##### Laura C. Saunders Elementary School



**ARRIVAL PROCEDURES FOR PARENTS**

**2024-2025**

###### School Hours

Pre-K: 8:20 am – 1:50 pm

Kindergarten – 1st Grade: 8:20 a.m. – 1:50 p.m.

2nd through 5h Grades: 8:35 am – 3:05 pm

**WEDNESDAY – Dismissal at 1:50 p.m. for all students**

Breakfast: Pre-K through Fifth Grade (7:35 am – 8:15 am)

In order to maintain a safe and orderly arrival for all our students, we ask that you are courteous and patient with others.

**Kindergarten- 5th Grade** students will report to the covered PE Court after breakfast, where supervision will be available from 7:45 a.m. until 8:20 a.m. when they are escorted to their classrooms by their teachers. Upon dismissal, 2nd – 3rd grade students not riding a bus will be escorted to the designated area located in the front of the school.

**Supervised arrival activities take place as follows:**

* For the safety of all students, parents will not be allowed into the building during arrival and dismissal. Whether you are walking or driving, you must drop off your Kindergartner-5th grade student(s) at the gate located on Lucy St. (328th St./8th St.) between the west side of the school and the handicap/administrator parking lot. Pre-K parents/guardians will be provided a pass and permitted to escort their child directly to the classroom.
* Students may not arrive to school earlier than 7:35 a.m. Gates will not be opened before this time.
* The tardy bell rings at 8:20 am for Pre-K students and 8:35 am for KG – 5th grade students. All students arriving after the tardy bell has rung, must report to the Security Desk to obtain a tardy pass.
* If your child walks to and/or from school, please discuss safety measures with your child in order to increase safety awareness**. ALL WALKERS MUST HAVE A SIGNED WALKERS PERMISSION FORM IN ORDER TO BE RELEASED AT DISMISSAL WITHOUT AN ADULT.**
* All students transported on a Miami-Dade County School bus will arrive and depart on 5th Avenue.
* All students transported by private bus/van will arrive and depart on 8th Street/Lucy Street.

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| **Arrivals** | **Dismissal** | **Rainy Days** |
| **Parents Drop-off Pre-K thru 5th (cars, walkers) Lucy St./328th St./8th St. (gate between school and parking lot)**  **Private Bus/Van (8th St.)**  **South Side** | **Parent Pick-up Pre-K – 5th Main Entrance**  **Walkers Pick-up KG – 5th Side Gate**  **Private Bus/Van (8th St.)** | **Students will be dismissed by following directions on the PA**  **(Public Address) System.** |
| **Buses**  **5th Ave.**  **EAST Side** | **Buses**  **5th Ave.**  **EAST Side** |