**T.A.G.A. Committee Meeting**

**15/03/23 6.30pm**

**T.A.G.A. Allotment Cabin**

**MINUTES:**

* **Welcome (MS) –**
* **Apologies (JM) – SJ, SB, PJ, LC**
* **Attendees: HB, MS, AS, PL, AD, JMC, AL**
* **Minutes and matters arising from last meeting:**

MS explained that she had thanked Andy in person in relation to the accounting. MS added that he will have the accounts done by June and it is proposed that the AGM will be held in July.

HB has taken over membership secretary from SJ.

PL sent out communications over social media about ‘Use it or lose it’ campaign to increase cabin revenue.

AD explained that the warm hubs did not take off throughout the various venues in the village, so the grant detail did not need to be passed to MS.

* **Treasurer’s Report (AL) –**

AL recapped on the previous minutes about the dwindling cabin sales. AL thanked PL and AD about promoting cabin sales, and the poster that MS did was most effective. The veg boxes being sold from Pixie Bakes has been a huge success and we are grateful for their idea to offer this opportunity through the shop. Thanks were passed to MS and PL about going to market and putting the boxes together so carefully - they are well received. £3591.66 is the current balance and it is a very healthy position. The year-to-date expenditure in the café is £917, whereas the income is over £4000. The cakes and breakfasts continue to be a huge success.

This year the difference between profit and loss has increased as we are making much more than we are spending. Turnover is also great, and it is thanks to all involved who make it such a growing success.

ACTION: MS to send thanks to Pixie Bakes for their idea to sell veg boxes.

* **Memberships Secretary’s Report (HB)**

HB reported that there are 29 full members and 33 associate members.

The insurance offer for the site and members was discussed and it was agreed that the importance and benefits of insurance, along with how to get further information should be posted regularly to social media channels, website and added to new noticeboards on sites.

ACTION: AD to add to website ‘hot news’ and Facebook

ACTION: AL to ask PJ to make new noticeboards to display TAGA essential updates and information

* **Vacant raised beds (MS JMC)**

JMC advised that there have been two applications for the raised bed. After discussion it was agreed that JMC would approach the first applicant and ask for further detail.

ACTION: JMC to update Committee as to whether applicant one accepts.

* **TPC allotment list update (MS)**

MS said that this detail cannot be shared with the committee as it is a Parish Council matter. The committee said that this made dealing with new plot holders very difficult and would welcome a change in stance on the matter.

MS did advise that there was an inspection due to be carried out and that the Clerk had notified plot holders.

* **Website Editor’s report (AD)**

AD will update the website with pictures of the Committee so will ask outstanding members for their pictures.

ACTION: AD to set up WhatsApp group so that effective communication can take place and obtain photographs.

* **Sales, cabin opening**

AD said that last three BB Sunday have been at capacity. AD has suggested spending money to move the kitchen to the other side of the cabin to make best use of space. It was agreed that if power, water and drainage can be relocated then we should seriously consider investing in the change.

ACTION: AD to put a proposal together in time for the next meeting.

* **Social and fundraising events (PL) inc. Coronation**

PL said that BB Sunday is near the Coronation and so we will continue with that and make it a special event with bunting. This will be Sunday 7th May.

* **Business Plan 23/24 (MS)**

To be discussed next time.

* **Constitution**

MS discussed changing detail relating to commitments we undertake, and full detail will be proposed at the next meeting, in good time before the AGM. In addition to looking at attendance requirements for meetings, MS realised it did not detail some of the official roles of the committee members and these will now be included.

There was great discussion about interpretation of the constitution in relation to membership fees. We talked of insurance price for this year impacting on fees. MS proposed that we change the constitution so that under clause 3.1 is changed to ‘as agreed by the committee’ – rather than ‘gets ratified at the AGM’. For 23/24 we will start collecting fees from 1/4/23. MS will contact the committee after she speaks to the insurance company to come to an agreement on the fees for this year. If there is minimal increase, we will retain current fees. However, if the insurance has gone up significantly then we will refrain from collecting fees on 1/4/23 until new fees are agreed.

ACTION: HB to email full and associate members a copy of the constitution once it is agreed at the AGM. This will be done via email unless there is no email address.

* **Grant application (MS)**

The hunt continues for viable grants. There was hope that there would be an ASDA grant available, but this was not possible.

ACTION: All to be alert to any grants available

* **Signage (AD)**

No matters aside of the suggestion from AL for new site noticeboards (see action above) and it is hoped that PJ will assist in that.

* **AGM 2022 preparation and Election (MS/AL)**

We are looking at the AGM being in July once the accounts are finalised. More detail will follow at the next meeting.

* **Village show Report 2023 (MS)**

Show committee has been in dicussion and will be meeting again soon. Update will follow at next meeting.

* **AOB**

PL remarked how well baskets went last year and it is hoped that SB will be back to doing what he does best very soon. MS said that SB agrees that summer bedding is the best plan going forward.

* **Date of next meeting:**

**TBC**