



**CONSTITUTION AND REGULATIONS OF THE KENNEL CLUB OF  
JERSEY**  
(AS AMENDED MAY 2012)

**1. NAME.**

The name shall be **The Kennel Club of Jersey** (hereinafter referred to as “The Club”) formerly known as The Jersey Dog Club founded in 1888.

**2. INCORPORATION**

The Club shall be incorporated under the Laws of Jersey entitled “Loi (1862) sur les teneures en fideicommis et l’incorporation” (hereinafter referred to as the “Law”) as a “societe de bienfaisance”.

**3. OBJECTS**

The objects of the Club shall be:

- ( a ) to promote the improvement of breeds of dogs.
- ( b ) to encourage responsible dog ownership and the welfare of all dogs.

**These objectives are to be achieved by:**

- ( c ) the registration of dogs.
- ( d ) the registration of affiliated clubs and societies.
- ( e ) the arrangement and licensing of dog shows and trials.
- ( f ) the education of owners by means of seminars, lectures, exhibitions, training and veterinary advice on canine issues.
- ( g ) the monitoring, recording and offering of advice on issues, as may be appropriate, to particular dog breeds with regard to health

#### **4. POWERS**

In furtherance of the above objects, but no further or otherwise, the Club shall have power, subject to the laws of Jersey, to:

- ( a ) purchase, take on lease or in exchange, hire, accept by way of gift or donation or by legacy or otherwise acquire any moveable and immovable property and any rights or privileges or interests which the Club may think necessary, or convenient for the work of the Club;
- ( b ) sell, lease, dispose of or turn to account all or any of the property or assets of the Club as at any time may be thought expedient with a view to the promotion of its objects;
- ( c ) borrow and raise money for the purposes of the Club in such a manner on such terms and on such security as may be thought fit and apply for, invite, collect and receive contributions from any person or persons whatsoever by way of subscription, donation, grant, legacy, or otherwise, provided that the Club shall not undertake any permanent trading activities in raising funds for the said objects and provided also that the income of the Club shall be applied solely to the achievement of its stated objects;
- ( d ) accept subscriptions, loans, grants, donations, bequests and to sell donated or discounted goods for all or any of the objects of the Club, to sell and dispose of, accept surrenders of leases and manage all leases so received or donated and not required by, or capable of being occupied by, or for the purpose of, the Club and generally to manage, invest and expand all monies belonging to the Club;
- ( e ) employ, on such terms and conditions of employment as the Club shall determine, any paid or voluntary worker, or workers, to assist in the said objects;
- ( f ) invest the monies of the Club not immediately required for its purposes in or upon such securities, investments or property as may be, thought fit, subject nevertheless to such conditions (if any) as may be for the time being, imposed or required by law (and subject also as hereinafter provided);
- ( g ) establish and support, or aid in the establishment or support, or become a member of, or co-operate with, any other organisations, institutions, societies or bodies, whether incorporated or not, and whether in the Channel Islands, United Kingdom or elsewhere and to subscribe or guarantee money for

purposes in any way connected with the purposes of the Club or calculated to further its objects;

- ( h ) take such lawful steps by appeals, collections, public meetings or otherwise as may, from time to time, be deemed expedient for the purpose of procuring contributions to the funds of the Club in the form of donations, subscriptions or otherwise;
- ( i ) print and publish, or procure to be printed or published, or to circulate, or procure to be circulated (whether gratuitously or not), any newspaper, periodical, magazine, book, pamphlet or other documents or to undertake displays or exhibitions and hold meetings or conferences that may be deemed necessary or desirable for the promotion of the objects of the Club or any part of them;
- ( j ) transfer or make over, onerously or gratuitously, any part of the property or assets of the Club not required for the purpose for which it was formed to any body with a purpose in any way connected with the purposes of the Club provided that such body is not carrying on business for profit or gain or making distribution by way of dividend, bonuses or otherwise, amongst its members; and
- ( k ) do all such other lawful things as are incidental or conducive to the attainment of the above objects or any of them **PROVIDED ALWAYS** that the income and property of the Club derived from whatever source shall be applied solely towards the promotion of the objects of the Club as set forth herein and that no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit to the Members of the Club (as defined in Rule 5 hereunder) **AND PROVIDED FURTHER** that nothing herein shall prevent the payment in good faith of reasonable and proper remuneration to any Officer or servant of the Club or to any member in return for any services actually rendered to the Club nor prevent the payment of interest at a rate current on money lent or reasonable or proper rent for premises demised or let to any Member of the Club.

## **5. MEMBERSHIP**

Individuals who declare themselves in support of the aims and works of the Club and whose application for membership is approved by the Executive Committee shall be qualified to become a Member of the Club.

The Club shall consist of Patrons, Honorary, Life and Ordinary Members:

- ( a ) a person shall become a Patron or Honorary Member by being proposed and seconded with his approval and elected as such by the Club in General Meeting, for such period of time as the Club deems appropriate. Patrons shall have no voting rights. Honorary Members shall have full showing and voting rights;
- ( b ) Life Members shall have full showing and voting rights.

Life Membership may be offered to all Members if deemed appropriate by the Executive Committee and shall come into effect upon payment of such fee as shall be decided upon by the Executive Committee.

- ( c ) Ordinary Members shall consist of
  - ( i ) Full Members who shall have full showing and voting rights;
  - ( ii ) Junior Members being members who are under 16 years of age and until the 31<sup>st</sup> December next following their 16<sup>th</sup> birthday; they will have full showing rights but no voting rights;
  - ( iii ) Social Members shall have neither voting rights nor showing rights;
- ( d ) Application for Full, Junior or Social membership shall be made on the appropriate form and submitted to the Honorary Secretary and contain a signed statement that the applicant shall abide by the Constitution, Regulations and Codes of the Club, to the extent that such Regulations and Codes do not conflict with the Constitution. The application shall be endorsed by a proposer who shall have been a Full or Life Member of the Club for a minimum of two years;
- ( e ) Notice of each application for Full, Junior or Social membership shall be given to the Executive Committee, which shall consider the same at the next meeting. The Executive Committee shall have full and absolute power and authority to refuse any such application without giving any reason for such refusal. All applicants shall be notified of the Executive Committee's decision not later than twenty eight days after the meeting.
- ( f ) If elected by the Executive Committee, and subject to the applicant having declared his support for the aims, works and codes of the Club and of his wish to become an ordinary member and the applicant having paid the amount of the subscription payable in accordance with Regulation 7 for the

then current year, or such proportion thereof as may be decided by the Executive Committee, the applicant shall become an Ordinary Member of The Club;

- ( g ) The rights of every member shall be personal to him and shall not be transferred, transmissible or chargeable by his own act, by operation of law or otherwise;
- ( h ) A register shall be kept by the Club containing the names and addresses of all members;
- ( i ) Any member can be co-opted to a sub-committee with no voting rights.

## **6. RETIREMENT, SUSPENSION AND EXCLUSION OF MEMBERS**

- ( a ) A member may at any time give to the Club notice of his retirement from the Club and his membership shall thereupon cease but he shall have no right to be repaid any pre-paid subscription;
- ( b ) Membership shall also cease in the case of any member whose subscription shall be more than three months in arrears; after three months a Member shall be considered as a New Member and be brought before the Executive Committee as such if they wish to rejoin the Club.
- ( c ) Where it is alleged to the Executive Committee that a member has been guilty of fraudulent or discreditable conduct in respect of dogs or dog shows, or in breach of the Constitution, Regulations or Codes of the Club, and the Executive Committee is satisfied that it warrants further investigation, a letter shall be sent by the Honorary Secretary to the person or persons setting out in brief the terms of the allegation. The person or persons shall have twenty one days from the postmarked date of that letter to set out in writing, addressed to the Honorary Secretary, their response to the allegation and/or request a hearing before the Executive Committee.
- ( d ) If in the light of the member's response and/or the hearing before the Executive Committee it is found that the member has been guilty of fraudulent or discreditable conduct in respect of dogs or dog shows, or in breach of the Constitution, Regulations or Codes of the Club, or is found to have brought the Club into disrepute that member shall be liable
  - ( i ) to be sent an official letter of warning by the Honorary Secretary on behalf of the Executive Committee

and / or

( ii ) to be suspended from all privileges and rights of Membership of the Club for such a period not exceeding six months as the Executive Committee shall think fit, such suspension to include suspension from judging or attending or taking part in any show held under the regulations of, or licensed by, the Club.

( iii ) Any person receiving a suspension who thinks the judgment is unfair may request the Honorary Secretary to call the Appeals Committee to convene, within twenty eight days of the Executive Committee's decision. The Honorary Secretary must also convene the Appeals Committee for a proposed suspension greater than six months by the Executive Committee. The Appeals Committee shall be made up of two Officers from each of the Affiliated Clubs, providing that they are not related to anyone either being suspended or on the Executive Committee and shall be of at least six Officers.

They may request any such documentation they feel appropriate to the case, and request further information or interviews as required in order to reach a decision.

After investigation they may find:

(A) The suspension is unfair and quash or reduce the suspension.

(B) The suspension is fair and allow it to stand.

( iv ) Any proposed suspension for a period exceeding six months, that has been approved by the Appeals Committee, shall require the confirmation of the Members at an Extraordinary General Meeting. The resolution of the Members shall be final and without further appeal.

At the end of the meeting, a vote shall be taken as to whether the complaint has been proved to the satisfaction of the Meeting.

If the complaint is proved, then it shall be decided by the Meeting whether the member should be

( iii-a ) sent an official letter of warning by the Honorary Secretary on behalf of Club

and / or

( *iii-b* ) to be suspended from all privileges and rights of Membership of the Club for such a period as the Meeting shall think fit, such suspension to include suspension from judging or attending or taking part in any show held under the regulations of, or licensed by, the Club.

and / or

( *iii-c* ) totally excluded from the Club.

- ( iv ) Suspension shall be interpreted as meaning “temporary removal of privileges and rights of membership for an agreed period of time”. At the end of that period the privileges and rights of membership shall be reinstated.
- ( v ) Any member who receives a third period of suspension from the Club in General Meeting shall automatically be excluded from the Club.
- ( e ) In exercising its functions set out in Regulation 6 ( c ) or ( d ) the Executive Committee may call on any member under investigation to provide such documentary or other evidence as it may deem necessary.
- ( f ) Any decision reached by the Executive Committee in the exercise of functions set out in Regulation 6 ( c ) or ( d ) , shall be notified in writing to all parties concerned.
- ( g ) The exclusion or suspension of any person by the Club shall be notified by the Honorary Secretary of the Club to the Secretary of The Kennel Club (England) and the Secretary of any club or society with which the Club has a reciprocal agreement. Any person excluded or suspended by the Committee of The Kennel Club (England) or by any society with which it has a reciprocal agreement shall be held by the Club to be similarly excluded or suspended.
- ( h ) If the Executive Committee is of the opinion that a member has become a liability to the Club, or brings the Club into disrepute it may put a motion to a General Meeting inviting the Club to revoke their membership.
- ( i ) The motion shall read “The Committee feel that \_\_\_\_\_ has become a liability to the Club, or has brought the Club into disrepute and hereby revokes his membership”

- ( ii ) The Meeting shall discuss the merits of the motion and the member shall be offered an opportunity to make a statement in their defence.
  - ( iii ) For the motion to be passed it must gain a clear two-thirds majority of those present and eligible to vote at General Meeting.
  - ( iv ) If the resolution is passed the Honorary Secretary shall write to the member notifying him that his membership has been revoked; and all fees and subscriptions paid by the member shall not be liable to be refunded.
- ( i ) Any suspensions or exclusions in effect prior to incorporation of the Club shall remain in effect following incorporation.

## **7. SUBSCRIPTIONS**

- ( a ) On joining the Club a new member shall pay the appropriate Annual Subscription plus a joining fee equal to 50% of that subscription.
- ( b ) The Annual subscription for membership shall be determined by the Club from time to time in General Meeting. Patrons, Life and Honorary Members shall pay no subscription.
- ( c ) Annual subscriptions are payable on 1<sup>st</sup> January each year without demand.
- ( d ) New members joining towards the end of the subscription period may, at the discretion of the Executive Committee, have their membership extended to cover the following years subscription, without additional payment of fees.

## **8. GENERAL MEETINGS**

- ( a ) The Club shall hold a General Meeting in every calendar year at its Annual General Meeting at such time and place as may be determined by the Executive Committee, and shall specify the meeting as such in the notices calling it, provided that every Annual General Meeting shall be called not more than fifteen months after the holding of the last preceding Annual General Meeting
- ( b ) All General Meetings, other than the Annual General meetings, shall be called Extraordinary General Meetings:
- ( c ) Save as provided in Regulation 22 (Alterations to the Constitution and the dissolution of the Club) the Executive Committee may whenever it



thinks fit convene an Extraordinary General Meeting. An Extraordinary General Meeting shall also be convened on written demand of 20% of the current voting members. Any meeting requested shall be held not later than fifty two days from receipt of the request for such a meeting:

- ( d ) ( i ) At least thirty five days notice in writing of every Annual and Extraordinary General Meeting (exclusive in every case both of the days on which it is served or deemed to be served and of the day of which it is given), specifying the place, the day and the hour of the Meeting and in the case of special business the general nature of the business, shall be given in the manner herein mentioned to such persons (including the Auditors where appropriate) as are under this Constitution entitled to receive such notice from the Club; but with the consent of all members having the right to attend and vote at a meeting may be convened by such notice as those members may think fit.
- ( ii ) Any member wishing to propose a matter for the Agenda shall inform the Honorary Secretary in writing, with the name of a seconder, not less than twenty-eight days before the Annual General Meeting
- ( iii ) Members nominated to the Executive Committee must be proposed and seconded by a Full Member of the Club (who has been a member for a minimum of two years) on the Club's nomination form; such form to be received by the Honorary Secretary not later than twenty eight days before the date of the Annual General Meeting. A member must acknowledge on the nomination form his willingness to stand for election. A member may be nominated for but not elected to more than one position.
- ( iv ) In the case of an Annual General Meeting Audited Accounts will be made available, not less than fourteen clear days before the date of the meeting.
- ( v ) The Agenda for a General Meeting shall be available to Members fourteen clear days before the Meeting.
- ( vi ) Members with membership less than forty two days on the day of the Meeting will not have voting rights.
- ( e ) The accidental omission to give notice of a meeting to, or the non-receipt of such notice by, any person entitled to receive notice thereof shall not invalidate any resolution passed, or proceeding had, at any meeting.
- ( f ) All resolutions and actions passed by a valid majority vote at any General Meeting, shall be binding upon all members.

## **9. PROCEEDINGS AT GENERAL MEETINGS**

- ( a ) The Annual General Meeting shall consist of:
  - ( i ) Approval of the Minutes of the previous Annual and Extraordinary General meetings
  - ( ii ) Matters Arising from ( i )
  - ( iii ) Annual Reports
  - ( iv ) Audited accounts of the Club for the previous year, approved by the Executive Committee
  - ( v ) Election of Officers and Executive Committee
  - ( vi ) Election of an Auditor, who shall not be a member of the Club
  - ( vii ) Any other matter decided upon by the Executive Committee
  - ( viii ) Any matter formally proposed by a member of the Club for inclusion on the Agenda
  - ( ix ) Any other business not listed on the Agenda, for discussion only
- ( b ) At any Extraordinary General Meeting only matters appearing on the agenda for that meeting may be voted on.
- ( c ) No business shall be transacted at any General Meeting unless a quorum is present when the voting proceeds to business. Three voting members or one tenth of the voting membership whichever shall be the greater personally present shall be a quorum.
- ( d ) If within half an hour from the time appointed for the holding of a General Meeting a quorum is not present, the meeting if convened on the requisition of members, shall be dissolved. In any other case it shall stand adjourned to the same day in the next week, at the same time and place, or at such other place as the Executive Committee may determine and if at such adjourned meeting a quorum is not present within half an hour from the time appointed for holding the meeting, the members present shall be the quorum.
- ( e ) The Chairman (if any) of the Executive Committee, failing whom the Vice-Chairman, shall preside as Chairman at every General Meeting, but if there be no such Chairman or Vice-Chairman, or if at any meeting neither shall be present within fifteen minutes after the time appointed for holding the same or be willing to preside, the members

present shall choose some member of the Executive Committee or if no such member be present, or if all present decline to take the chair, they shall choose some member of the Club who shall be present to preside.

- ( f ) It may also be decided, by the Executive Committee, that an independent Chairman, not being a member of the Club or affiliated clubs, may be selected to chair an Extraordinary General Meeting.
- ( g ) The Chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business which might have been transacted at the meeting from which the adjournment took place. Whenever a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given in the same manner as of an original meeting. Save as aforesaid, the members shall not be entitled to any notice of an adjournment, or of the business to be transacted at any adjourned meeting.
- ( h ) At any General Meeting a resolution put to the vote shall be decided on by a show of hands, unless a poll is requested by the Chairman of the meeting or by at least three Members present. Upon the show of hands or poll the Chairman shall declare that a resolution has been carried, carried unanimously or by a particular majority, or lost, not carried by a particular majority and the result entered in the minute book of the Club as such without the number or proportion needing to be recorded.
- ( i ) If a poll be demanded in manner aforesaid, it shall be taken at such time and place and in such manner as the Chairman of the meeting shall direct, however votes cast shall be counted by not less than two Scrutineers appointed by the Committee. The Scrutineers shall not be members of the Club. The result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.
- ( j ) No poll shall be demanded on any question of adjournment.
- ( k ) In the case of equality of votes, whether on a show of cards or on a poll, the Chairman of the meeting shall be entitled to a casting vote.
- ( l ) The demand of a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which a poll has been demanded.
- ( m ) A resolution in writing signed by all the members for the time being entitled to receive notice of and to attend and vote at General Meetings shall be as valid and effective as if the same had been passed at a General Meeting of the Club duly convened and held and may consist of several documents in the like form each signed by one or more members.

## **10. VOTING MEMBERS**

- ( a ) Subject as hereinafter provided, each voting member shall have one vote;
- ( b ) No voting member other than a voting member duly registered, who shall have paid every subscription and other sum (if any) which shall be due and payable to the Club in respect of his membership, shall be entitled to vote on any question at any General Meeting.

## **11. EXECUTIVE COMMITTEE**

- ( a ) The number of Executive Committee members (including the Chairman, Vice-Chairman, Honorary Treasurer, Honorary Secretary, Registrar, Show Secretary and Veterinary Surgeon) shall not be less than seven nor until otherwise determined by the Club in General Meeting, under Regulation 16(d), exceed fifteen.
- ( b ) The Executive Committee may from time to time and at any time appoint any member of the Club as a member of the Executive Committee either to fill a casual vacancy or by way of addition to the Executive Committee as laid down hereafter in Regulation 13 ( c ) provided that the prescribed maximum (as defined in Regulation 11 ( a )) be not thereby exceeded. Any member so appointed shall retain his office only until the next Annual General Meeting when he may be duly elected to Committee. Until such time he shall have no voting rights.
- ( c ) A person must be a Full Member of the Club for a minimum of two years, immediately preceding the Meeting, to be eligible to be elected to the Executive Committee, and must have been a member of the Club for a minimum of three years immediately preceding the meeting to be an Officer. Any person under suspension from all the Clubs activities, under Regulation 6, although still a paid up Member, will not be considered a Full Member. Where an Office remains unfilled the General Meeting may decide to elect someone with a lower period of Membership who is duly proposed and seconded.
- ( d ) Where a position of Executive Committee is unopposed at General Meeting the candidate will be required to obtain at least a fifty percent vote of confidence from the Voting Members present before taking office.

## **12. POWERS OF THE EXECUTIVE COMMITTEE**

- ( a ) The business of the Club shall be managed by the Executive Committee which may pay all such expenses of, and preliminary and incidental to, the promotion, formation, establishment and adoption of

the Constitution, Regulations and Codes of the Club as they think fit. It may exercise all such powers of the Club and do on behalf of the Club all such acts as may be exercised and done by the Club and as are not by law or by this Constitution required to be exercised or done by the Club in General meeting, subject nevertheless to any regulations of this Constitution, to the provisions of the statutes for the time being in force and affecting the Club, and to such regulations, being not inconsistent with the aforesaid regulations or provisions, as may be prescribed by the Club in General meeting, but no regulation made by the Club in General meeting shall invalidate any prior act of the Executive Committee which would have been valid if such regulation had not been made.

- ( b ) The members for the time being of the Executive Committee may act notwithstanding any vacancy in their body provided always that in case the members of the Executive Committee shall be or be reduced in number to less than the minimum number prescribed by or in accordance with these Articles, it shall be lawful for them to act as the Executive Committee for the purpose of admitting persons to membership of the Club, filling up vacancies in their body, or of summoning a General Meeting, but not for any other purpose.
- ( c ) The Executive Committee may co-opt interested individuals or representatives to serve in any advisory capacity. No such interested persons shall be entitled to vote. The Executive Committee shall have power to terminate their service at any time.
- ( d ) The Executive Committee shall have the power to vary Regulations for shows and trials held on the Island under the jurisdiction of the Club with consultation with the organising bodies of the various disciplines.
- ( e ) The Executive Committee shall have the power to make and vary Regulations for registration of dogs by the Club.
- ( f ) Changes made in Regulations under the provisions of Regulations 12 ( d ) & ( e ) shall be advised to Members within fifty six days of the Committee Meeting at which such change was made. No such change shall be implemented until twenty-one days after notification as aforesaid.
- ( g ) The Executive Committee shall be the final appellate body or arbiter in all questions or disputes of any kind arising out of attendance or competition at any show held under license by the Club in the Island, or arising from any club or society affiliated with the Club. The Executive Committee shall decide upon the requirements for Affiliation and shall ensure any such Affiliated Club is run under agreed Rules and Regulations as appropriate to that Club and it's associated shows or trials.

- ( h ) The Executive Committee shall have the power to propose changes to the Code of Ethics at a General Meeting and to take action upon any Member not compliant with the Code.

### **13. OFFICERS OF THE CLUB**

- ( a ) If the Office of Chairman becomes vacant during the year, it shall be filled by the Vice-Chairman.
- ( b ) Vacancies during the year for Officers other than the Chairman shall be filled from the Executive Committee by poll of the Executive Committee. If no Committee Member is willing to fill a vacancy an Extraordinary General Meeting shall be called in order to elect a club member to the post.
- ( c ) The Executive Committee may fill any vacancy for an ordinary Committee Member on the Executive Committee which shall occur for any reason by the Member having received the highest number of votes at the preceding Annual General Meeting without being elected, with no voting rights. If there is no such Member, then the Committee may adopt Member(s) to fill any such vacancy with no voting rights.
- ( d ) Certain Officers may be paid Honoraria as shall be decided by the membership of the Club at the Annual General Meeting.

### **14. EXECUTIVE COMMITTEE COMPLEMENT**

If the size of the Executive Committee is below half its full complement, vacancies for the Executive Committee shall be filled at the Annual General Meeting or an Extraordinary General meeting called for that purpose.

### **15. DISQUALIFICATION OF MEMBERS OF THE EXECUTIVE COMMITTEE**

The Office of Executive Committee member shall be vacated:

- ( a ) if he is declared en desastre, or has received two or more petty debt, or county court judgements against them
- ( b ) if he becomes of unsound mind
- ( c ) if he ceases to be a member of the Club
- ( d ) if by notice in writing to the Club he resigns his office
- ( e ) if he shall be absent from meetings, without acceptable reason to the Executive Committee, for three consecutive meetings, or five meetings within the elected year, the Executive Committee may resolve that his office be vacated

- ( f ) if he shall be requested in writing by all the other members of the Executive Committee to resign
- ( g ) if he is suspended under Regulations 6 (d) (ii) or (iii)
- ( h ) if he is disqualified from the Executive Committee under Regulations 15 ( a ) to ( g ) he will not be eligible for re-election to the Executive Committee at the next Annual General Meeting
- ( i ) if he has been convicted of a criminal offence which has not been considered spent but shall exclude traffic offences unless these resulted in a ban from driving or driving without insurance

#### **16. Election of Members of the Executive Committee**

- ( a ) At each Annual General Meeting all the Executive Committee members for the time being shall retire from office.
- ( b ) A retiring Executive Committee member shall be eligible for re-election.
- ( c ) To be nominated to the Executive Committee a member must:
  - i) be resident in Jersey
  - ii) not be disqualified under Regulation 15
- ( d ) The Membership may from time to time in General Meeting increase or reduce the number of Executive Committee members and may make the appointments necessary for affecting any such increase or reduction.
- ( e ) The Club by Extraordinary Resolution may remove any Executive Committee member before the expiration of his period of office, and may by Ordinary Resolution at an Extraordinary General Meeting, appoint another qualified member in his stead; but any person so appointed shall retain his office so long only as the member in whose place he is appointed would have held the same if he had not been removed.

#### **17. PROCEEDINGS OF THE EXECUTIVE COMMITTEE**

- ( a ) The Executive Committee may meet together for the dispatch of business, adjourn and otherwise regulate their meetings as they think

fit. The Executive Committee shall meet at least four times in every year. Five or such greater number as may be determined from time to time shall be a quorum. Questions arising at any meeting shall be decided by a majority of votes. In case of an equality of votes the Chairman shall have a second or casting vote.

- ( b ) On a request from a member of the Executive Committee the Honorary Secretary shall, at any time, summon a meeting of the Executive Committee by notice served upon the Executive Committee members. An Executive Committee member who is absent from the Island shall not be entitled to notice of a meeting. At least seven days' notice shall be given of every meeting of the Executive Committee (unless the members of the Executive Committee present in the Island shall unanimously agree to shorter notice ). Such notice shall be inclusive of both the day or deemed day of giving the notice and exclusive of the day of the meeting. Notice of each meeting of the Executive Committee shall be accompanied by the minutes of the previous Executive Committee meeting and an agenda mentioning all subjects that any Executive Committee member has requested be considered at the meeting. Failure to observe the provisions of this article other than failure to give notice of any meeting to an Executive Committee member present in the Island shall not invalidate the proceedings at any meeting.
- ( c ) The Chairman whom failing the Vice-Chairman shall preside at meetings of the Executive Committee. If there is no Chairman or Vice-Chairman, or if at any meeting neither the Chairman or Vice-Chairman is present within five minutes after the time appointed for holding the same, the Executive Committee members present shall choose one of their number to be Chairman of the meeting.
- ( d ) A meeting of the Executive Committee at which a quorum is present shall be competent to exercise all the authorities, powers and decisions by or under the regulations of the Club for the time being vested in the Executive Committee generally.
- ( e ) The Executive Committee may delegate any of its powers to committees consisting of such member or members of the Executive Committee as it thinks fit, and any committee so formed shall, in the exercise of the powers so delegated, conform to any regulations imposed on it by the Executive Committee. The meetings and proceedings of any such committee shall be governed by the provisions of these Regulations for regulating the meetings and proceedings of the Executive Committee so far as applicable and so far as the same shall not be superseded by any regulations made by the Executive Committee. All acts and proceedings of any such committee shall be reported to the Executive Committee as soon as possible.
- ( f ) All bona fide acts done by any meeting of the Executive Committee or of any committee of the Executive Committee, or by any person acting



as a member of the Executive Committee, shall, notwithstanding it be afterwards discovered that there was some defect in the appointment or continuance in office of any such member or person acting aforesaid, or that they or any of them were disqualified, be as valid as if every such person had been duly appointed or had duly continued in office and was qualified to be a member of the Executive Committee.

- ( g ) The Executive Committee shall cause proper minutes to be made of all appointments of officers made by the Executive Committee and of the proceedings of all meetings of the Club and of the Executive Committee and of committees of the Executive Committee, and all business transacted at such meetings, and any such minutes of any meeting, if purported to be signed by the Chairman of such meeting, or by the Chairman of the next succeeding meeting, shall be sufficient evidence without further proof of the facts therein stated.
- ( h ) A resolution in writing signed by all the members for the time being of the Executive Committee or of any committee of the Executive Committee who are entitled to receive notice of a meeting of the Executive Committee or of such committee as shall be as valid and effectual as if it had been passed at a meeting of the Executive Committee or of such committee duly convened and constituted.
- ( i ) Any member of the Executive Committee who is also a serving Officer or Committee Member of an affiliated club or society, or of an organisation seeking affiliation may be asked to withdraw when matters of jurisdiction over that club are discussed. However, any such person may return to answer such question as the Executive Committee may wish to pose, but will not have the right to vote.

## **18. INDEMNITY**

Every Executive Committee member or other Officer of the Club acting in good faith shall be indemnified out of the assets of the Club against all losses or liabilities which are sustained or incurred in or about the execution of the duties of his office or otherwise in relation thereto including any liability incurred defending any proceedings whether civil or criminal in which judgment is given in his favour or in which he is acquitted and no Executive Committee member or other officer shall be liable for any loss, damage or misfortune which may happen to or be incurred by the Club in the execution of the duties of his office or in relation thereto.

## **19. ACCOUNTS**

- ( a ) The Executive Committee shall cause proper books of account to be kept as necessary to give a true and fair view of the state of affairs of the Club with respect to:-

- ( i ) all sums of money received and expended by the Club and the matters in respect of which such receipts and expenditure take place;
  - ( ii ) all sales and purchases of goods and services by the Club; and
  - ( iii ) all assets and liabilities of the Club.
- ( b ) The books of account shall be kept at such place or places as the Executive Committee shall think fit, and shall be open to the inspection of the members of the Executive Committee on request.
- ( c ) At the Annual General Meeting in every year the Executive Committee shall lay before the Club a proper income and expenditure account for the period since the last preceding account made up to a date not more than three months before such meeting, together with a proper balance sheet made up as at the same date. Every such balance sheet shall be accompanied by proper reports of the Executive Committee and the Auditors, and copies of such account, balance sheet and reports shall be published and sent to an independent Accountant and to all other persons entitled to receive notices of General Meetings in the manner in which notices are hereinafter directed to be served.

## **20. AUDIT**

Once at least in every year the accounts of the Club shall be examined and the correctness of the income and expenditure account and balance sheet ascertained by one or more properly qualified independent accountants.

## **21. NOTICES**

- ( a ) All members described in the register of members are entitled to notice.
- ( b ) A notice of a General or Executive Committee Meeting may at the discretion of the Honorary Secretary be served upon any member, either personally, electronically, or by sending it through the post in a prepaid letter, addressed to such member at the address appearing in the register of members.
- ( c ) Any such notice, if served by post or electronically, shall be deemed to have been served on the day following that on which the notice was sent, in proving such service it shall be sufficient to show that the notice was properly addressed. Any such notice returned shall be deemed to have been served.

## **22. ALTERATIONS TO THE CONSTITUTION AND THE DISSOLUTION OF THE CLUB**

- ( a ) A resolution to alter this Constitutions can be requested by:
  - ( i ) the Executive Committee that shall oversee a review of the Constitution, Regulations and Codes once in any ten year period.
  - ( ii ) a request, in writing, to the Honorary Secretary signed by 25% of the current Membership
- ( b ) A resolution for the Dissolution of the Club can be requested by:
  - ( i ) the Executive Committee, *in unanimous agreement*
  - ( ii ) a request, in writing, to the Honorary Secretary signed by 25% of the current Membership
- ( c ) following a request under Regulation 22(a) or 22(b) the Honorary Secretary shall convene an Extraordinary General meeting of the Club by notice in writing to all members.
  - ( i ) Any meeting requested shall be held not later than fifty two days from receipt of the request for such a meeting.
  - ( ii ) the notice issued pursuant to Regulation 22(c)i shall give the member a minimum of twenty-one days notice of the Extraordinary General meeting.
  - ( iii ) the quorum for the Extraordinary General Meeting shall be one-third of the Membership entitled to a vote
  - ( iv ) any resolution shall be passed by a majority of two thirds of those present and entitled to vote.
- ( d ) no amendments to the Constitution shall take effect unless and until approved by the Royal Court by virtue of Article 4 of the Law
- ( e ) a resolution dissolving the Club may give instructions for the disposal of assets held by or for the Club provided that if any property remains after the satisfaction of all debts and liabilities, such property shall not be paid to or distributed among the members of the Club but shall be given or transferred to some other institution or institutions having objects similar to the objects of the Club and which prohibits the distribution of its or their income and property among its or their members in accordance with Article 10 of the Law and subject to the approval of the Royal Court.

### **23. AFFILIATIONS**

The Executive Committee of the Club may enter into an affiliation with any organisation, kennel club or body with similar objectives to those of the Club and on such terms as it may decide.

### **24. REPRESENTATION**

The Chairman and/or Vice-Chairman duly authorised by a resolution of the Executive Committee shall represent the Club for the purposes specified in Articles 4, 5, and 12 of the Law.

### **25. FINANCE**

- ( a ) Any two of the Officers of the Club for the time being are authorised to sign cheques on behalf of the Club. In addition, the Executive Committee may from time to time authorise up to two further persons to sign cheques on behalf of the Club. Notwithstanding no two signatories should be directly related nor share the same address.
- ( b ) The Honorary Treasurer and one other Officer nominated by Executive Committee may, from time to time, hold a Payment Card in the name of the Club, funds of which are to be agreed by and its use limited by the Executive Committee. Such cards must be surrendered upon request or on leaving Office.
- ( c ) The Honorary Treasurer may have access to the Clubs accounts via internet access to enable movement of funds and payment, upon invoice, to creditors.

### **26. SEAL**

The Club shall maintain a Seal which shall be applied to documents as authorised by the Executive Committee.

### **27. DEFINITIONS**

- ( a ) References to “he”, “him” or “his” shall include “she”, “her” or “hers” as appropriate in the context.
- ( b ) In these rules the word “show” shall include all canine competitive activity.
- ( c ) The President of the Club shall be elected by the Membership eligible to vote at a General Meeting from any duly elected Members of the Executive Committee who have indicated that they would be willing to

be considered as President of the Club. The President shall be the Club's public figure head at shows and social events. Should no member of the Executive Committee wish to be the President, then the role shall default to the Chairman.

( d ) Officers of the Club are:

- Chairman
- Vice-Chairman
- Honorary Treasurer
- Honorary Secretary
- Registrar
- Show Secretary
- Veterinary Surgeon