



# First Step Builders Alliance Masterclass

## PARTICIPATION AGREEMENT

This Participation Agreement (“Agreement”) is entered into by and between:

**Participant Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

And **Capital City / First Step Builders Alliance**, referred to herein as “Program Provider,” effective as of the date signed below.

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## 1. PROGRAM OVERVIEW

The First Step Builders Alliance Masterclass (“Program”) is a builder training and consulting program designed to assist participants in building residential and/or commercial properties through guided education, mentorship, and field support.

## 2. PROGRAM PACKAGE SELECTION

The Participant elects to enroll in the following package (check one):

- ☐ **Foundations Package** – \$15,000
  - ☐ **Trailblazer Package** – \$25,000
  - ☐ **Empire Builder Package** – \$50,000
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### 3. PAYMENT TERMS

Participant agrees to the following payment structure:

- A **10% non-refundable down payment** is due at the time of signing this Agreement.
- The remaining balance will be paid in **six (6) equal monthly installments**.
- Payment must be completed in full **regardless of level of participation** or schedule conflicts.
- No certificate of completion or partnership benefits will be granted until the **program is paid in full**.

Package	10% Down Payment Monthly (6 Payments)	
Foundations (\$15,000)	\$1,500	\$2,250
Trailblazer (\$25,000)	\$2,500	\$3,750
Empire Builder (\$50,000)	\$5,000	\$7,500

Payments are due on the same date each month following the initial down payment.

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### 4. PROGRAM COMMITMENT

Participant agrees to:

- Attend scheduled training sessions (1st Tuesday of each month from May to December 2025).
  - Participate in mentorship and site-based support as available based on selected package.
  - Complete assigned program milestones (lot selection, plan approval, etc.) as scheduled.
  - Maintain open communication with their assigned mentor or project advisor.
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### 5. CANCELLATION & NON-PAYMENT

- Program fees are **non-refundable**.
- Failure to make scheduled payments may result in immediate suspension or termination of program access.
- Legal action may be pursued for collection of unpaid balances after 30 days of non-payment.
- Any cancellation by the Participant does not release them from full payment obligation.

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## 6. CONFIDENTIALITY & INTELLECTUAL PROPERTY

Participant agrees not to duplicate, share, or resell proprietary materials provided through the Program, including but not limited to plans, documents, pricing strategies, or recorded sessions.

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## 7. SIGNATURES

By signing this Agreement, the Participant acknowledges they have read, understand, and agree to abide by the terms outlined herein.

**Participant Name (Printed):** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Program Representative Name (Printed):** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_