



LETHAM FEUARS COMMITTEE
Reg Scottish charity: SC 003197

Minutes of Letham Feuars committee meeting
Monday 10th November 2025
Feuars Hall 7pm

Present:

Alison Towns
Gary Anderson
Colin Dallas
Alan Cant
Angela Hendry
Colin Gair
Karen Henderson

Apologies:

Penny Lockwood
Anne Cant (joined later)

DECLARATIONS OF INTEREST/STATEMENTS OF TRANSPARENCY

Trustees were reminded that, in terms of the OSCR guidelines, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting. Declaration of Interest forms are available from the Secretary.

Appointment of Office Bearers

Chair – Penny Lockwood
Vice-chair - None
Secretary - Alison Towns
Treasurer - Gary Anderson

Minutes from previous meeting

The minutes of the previous meeting on 1 October 2025 were reviewed and approved,

Proposed by Gary, Seconded by Alan

Matters Arising From Previous Minutes:

PAT testing/Electrical Work

PAT testing in progress. Other electrical work done as requested. Other areas identified as requiring upgrade to be subject to a further quote by the electrician.

Replacement Christmas bulbs to be ordered

Action: Alison/Colin

Hanging Baskets

14 new hanging baskets have been ordered and paid for. Brackets in the square to be upgraded to accommodate new baskets in due course.

Electricity Contract

This has been renewed, still waiting on a slot for the installation of a smart meter.

ROOF REPAIRS

Still waiting on a slot for the works to be carried out

GLASS BANKS

Council to be asked to remove the glass banks due to their reluctance to repair the damage caused by council vehicles

Action: Alison

CHRISTMAS ARRANGEMENTS

Christmas Tree is ready. Thank you to Mark Irons for donating this. EC has agreed to organise the necessary to put up the tree, lights etc. Expect 29 or 30 November to suit and as much help as possible required on the day. Catering to be organised by **AT & GA**, with assistance.

More white lights to be purchased.

Switch on – 5/12/25. Choir to attend and hopefully sing.

Basement, school and potentially scouts hopefully be involved.

Potential of upgrading the music system as current system is very old and cumbersome. **CD & GA**

THE BASEMENT

Plans to reopen in the next few weeks. Meeting to be organised with Basement officials to confirm lease etc.

Action – Alison

SCOUTS & GREENS

Scouts are keen to assist with tree planting on the Greens.

Action – carry forward to next meeting

FLOOD TRAINING SESSION

This is taking place on 23/11/25 from 11am to 2pm. **AC, CD & AT** to attend if available together with several tenants.

Possibility of a grant from the flood forum to assist with remedial/preventative work

2025 ACCOUNTS & INDEPENDENT EXAMINATION

These have now been finalised and signed and will be submitted to OSCR by the end of the month

Action: Karen

TRUSTEES INFORMATION TO OSCR

There is now a requirement for OSCR to confidentially hold personal details for all Trustees. This has been collated for the current Trustees and to be submitted to OSCR in due course.

Action: Anne

CORRESPONDENCE:

1. Letter received from PJ regarding Trustee matters. Draft response agreed & to be sent
2. E-mail received from MF regarding AGM. Draft response agreed & to be sent
3. E-mail received from IC. Holding response to be sent advising lack of resource to reply in full

TREASURERS REPORT

Funds held of £50,137 including restricted grant for the roof repairs of £20,000
Electrical repairs and insurance costs to be paid when due.

Date of next meeting - Ideally directly after the Christmas lights have gone up.