

## **NPC Exec Meeting – Thurs. Sept. 25/’25**

**ATTENDEES:** Deb M.; Harvey H.; Kim B.; Glynis D.; Sally M.; Charles K.; Wayne O.; JCD

**REGRETS:** Donna P.; Chris B.; Shirley W.

1) **CALL TO ORDER:** 7:04 pm

2) **AMENDMENTS TO DRAFT AGENDA FOR THIS MEETING:** New Business item added re: Net purchase (Harvey)

3) **REVIEW/ADOPT MINUTES OF PREVIOUS MEETING:**

*M/S – Kim/Harvey: to adopt the Minutes of the previous meeting as presented: CARRIED*

4) **CORRESPONDENCE:** (Glynis) Nothing to report.

5) **TREASURER'S REPORT:** (Wayne)

### **Results for the Month of August 2025**

- Revenue of \$5,136.48 included:
  - Play Sessions: \$1,739.26
  - Training Revenue: \$0.00
  - Tournament Revenue: \$3,236.01
  - Membership fees of \$120.00
  - Other Income – of \$41.21, Bank Interest \$31.21, Ball Machine Rental \$10.00
- Expenses of \$2,073.62 recorded in the month included:
  - Gym Rental: \$1,578.24
  - Tournaments Cost: \$0.00
  - Training Costs: \$0.00
  - Pickleball, Supplies, Miscellaneous: \$392.37– Club Banner, \$250.00, Ball Machine Repairs \$142.37
  - Major Purchase: \$ 0.00 –
  - Bank/Website/ Software costs: \$103.01, CR\$97.01, Bank Fees \$6.00
- ***Net Income (Loss) for the period was \$3,062.86***

### **Results for the 8 Months ending August 31, 2025**

- Revenue of \$51,753.56 included:
  - Play Sessions: \$30,273.69
  - Training Revenue: \$490.00
  - Tournament Revenue: \$15,840.88
  - Membership fees of \$3,570.00
  - Other Income – \$1,578.99 - \$120 Stipend – Safety Glasses, \$60 Machine Rental, \$500.00 Grant, Interest \$898.79

- Expenses of \$41,269.41 recorded in the period included:
  - Gym Rental: \$26,409.49
  - Tournaments Cost: \$6,524.45
  - Training Costs: \$1,475.00
  - Pickleball, Supplies, Miscellaneous: \$3,046.33- \$900.01 Gifts for Retiring Directors, \$770.00 Pickleballs, \$300 Cinnabar, \$112.47 Coordinator Supplies, \$100 donation to Mcnabb family Food/ Snacks for Meetings \$121.48, Podium Construction Costs \$350.00, Club banner \$250.00, PB Machine Repairs \$142.37
  - Major Purchases: \$2,920.62 – Nets \$847.35, \$796.66 Paddles, Tent & Awning Net of Sponsors \$1,276.61
  - Bank/Website/ Software costs: \$893.52 - CR\$552.21, PBB \$39.88, Zoom \$144.45, Bank Fees \$454.50, Society Fees \$55.00, NameCheap \$47.48
- **Net Income (Loss) for the period was \$10,484.15**

**Assets:** Cash in the Bank as of Aug. 31/'25: **\$ 39,575.72**

**M/S – Wayne/Kim: to adopt the financial reports as presented: CARRIED**

## 6) COMMITTEE REPORTS:

### A. Membership: (Wayne)

The total number of members in good standing on August 31, 2025, was 360. We currently have 3 active guest memberships.

#### **FROM PREVIOUS MEETING:**

- *We may have more Snowbirds staying with us than usual due to issues south of the border.*
- *Currently we have capacity only for about 80 people per week at OW (4 sessions)*
- *Charles may have some info. that he can share on how many members actually use OW*
- *Perhaps we can revisit this in Sept. and determine if we are in need of capping membership.*

### B. Software, File Repository, etc.: (Charles)

- **CourtReserve:** The new Dashboard has been released, and most of the feedback so far has been positive.
- **Software:** DUPR is now the official rating system for Pickleball Canada. All new and renewing PCO members will likely need a DUPR account going forward – see Rating Committee notes below.

### C. Court Director: (Charles)

The Play Session Committee will be meeting soon to finalize programming for October through March at Oliver Woods. We've also secured some additional gym time, and details will be shared when we announce the Fall program. All 258 sessions have been programmed into CourtReserve (about 60 are DUPR). Fewer sessions available in the upcoming season than in the past primarily due to the City's increase in the number of Pball sessions they now offer at OW.

**D. City Liaison:** (Wayne)

Next meeting is scheduled for September 26th at 1PM. An update will be provided at our next Exec. meeting. Heard from Laura Clarkson re the padding on the walls at Oliver Woods. She indicated that since the walls were not concrete, they would not normally be padded. I believe that she is talking about the east walls, but the west walls could still be padded. I will continue to work on this.

***Beban Court issues:***

***ACTION ITEM: Wayne offered to look into costs of renting some of the 8 Beban courts.***

**E. Rating Committee:** (Kim, etc.)

○ ***DUPR, etc.:***

***ACTION ITEM: Kim to set up a meeting of the Rating Committee to discuss full implementation of DUPR into the Club rating system***

***STATUS: Completed (2 meetings held).***

**BACKGROUND:**

- Meetings of the Rating Committee were held on Sept. 3 and 18<sup>th</sup> to discuss implementation of DUPR as the primary method for rating Club members.
- Pickleball Canada has announced the requirement to have a DUPR account (which can remain at a NR rating) of all members of the organization; so by default, our Club will also have this requirement.
- The requirement for a DUPR account is not just for new members (which is already our requirement) but also for renewing members as of Jan. 1/26.
- We see this requirement as an opportunity to more fully embrace DUPR as our primary method of rating in the Club, and have developed the following list of recommendations for acceptance by the Exec.

**RECOMMENDATIONS TO THE EXECUTIVE:**

NOTE: It was suggested at the meeting that a 'Discretionary' option should be adopted for specific instances where the rating policies and procedures noted below might not be applicable. The following wording is suggested by Kim for this disclaimer that would appear along with the points below when the Club's revised Rating Policy has been finalized:

***"This revised Rating Policy is recognized to be a 'work-in-progress' and all possible scenarios cannot be imagined as we move to adopt DUPR as our primary rating system. The NPC Executive does not have the ability to adjust a members' DUPR Rating as this is a 3<sup>rd</sup> party designation. However, where extenuating circumstances might exist, and at the written request of a Club Member – or the discretion of the Rating Committee – a Member's Club Rating may be adjusted outside of the conditions noted below after review of all available information."***

1. Invoke the option to access members' DUPR ratings through Court Reserve to allow us to determine appropriate registrations in DUPR sessions (approx. cost is \$USD25/mo.). This portal does not also allow us to directly import Reliability values, but this is not considered critical for determining acceptance into DUPR sessions.

2. At least for the time being, maintain Club Ratings for all members to allow those members who do not wish to engage in DUPR matches (i.e. “recreational/non-competitive players” who choose to retain their DUPR Rating as NR = Not Rated).
3. Existing Club Ratings will not be downgraded unless requested by the member and agreed to by the Rating Committee.
4. *ASSIGNMENT OF CLUB RATINGS TO NEW MEMBERS:*  
*We are working on a revised list of questions to include in our membership application that would allow us to more accurately review and consider for acceptance, self-ratings of new members that have a background of play, but no DUPR rating. We are also considering contacting previous Clubs the member has played in to determine if they might be able to confirm self-ratings.*
  - a. Relatively new-to-the-sport players that have had minimal exposure beyond initial training sessions and self-rate at 2.5 will be assigned a Club Rating of 2.5.
  - b. Players that come with a DUPR rating at least 0.1 above one of our rating values and a reliability of  $\geq 80\%$  will be assigned the ‘rounded’ version of that rating (e.g. DUPR Rating = 3.600 to 4.099 = Club Rating of 3.5)
  - c. Players that come with some experience of play elsewhere but without a DUPR rating (or with a DUPR rating with less than 80% reliability) and self-rate at 3.0 or above will be assigned a ‘Conditional’ Club Rating of their self-rated value. These members will be informed of the Conditional nature of their Club Rating and that they will need to justify this rating by playing DUPR sessions and achieving the 0.1 above the desired rating and 80% reliability within 6 months to remove the Conditional aspect of their Club Rating.
5. Continue to offer a similar proportion of DUPR sessions (to a max. of 50%) vs. non-DUPR sessions to what we have been doing up to this point. (If we witness low enrollment becoming an issue, we may have to reduce the number/proportion or type (i.e. “all DUPR” or “some DUPR” matches) for DUPR sessions being offered.)
6. Club Ratings will continue to be used to determine acceptance into non-DUPR sessions; existing DUPR values at the time of enrollment (or Club Rating if the player has a NR rating) will be used for DUPR sessions.

*Charles notes that we may be able to use both Club and DUPR ratings in sessions which offer both DUPR and non-DUPR matches. CourtReserve would need to look at both Club and DUPR ratings for sessions that offer both types of matches. This bullet may need to be rewritten depending on what Charles can confirm for us.*

7. Members with a NR DUPR rating can enroll in a DUPR session at their current Club Rating (Conditional or Confirmed), but thereafter they will be allowed entry depending on their DUPR rating at the time of enrollment in the session – regardless of their Reliability value as this is how members relatively new to DUPR will eventually achieve a Reliability score  $\geq 80\%$ .

*(NOTE: We discussed requiring a minimum # of games to be played in DUPR but this # is highly variable considering a large number of factors, so Reliability alone is recommended to*

*obtain a Confirmed Club Rating. If a player is 'over-rated' due to a relatively small number of games played with other similarly over-rated players, this should be rectified with additional games played against 'properly-rated' players. But we may need to revisit this and invoke a min. # of games criterion if this issue persists and doesn't self-correct.)*

8. The following types of DUPR sessions are recommended:
  - a. For players having a current DUPR rating of NR or 2.5 to 3.499; and
  - b. For players having a current DUPR rating of 3.500+ (CR system does not have a ">" or "+" option, so it will actually look for up to 3.500 to 5.0).
9. Within these sessions, the Coordinator would endeavour to provide options for round robin play within groups that are within a 0.5 DUPR rating of each other.

(NOTE: This is a point that will need to be clearly stated and understood by both Coordinators and the membership at large.)
10. Only one round robin event will be the model for sessions where DUPR matches are offered. This way everyone will have the opportunity to play with each person once (this might not occur if the session ends before a 2nd round robin is completed).
11. Following completion of one round of round robin games in sessions where DUPR matches are offered (i.e. where everyone has had a chance to partner with everyone else within their 0.5 rating) players can decide on a game-by-game basis if they want to have more DUPR games or just play recreational games (playing more DUPR games needs to be a unanimous decision of all 4 players in the match).
12. If a member wishes their 'Club Rating' to be increased, they would need to request this reassignment in writing. They would then be required to play DUPR matches and achieve a rating that is at least 0.1 point greater than their requested rating that also has a Reliability value of  $\geq 80\%$ . Existing methods of increasing a members' Club Rating – i.e. by a qualified rating assessor (e.g. Lee) or DUPR coach (available only for NR rated players), or by placing in tournaments as outlined in our existing Policy – remain in effect.

Current # of members with or without a DUPR account will be confirmed by Charles, but it appears that there are probably 100+ current Club members without a DUPR account.

***M/S: Kim/Harvey – that the 12 bullets noted above (which includes amendments discussed at the meeting) be adopted as part of the Club's Rating Policy. CARRIED***

***ACTION ITEM: Kim to produce a simplified list of the above changes in Ratings Policy for inclusion in an upcoming newsletter.***

***ACTION ITEM: Kim to draft amendments to the Club's Rating Policy for review/adoption by the Exec.***

○ **DUPR Multiple Accounts:**

- Glynis notes that Tony has had issues trying to eliminate his 'second' account (which seems to be another person using his identity) despite numerous contacts with the DUPR folks.

**ACTION ITEM FROM PREVIOUS MEETING:** Harvey has offered to look into rectifying this issue.

**STATUS:** In progress.

**ACTION ITEM FROM PREVIOUS MEETING:** Kim to send out draft "General Skills Assessment" questionnaire to the Rating Committee for their review.

**STATUS:** Ongoing – hopefully by the next Exec. Meeting.

**F. Junior/Youth Program:** (Harvey and Deb)  
Nothing to report.

**G. New Member Liaison:** (Shirley)

- 6 new members, 3 of which were short term; 1 still not approved since no pickleball Canada membership
- Of the 3 regular memberships, 1 is 2.5, 1 is 3.5 and 1 is 3.0 All on the M list.

**H. Training Director:** (Harvey and J.C.)

- Starting work towards developing a list of possible individuals soon as we find a location.
- Ongoing; Harvey to connect with JC

**I. Facebook:** (Wayne)  
Nothing to report

**J. Apparel:** (Harvey)

Is it time to put in an apparel order? Perhaps start with a questionnaire to members asking for their interest in purchasing items; if we go ahead, the order should be compiled by Dec.

**ACTION ITEM:** Sally to work with Harvey to provide Donna with something to include in an upcoming newsletter to solicit member interest in obtaining Club apparel.

**K. Grants/Funding Proposals:** (Kim and Harvey)

**ACTION ITEM FROM PREVIOUS MEETING:** Wayne to contact Ken C. re: the method they followed to obtain approximately \$70k in grants for court construction.

**STATUS:** Wayne has attempted contact but no response yet. Still no response as of Sept. 25.

**L. Tournaments:** (Chris & Caron)

**ACTION ITEM FROM PREVIOUS MEETING:** Thank yous need to be distributed to all parties; those involved with podiums, trophies, donations, photographer(s) and all volunteers and sponsors need to be recognized. Further discussion is required on how this will be accomplished.

**STATUS:** Ongoing

a) **Nanaimo Tournament:** Believed that thank yous have been completed for this event.

b) **55+ Games:** Highly successful event!!!

c) **UPCOMING TOURNAMENTS:** Pickle for Hunger event.

M. **Coordinator Locator/Newsletter:** (Donna) Nothing to report.

N. **Play Session Committee:** (Harvey, Deb, Donna & Charles)

- Review of CrossCourt facility visit Sept. 7/25
- 3 sessions per week had been booked for this facility, but due to the questionable acceptability of the court surfaces at this venue, it has been modified to be only a single weekly booking of 5 courts on Tuesdays from 9 to 11 am.
- Oliver Woods - new pricing plan - have we incorporated it into our fee structure - is there a new formula (from Lyle)
  - Lyle's original spreadsheet has been modified by Harvey to include all options of play locations, # of courts, time of day, profit desired, etc. Kudos to Harvey – the end result appears very well suited for the job.
  - The following should be made clear to all members:
    - pricing of play sessions is based on us being a non-profit organization; play prices are set according to the rental costs of the venue (minimal club profit is made during each session)
    - facility rental prices have increased significantly; and
    - free time from the School District is no longer available and we need to pay for school gym use.

O. **Website:** (Wayne)  
Nothing to report.

**FROM PREVIOUS MEETING:** We need to discuss the posting of pictures (for example tournament pictures). Typically, I would post 8-10 at the most. For this last tournament, I received 75. Really, that is too many, I think. Should I only post the winners and one or two others at random or? Sally will look into what other tournaments use as a link where all photos can be viewed. In the interim, the Exec. approves Wayne to pick appropriate photos for posting.

Flickr and SmugMug are the websites where all photos could be posted for folks to download photos that may be of interest to them.

**ACTION ITEM:** Sally to look into the cost of specific photo sharing apps for future Club tournament, special activities, etc.

P. **Social & Media Coordinator:** (Sally)  
Banner placed at 55+ games – kudos to Sally.

Q. **Safety & Fair Play Committee, and Discipline Committee** (Deb et al.)  
Nothing to report.

## 6) OLD BUSINESS:

A. **55+ Games:** (Harvey, Deb) Huge Success.

**B. CPR/AED Training:** (Deb) Completed.

**C. Christmas Party and Volunteer Day:** (Deb)  
Stay tuned for details.

**D. Pickle For Hunger:** (Deb)  
Stay tuned for details.

**E. Pickleball movie:** Not coming to town. Maybe available through Netflix? Sally to talk to Donna about private showing options.

## 7) NEW BUSINESS:

**A. Membership fees for next year:** (Charles)

- See attached spreadsheet
- Currently, we offer the following concession pricing:
  - We offer a discounted price for new members who join us in October, which is valid until the end of the year;
  - We offer our current members a discounted early renewal pricing for the 2026 annual fee from Oct 1 to Dec 31;
  - We offer two short-term guest memberships (65 and 37 days).
- I suggest increasing the price of these memberships and limiting renewals within the year.
- Q: Are short term guests a labour intensive option for us to administer? A: Not really.
- Self-rating of short term memberships would occur as per full memberships.
- Lots of questions already on the membership application; perhaps some of the skills, volunteer options etc., could be dropped – especially since we will be asking more questions now related to Skills Assessment (to validate Self-Ratings).
- Q: What are the rationale behind increasing costs? A: DUPR portal costs more; current grandfathering costs for CourtReserve could likely double in the near future.
- We increased membership costs last year based on increasing costs; perhaps stay the course?
- Our Treasurer suggests that we advertise that we are only passing on increasing court time costs at this point.

***M/S – Charles/Kim: That the new fees outlined in the attached Appendix be adopted. DEFEATED.***

- Kudos to Charles for preparing this proposal.
- Perhaps only Short Term Member price increases should maybe be considered?

***M/S – Wayne/Harvey: That the fees for both types of Guest Memberships for 2026 be increased by \$5. CARRIED***

**B. Ball Machine & Balls:** (Deb)

- 2 boxes of balls have been ordered for Donna to distribute to Coordinators.
- Cecil has done an excellent job of coordinating the Ball machine rental from inception, but we now need a new coordinator – perhaps we should include a request to the general membership via the newsletter?

**ACTION ITEM:** Wayne to connect with Cecil to take the machine in the short term while we endeavor to find a new volunteer to take on this duty.

**C. CrossCourt Instruction:** (Deb)

- We have a new instructor - Josh Struthers - he has his Pball level 1 - I would like to add him to our list of instructors. Thoughts?
- He is not an official rater.
- Perhaps we could pass along requests from the general public for Orientation and/or Lessons to him.
- Perhaps 2 weeks of the month he might offer orientation, and 2 weeks lessons. This should happen at CrossCourt. The money made will be his; he will just cover court rental costs by reimbursing the Club.
- The Exec. supports the notion of inviting Josh to do this work. To be done at CrossCourt for now as a good way to utilize this facility. Not support for doing this at our other facilities as we don't have the sessions available. CrossCourt has good court closure to keep balls from escaping to other courts and the questionable play surface area will likely not be as critical for conducting lessons.
- Agreement made try this out as a good way to fulfill our mandate of offering training sessions to Club members.

**ACTION ITEM:** Deb to follow up with Josh.

**D. Net purchase:** (Harvey)

*M/S – Harvey/Kim: That the Club purchase 2 more nets (approx. \$270 each + taxes) to support coordinators not having to switch nets back and forth between sessions. CARRIED.*

**8) GOOD OF THE ORDER:**

**9) NEXT MEETING/ADJOURNMENT:**

- Next meeting: Due to the lateness in the month of this meeting, the next Exec. Meeting is proposed to occur November 13 (unless pressing issues come to light in the interim).
- Adjourned: 9:06 pm

**APPENDIX – Pricing model option from Charles:**

Membership type	Price 2025	Price 2026	Sale Date		Start/End Date		Comments
			From	End	From	End	
New member in 2025 // (Part Yr - Oct to Dec 31/25)	\$12.50	\$15.00	Oct 1/25	Dec 31/25	Oct 1/25	Jan 1/26	For new member joining after Oct 1st
Renewing Member // Full year 2026 // (before Dec 31/25) - discount ince	\$25	\$25	Dec 1/25	Dec 31/25	Jan 1/26	Jan 1/27	Discount for current member renewing for next For 2026 year
Renewing Member // Full year 2026 // (After Dec 31/25)	\$30	\$35	Jan 1/26	Nov 30/26	Jan 1/26	Jan 1/27	For current member renewing for new year For 2026 year
New Member // Full year 2026 // (Jan - Dec/26)	\$30	\$35	Jan 1/26	Sept 30/26	Jan 1	Jan 1/27	New member joining our club For 2026 year
Guest Short Term (65 days)	\$10	\$15	now				
Guest Short Term (37 days)	\$5	\$10	now				