

Woolsington Parish Council

Chairperson of the Council: George Pattison

Clerk to the Council: Andrew Richardson

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Minutes of the AGM meeting of Woolsington Parish Council held on Wednesday 11th May 2022

Present: Councillor G. Pattison (Chair)
Councillors J. Couchman, A. Hay, L. Kennedy, J. Littleton,
S. Pattison, J. Robinson, A. Thomas and L. Wright

In attendance: A. Richardson – Clerk

25. Apologies for absence

Apologies for absence were received from Cllr B. Hunter, L. McGuinness and J. Sabarre.

26. Report of the Parish Council

The Chair read out a report of the Parish Council's activity for the previous 12 months

27. Election of Chairperson

Resolved that: Councillor G Pattison be appointed Chair of the Parish Council for the ensuing municipal year

28. Election of Vice Chairperson

Resolved that: Councillor L Kennedy be appointed Vice Chair of the Parish Council for the ensuing municipal year.

29. Appointment of representatives on other bodies

Resolved that: the following appointment be made -
Newcastle Airport Consultative Committee -
Councillor J Littleton will attend if required

30. Minutes of Previous Meeting

The minutes of the meeting of the Parish Council held on 9th March 2022 were agreed as a true record and signed by the Chair.

31. Matters Arising from the Previous Minutes

Item 16: Cllr Wright believed that there was an error in the figures proposed by Cllr Hay for the CIL funding allocation.

Item 18: Hedgehope Road was suggested as an alternative to Bluebell Dene for the bulbs that Costain Jacobs will supply and help plant.

Item 23: Cllr Littleton questioned why the Biodiversity funding couldn't come out of the Precept for the year 22-23 as suggested, The Clerk advised that the Budget had already been agreed at the January meeting therefore couldn't be changed.

32. Grant Applications

The Clerk advised that following March's meeting where an application for £20,000 from Healthworks had been discussed, and the Parish Council had agreed to donate £5,000 towards their project, Healthworks had advised that they wouldn't be able to deliver the proposed offer with that amount and instead offered an alternative proposal.

Following a discussion, it was agreed to support the alternative scheme and still donate £5,000.00 to the project.

In light of recent discussions around Grants, the Clerk suggested some changes to the wording on the Grant Application Form, following a lengthy discussion it was agreed that applications can be submitted 4 weeks prior to the date the grant is required instead of 8 weeks prior and also in the award conditions, where it states that if a monitoring form was not returned, the organisation "will not" be considered for future grant aid, this would be amended to "may not".

33. Woolsington Parish Area Biodiversity Plan

Cllr Couchman provided a general update.

Cheviot Primary School edible garden is now complete.

Slight overspend on the wards of £174.00, however slight underspend on the schools, Farne & Cheviot.

Details being worked on for the wards for the upcoming year, Suggestions requested for Newbiggin Hall ward. Barrels etc have been delivered for Bedeburn. In the Callerton ward, contact has been made with Steve Holland (Chair for the Callerton Residents Association) to work on ideas. Woolsington Residents Association are also having a think for ideas.

Thanks to the Ward Councillors for helping with the litter issue at Bluebell Dene, and advised that regular walkabouts to monitor would take place.

2nd Phase of Bluebell Dene restoration to be moved to Hedgehope Road site, Costain Jacobs again to support this scheme, it's one of the few intact wildlife corridors in the area which link in with Newcastle City Councils Strategic Planning Document (SPD) for nature.

The Parish Ponds project doing well, discussions ongoing.

Cllr Littleton advised members that Newcastle International Airport would like to arrange a meeting with regard to Abbotswood, which is a local beauty spot on Airport land which has public access to discuss structure, representation and management of setting up a Trust. Cllr George Pattison and Cllr Linda Wright agreed to attend once arranged.

34. Ward Councillor's Update

Cllr Hay provided an update on ongoing work in the Kingston Park South and Newbiggin Hall Wards. The previous two months had mainly consisted of canvassing for the May Election, positive result that Cllr George Pattison had been re-elected. New Leader of the Council Nick Kemp will announce his Cabinet at the AGM.

A walkabout round Bluebell Dene had taken place.

Cafe assistant for the Gala Field had been appointed following interviews,

there had been four candidates, this means there can now be longer open times for the Café and Softplay area.

Cllr Littleton requested feedback on the CCTV Cameras, Cllr Hay advised that information would be requested at the upcoming SAPs meeting.

Cllr Wright advised that whilst canvassing in the Callerton & Throckley Ward, she also took the opportunity to talk and make residents aware of Woolsington Parish Council.

35. Proposed Revised % of Allocation of CIL

Cllr Littleton proposed an amendment to the allocation of CIL funding agreed at the previous meeting. It was proposed that Newbiggin Hall would receive 41%, Bedeburn 25%, Woolsington & Bankfoot 20% and Callerton 14% and 0% goes towards Parish-Wide projects. Following a discussion, it was agreed that these figures would be accepted, however the Biodiversity project would be allocated to Parish-Wide Projects and not individual wards. Figures would be reviewed on an annual basis.

36. Planning Applications/Matters

Cllr G Pattison declared a non-pecuniary interest and left the meeting for the following planning items.

The Clerk provided an update on planning applications received which had previously been circulated to members.

24 Woolsington Park South – Holding objection requested

Land to the North of Stamfordham Road – No objection

Phase 2b and 3b, Land East of A696 And West of Station Road, Kenton Bankfoot – Holding objection requested.

21 Woolsington Park South – No objection.

16 Woolsington Park South – No objection.

4 The Paddock, Woolsington – No objection.

Northumbria Police, Etal Lane – No objection.

37. Financial Matters / Accounts for Payment

The Clerk provided an update to Members with regard to the 2021/22 Annual accounts.

37a. The members approved the Annual Governance Statement, and

37b. The members approved the Financial Statement.

37c. Approval was given to the following payments, itemised in the Report of the Clerk circulated with the papers for the meeting –

Clerk Salary	April/May	£	858.10
HMRC	April/May	£	214.40
Andrew Richardson (CC – Printer Cartridges)		£	59.00
NALC Subscription 22-23		£	1061.00
NPS – Newsletter Printing		£	1039.00
Peter Basnett (Internal Auditor)		£	168.00
CI Accountancy (Payroll)		£	216.00

For Information purposes only as already approved via Biodiversity Project: -

John Littleton (Cheviot Bio)	£	188.35
T. Marron (Cheviot Bio)	£	90.00
St Mark's RC (Bio)	£	1056.01
John Littleton (Cheviot Bio)	£	217.65
Simonside Primary (Bio)	£	908.07
John Littleton (Bedeburn)	£	115.00

For Information purposes only as agreed at previous meeting: -

Rookie Sports (Trevelyan Care Home)	£	1300.00
D2 Youth Zone Ltd (Holiday Activities)	£	800.00
Action for Children (Gala Field)	£	6000.00

37d. The Clerk also shared the financial statement document.
Cllr Couchman requested if CIL funding could be identified.

38. Any Other Business

The Chair informed members that he had met with the widow of former Parish Councillor Colin Forster and was handed a briefcase containing documents and papers relating to Parish Council business from years gone by.

The Clerk informed members that he had received an arrears invoice for the land at Newbiggin Lane, which he was querying as the Parish Council had agreed to relinquish the lease, however hadn't received the finalised Deed of Surrender from Newcastle City Council.

39. Date of next meeting

The next meeting was scheduled for 13th July 2022 at 6.30pm at St Wilfred's Church.

Chairman

Date