

Sustainability Policy

Beyond Compliance

Woodford is committed to achieving a real and sustainable positive impact on the broader community in which we live and work. We believe that it is essential that both as a Company and as individuals we should operate in an environmentally conscious manner. Woodford understands the range of impacts construction and associated site activities has on communities (local, regional and global) and on the earth's natural resources (finite materials, water and energy).

Our objective is to minimise the impact of our business activity on the environment, wherever possible.

Based on four guiding principles, highlighted in the UK Strategy for Sustainable Development, Woodford will follow the guiding principles below:

Sustainable Consumption and Production

- Specify and procure sustainable materials (A-Rate & certified such as FSC timber)
- Appoint and assess supply chain partners based on sustainability performance
- Identify opportunities for reuse and recycling of resources prior to work commence
- Reduce waste to landfill and support Zero Waste initiatives.
- Report percentages of wastes recycled

Climate Change and Energy

- Record and report carbon emissions during construction (fuel, electricity & transport)
- Communicate, train and incentivise staff to adopt energy efficient practices
- Regularly service and maintain plant and machinery to optimise low emission rates
- Set photocopiers, printers and scanners to B&W double sided as default
- Collaborate with & partner with organisations such as Carbon Trust to reduce CO2

Natural Resource Protection and Enhancing the Environment

- Specify and procure materials with low Volatile organic compounds (VOCs) and zero Global Warming Potential
- Conduct appropriate environmental assessments & mitigate environmental risk
- Fulfil objectives in Local Biodiversity Action Plans
- Run at least one environmental initiative a year

Creating Sustainable Communities and a Fairer World

- Support socioeconomic regeneration by employing and nurturing a local work force
- Provide a safe & healthy working environment with appropriate education & training
- Liaise and engage local communities and stakeholders in a responsible manner
- Meet community benefits targets to support the vulnerable and socially excluded
- Purchase ethically certified products to support global communities

- Measure our Equal Opportunities and Fair Employment at work policies

Carbon Footprint

Woodford understands the importance of reducing its carbon footprint. We recognise the importance of responsible environmental management and the obligation to protect the environment.

Our target is to reduce our CO2 to become carbon neutral by 2030 by

- Reducing our energy usage & using green energy
- Establish and improve recycling of our products and materials

In particular we focus on:

- **Property:** reducing the use of energy and water consumption
- **Transport:** minimising emissions from our transport fleet
- **Waste:** seeking opportunities to minimise waste produced in all parts of the business
- Working with our suppliers towards ensuring effective environmental supply chain management
- Where possible, specifying commercial vehicles that meet latest Euro emission standards or clean energy such as electric vehicles.
- Monitoring of electricity, gas and water consumption at our office and where we have control of supply on sites to focus on usage reductions.

Our significant natural resource usage includes power, water, travel, and consumables such as paper and equipment.

We recognise our impact on the environment comes from:

- Electricity to heat, cooling and power office equipment.
- Gas/Electricity for heating
- Travel by road to carry out our business.
- Water in offices used for a variety of purposes.
- Resources such as paper.
- Waste including paper, plastic and consumable equipment.
- Noise created during the course of carrying out our work on site

Our objectives are to:

- Evaluate future energy usage to see how we can use low energy systems.
- Avoid unnecessary travel by the use of telephone & electronic communication where possible.
- Use the most environmentally friendly mode of transport, where necessary, consistent with business needs.
- Reduce overall the resources we use.
- Use recycled paper for all hard copy correspondence, wherever possible.
- Consider environmental criteria when choosing goods/equipment.
- Select equipment which will create the least noise impact whenever possible and keep abreast of latest developments from manufacturers/suppliers.
- Fundamentally we aim reduce our impact on the environment wherever possible and ask that our staff, suppliers and clients do likewise.

Sustainability Policy

The company will as far as reasonably practicable will address all its undertakings and activities with due consideration to

- all environmental aspects
- health & safety, of employee's, clients and others who may be affected.
- Ensure all waste materials are segregated for recycling as appropriate.

Management will continually monitor new technology / products to establish as to whether they are an improvement beneficial to the companies activities and/or clients and general public. Where this is found,

- measures will be introduced to amend company policy,
- information / guidance will be passed to our clients for their action as appropriate.

This policy will be brought to the attention of all the companies employee's requesting their full support in this important subject matter which has not only affects the groups activities but the future well being of the country / world at large.

Design:

Managers when preparing designs for new premises / refurbishment / offices, will take in to consideration the aspects that may arise during the installation / maintenance / operation, and subsequent disposal of the equipment which will / may have environmental

consequences during any or all of the above phase's.

Aspects to be considered will include,

- materials / substances to be used
- energy source / type and quantity
- emissions
- noise.
- Carbon footprint

Purchasing:

Based on the company's policy with respect to COSHH, those with the responsibility, for purchasing, materials, goods, substances, equipment and services will question the environmental aspects of such when making enquiries to manufacturer's / suppliers and also prior to placing firm orders.

An important aspect that will be addressed prior to purchases being made will be to establish as to whether there will be

- a problem in the disposal of the purchases, e.g. hazardous waste, and / or
- life cycle of the substance, e.g. CFC's which have recommended measures in place now.

Where plant / equipment is hired, the accepted standard will not be less than that required by the company.

Construction / Operation / Maintenance:

All precautions will be taken to ensure that during construction, operation or maintenance activities by the respective departments / staff, environmental matters will be treated as for health & safety.

Procedures will be in place for e.g. working on refrigeration systems to prevent the release of any refrigerant into the atmosphere, the drainage of plant / equipment and systems into sewers

The company transport / vehicles will be kept in a well maintained, order to ensure that fuel / lubricants do not give cause for concern regarding polluting the atmosphere and or land / drains.

Other Control measures include:

- Obtaining or collecting statistical feedback to manage environmental and sustainability issues;
- Training employees on environmental and sustainability issues;
- Complying with the requirements of regulations;

procedures to:

- prevent or limit pollution;
- minimise waste;
- recycle materials
- prevent water wastage and encourage water conservation;
- handle hazardous waste;
- handle pollution.

Regulations:

Where contractor's and or others are engaged to remove / dispose of waste generated by the company's activities, this will be managed, as set out in "Waste Management - The Duty of Care - A Code of Practice", issued by the Department of the Environment" and or set out in Asbestos Regulations

Where waste falls within the "Carriage of Dangerous Goods", drivers will hold certificates, e.g. Carriage of Dangerous Goods by Road Regulations when this is appropriate.

Monitoring / Review:

During the procurement of contracts the person carrying out that function will enquire from the potential client as to whether any aspect envisaged within the contract will have an adverse effect

on the "environment", e.g. asbestos being present, removal of oil tanks, etc.

It follows that when the contract is procured "line management" will continue to monitor the situation to ensure that it does comply with information provided.


Whilst the actual work / activity aspect will be monitored continually by line management, the company policy will be reviewed annually and or when there are changes in legislation and or good working practices.

Our Ethical Policy

We believe every person working in the supply chain should have equality, a safe place to work, and the means to support themselves and their families, free of bribery and corruption, using sustainable methods that keep the environment intact for future generations.

To achieve this we are committed to ethical trading and joined Sedex and use SMETA (Sedex Members Ethical Trade Audit) which is the most widely used social audit in the world

SMETA is Sedex's social auditing methodology, enabling us to assess our sites and suppliers to understand working conditions in the supply chain.

Signature		
Name	Steve Abbott	
Position	Managing Director	
Date	03/03/2025	Next Review March 2026