask that the Committee leads take the month of February to support any new person taking on a new committee role (pass members included) Thank-you!
- Thank-you for all the committee leads for getting their overview/write up into me - greatly appreciated.
- Reminder to all Executive members to sign up for the AGM on CourtReserve; and please encourage all NPC members to attend the AGM to have a say in how our Club is run.

## **9) NEXT MEETING(S)/ADJOURNMENT:**

- Jan. 24/'26: 10:00 am start – ***AGM***
- Feb. 12/'26: 7:00 pm start - ***Regular Exec. Meeting***
- Adjourned: 7:50 pm