



**Jo Barrett**

to me ▾

Did you like the module? **Yes**

Are the instructions clear? **Yes**

Do you feel that the workshop was well-paced? **Yes**

Did the sequence of the module make sense? **Yes**

Were the lessons appropriately chunked into smaller digestible pieces? **Yes**

How long did it take you to complete the module? **43 minutes**

The module was:

A. Too long

B. Too short

**C. Just right**

Were the knowledge check activities throughout the module placed at the appropriate times? **Yes**

Did you feel confident answering the questions on the quizzes? **Yes, but I was at first confused by the first question**

Were the practice exercises relevant? **Yes**

Did you have the necessary entry skills? **Yes**

Can you use this information in your job search? **NA**

Was the instruction interesting? **Yes**

Did you understand what you were supposed to learn? **Yes**

Were sufficient practice exercises included? **Yes**

Were the practice exercises relevant? **Yes**

Did the knowledge checks really measure the knowledge of the objectives? **Yes**

Does the module meet the needs of Passport to Employment? **Yes**

Do the lessons learn transfer to the job search? **Yes**

Does the module demonstrate what the learner needs to learn? **Yes**

Does the module create active learning? **Yes**

Does module give opportunity for application of what is learned? **Yes**

Does the module integrate learners' previous knowledge into the new skills? **I think so**

Does the module engage the learner? **Yes**

**Not all of the print is read in Benefits of Info Mtgs**

**Identify strengths and weaknesses...**

**Pronounce Competitors – prepare informational meeting**

**Skim sounds like skip on pitch tips**

**No narration Facilitation the meeting**

**No file at Editable marketing profile**

**Edit 1 final tips recording**

**Video for Eileen and Marie**

JO

Dennis Cake Evaluation 9/29  
by phone

too much time

what was the purpose?

Inconsistencies

Title Entry skills - Basic networking skills

What is an info meeting audio different

too fast audio

"field, company" audio is written

few different strategies

#s instead of bullet points

Reasons to conduct info meetings - text size different

Basic Rules - 20 minutes

↳ How to ask for additional contacts

Quiz

Identify personal strengths & weakness - Confusing

Networking toward info mtg - volume too loud

Ask current Network - what does that mean?

# add university

Dennis Cake 9/29

#5 - no period at end of sentence "fact-finding"  
What are you factfinding?

#the titles

Questions to ask document - Need audio?

Tom example - #5 confusing

There are a few ways to prepare - audio slightly different

Networking <sup>video</sup> 30 second in commercial Not in table of contents

5 Step process current staff go to same place

2 audio in "Preparation"

5 pitch perfect tips could be PDF.

flow of meeting - give marketing sheet

Virtual Info meeting tips

No voice on activities - subtitle steps on audio?

Send thank you note - shall mail sum city

## Passport to Employment Staff Evaluation - Dan

To access the module: [www.mollyschultz.com](http://www.mollyschultz.com); Go to “eLearning”; Click on “Learn More”; Go to the first link: “eLearning module” and click on “[Informational Meetings](#)”.

How long did it take you to complete the module?

The module was:

- A. Too long
- B. Too short
- C. Just right ✓

Is the information accurate? Yes

Does it flow? Yes

Were the materials directly related to the objectives? Yes

- Students will identify target companies and people to meet for informational meetings.
- Students will be able to facilitate an effective informational meeting.

Were sufficient practice exercises included? Yes

Were the practice exercises relevant? Yes

Did the knowledge checks really measure the knowledge of the objectives? I think so

Does the module meet the needs of Passport to Employment? Yes

Do the lessons learn transfer to the job search? Yes

Does the module demonstrate what the learner needs to learn? Yes

Does the module create active learning? I think so

Does module give opportunity for application of what is learned? Yes

Does the module integrate learners' previous knowledge into the new skills? Yes

Does the module engage the learner? Yes

Any typos or grammatical errors? Any technical difficulties (buttons not working, etc.)?

There were two sections where you start a sentence, there appears to be a distraction and you start the sentence again. Those sections are: Identify your target occupation(s), companies, or functions and Final tips for success.

There are background noises from time to time. These are distracting and should be edited out.

All the numbers in the Final tips for success section are '1'.



**Passport to Employment Staff Evaluation**

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How long did it take you to complete the module?

The module was:

- A. Too long
- B. Too short
- C. Just right

Is the information accurate? *yes*

Does it flow? *see suggestions :)*

Were the materials directly related to the objectives? *yes*

- Students will identify target companies and people to meet for informational meetings.
- Students will be able to facilitate an effective informational meeting.

Were sufficient practice exercises included? *yes*

Were sufficient practice exercises included? *yes*

Were the practice exercises relevant? *yes*

Did the knowledge checks really measure the knowledge of the objectives? *yes*

Does the module meet the needs of Passport to Employment? *yes*

Do the lessons learn transfer to the job search? *yes*

Does the module demonstrate what the learner needs to learn? *yes*

Does the module create active learning? *yes*

Does module give opportunity for application of what is learned? *yes*

Does the module integrate learners' previous knowledge into the new skills? *yes*

Does the module engage the learner? *yes*

Any typos or grammatical errors? Any technical difficulties (buttons not working, etc.)?  
*see suggestions ;)*

Any additional notes, recommendations, or feedback.

- ① Don't know if it was my network, but I could not access all info using my iPad. Is this something that should only be used in windows??
- ② Sallie Krawcheck - who is she? What title? Why is she quotable?
- ③ In introduction, the links aren't active. ↳ solve  
↳ youtube
- ④ Benefits of using info meetings...  
I might prefer bullet pt # ~~2~~ <sup>1</sup> to be further ~~down~~ <sup>down</sup> ~~as first bullet point.~~  
on first.

- ⑤ Different strategies for getting info mtgs...  
might prefer sequence of bullet points: #3, #2, #1
- ⑥ How to start... "Shooting for" seems a bit casual for this presentation. <sup>Head:</sup> Targeting? Focusing?
- ⑦ ... career move, Sam said ... maybe 'suggested'?
- ⑧ ... Remember you are not asking...
  - perhaps add something like, "I appreciate your consideration".
  - If person "can't or won't" - seems very negative. maybe, if person "unable" ...
  - maybe, if person "can't or won't" "I wasn't sure"
- ⑨ after viewing .pdf re: "questions to ask, "I wasn't sure how to return to the presentation" 😬
- ⑩ Should elevator pitch prep be before informational mtg
- ⑪ Not sure what pg 3 of marketing profile is??

Pete

## Passport to Employment Participant Evaluation

To access the module: [www.mollyschultz.com](http://www.mollyschultz.com); Go to "eLearning"; Click on "Learn More"; Go to the first link: "eLearning module" and click on "Informational Meetings".

Did you like the module? **Yes**

Are the instructions clear? **Fairly**

Do you feel that the workshop was well-paced? **Yes**

Did the sequence of the module make sense? **Yes, I thought it matched well with the way I remembered the class flowing**

Were the lessons appropriately chunked into smaller digestible pieces? **At time I thought the 'chunks' were a bit small**

How long did it take you to complete the module? **I did it on my phone and when I turned my phone, it went back to the beginning of the module, with the start button, even though I had completed several chunks**

The module was:

A: ~~Too long~~

B: ~~Too short~~

C. **Just right**

Were the knowledge check activities throughout the module placed at the appropriate times? **They were okay**

Did you feel confident answering the questions on the quizzes? **No, and sometimes I got the wrong answers, but I figured out why you were looking for the 'right answer'**

Were the practice exercises relevant?

Other areas of difficulty or success: **I think a little work needs to be done so phone users can view it and not lose their place, as chunks could be something that could be done while waiting to do something else, like waiting in line at the grocery.**

**I didn't see any way to navigate ahead when I got sent back the beginning.**

**The first quote on the 'flip' card was incomplete**

Did you have the necessary entry skills? **Yes**

Can you use this information in your job search? **Yes, I think it would have been helpful**

Was the instruction interesting? **I thought it matched fairly well with the classes I took, but it has been 6 years....**

Did you understand what you were supposed to learn? **Yes, but it was review for me**

Any typos or grammatical errors? Any technical difficulties (buttons not working, etc.)? **The first quote on the 'flip' card was incomplete**

Any additional notes, recommendations, or feedback. **Combine some of the shorter chunks with other chunks, it didn't make much sense for me to have a 1 min audio chunk**

**Also, I sent you a LinkedIn message as I was not able to get back on the site, to help me answer these question, it has been a few days since I viewed the modules. 😊**

## Passport to Employment Participant Evaluation

To access the module: [www.mollyjschultz.com](http://www.mollyjschultz.com). Go to "eLearning", Click on "Learn More", Go to the first link: "eLearning module" and click on "Informational Meetings".

- Did you like the module? YES - HELPFUL
- Are the instructions clear? YES
- Do you feel that the workshop was well-organized? YES
- Did the sequence of the module make sense? YES
- Were the lessons appropriately chunked into smaller digestible pieces? YES
- How long did it take you to complete the module?

The module was:

- A. Too long
- B. Too short
- C. Just right

Were the knowledge check activities throughout the module placed at the appropriate times? YES

Did you feel confident answering the questions on the quizzes? YES

Were the practice exercises relevant?

Other areas of difficulty or success:

for the fill in the blank quiz question,  
if the typed ANSWERS NOT TYPED OUT CORRECTLY  
you get a wrong answer. MIGHT CONSIDER USING  
multiple choice.

Did you have the necessary entry skills? YES

Can you use this information in your job search? YES

Was the instruction interesting? YES

Did you understand what you were supposed to learn? YES

Any typos or grammatical errors? Any technical difficulties (buttons not working, etc.)?

SOME BACKGROUND NOISE NOTED IN THE AUDIO BUT  
NOT A HUGE DEAL.

Any additional notes, recommendations, or feedback.

LESSON 4 AUDIO RECORDING -  
THE INTRO SOUNDS AS DUPLICATE/REPEAT  
(first 20 seconds)

Please, fill this out honestly and as completely as you are able. Return to [mollyjschultz@gmail.com](mailto:mollyjschultz@gmail.com); or take a photo of the completed evaluation and text 765-748-9879.



## Passport to Employment Participant Evaluation

To access the module: [www.mollyschultz.com](http://www.mollyschultz.com); Go to "eLearning"; Click on "Learn More"; Go to the first link: "eLearning module" and click on "Informational Meetings".

Did you like the module?

Are the instructions clear? *-yes*

Do you feel that the workshop was well-paced? *yes*

Did the sequence of the module make sense? *-yes*

Were the lessons appropriately chunked into smaller digestible pieces? *definitely*

How long did it take you to complete the module? *30-ish minutes*

The module was:

- A. Too long
- B. Too short
- C. Just right

Were the knowledge check activities throughout the module placed at the appropriate times? *yes*

Did you feel confident answering the questions on the quizzes? *all except one*

Were the practice exercises relevant? *yes*

Other areas of difficulty or success:

*I had some problems with buffering. I'm not sure if it was on my end (I don't normally experience problems) or if it was unique to this module?*

Did you have the necessary entry skills? *yes*

Can you use this information in your job search? *yes*

Was the instruction interesting? *yes, definitely*

Did you understand what you were supposed to learn? *yes*

Any typos or grammatical errors? Any technical difficulties (buttons not working, etc.)? *no*

Any additional notes, recommendations, or feedback.

*Well done!! I really enjoyed taking this module!*

Please, fill this out honestly and as completely as you are able. Return to [mollyjschultz@gmail.com](mailto:mollyjschultz@gmail.com); or take a photo of the completed evaluation and text 765-748-9879.

## Passport to Employment Participant Evaluation – Angel p.1

Did you like the module? Yes, I love it!

Are the instructions clear? Yes, very clear

Do you feel that the workshop was well-paced? Yes Just right

Did the sequence of the module make sense? Perfectly.

Were the lessons appropriately chunked into smaller digestible pieces? Very digestible. Easy to follow, easy to leave and pick back up when time allowed.

How long did it take you to complete the module? Less than an hour

The module was:

- A. Too long
- B. Too short
- C. Just right

Were the knowledge check activities throughout the module placed at the appropriate times? Yes

Did you feel confident answering the questions on the quizzes? Yes

Were the practice exercises relevant? Very relevant to topic

Other areas of difficulty or success:

Audio was more of short hand/note taking or a research paper instead of flowing like a conversation, but the content as very easy to follow! Maybe having a speaker who likes to give presentations might help. It made me want to continue and learn more!

Did you have the necessary entry skills? Yes

Can you use this information in your job search? Yes, a lot!

Was the instruction interesting? Yes!

Did you understand what you were supposed to learn? Yes, I'm more confident now in both my elevator pitch and information meeting prep

Any typos or grammatical errors? Any technical difficulties (buttons not working, etc.)?

I've attached some potential revisions

Any additional notes, recommendations, or feedback.

This is EXTREMELY Impressive! Very well laid out, full of extremely important information. It takes a topic that many people find overwhelming and incredibly intimidating and lays it out in very easy to follow, logically way. With the various speakers and the hands on exercises and knowledge test, one comes out of these modules feeling empowered, excited, and ready to take on the job search!

The audio could flow a little more conversational or presentation wise, but other than that, not much I would change! Very well done!

## Angel p.2 Notes for the Informational Meeting

### Lesson 1

- Maybe add Marketing Profile to the Preferred List
- Under “You will get the most...” section, “Basic Networking Skills is mentioned in the audio but not in print.

### Lesson 3

- The part “Try to get 3 contacts” is more shorthand/note taking. Might sound better and read easier if it flowed like a conversation.
- Under Basic Rules, May want to restate “ask them who else they know that you should meet with” to “and ask, ‘Who do you know that I should be talking to?’”

### Lesson 4

- Audio duplicated your intro title
- Under list of immediate circle, maybe add “Coach or parents of child’s sports teammates” (similar to Pastor, this statements gets the creative juices flowing)

### Lesson 5

- Under “Make it clear you’re not...” maybe switch verbiage from “I promise I won’t ask for a job” to “I’m not asking for a job, I’m asking for help. I’m seeking information and guidance. I will respect your time, via a timer on my mobile phone; and I will come to you, at your office, or if you prefer we can meet at your favorite coffee place or for a virtual coffee.”

### Lesson 6

- Info Meeting Pdf:  
Introduction:  
“Qualification “need” should be needed  
About the Industry:  
Add “Where should I be networking?”  
Closing:  
Maybe change “Who should I connect with?” to “Who should I be talking to?”