



CONSULT
KNIGHTLEY

Clarity *& Direction*

Team Workshop

IN-PERSON · HALF DAY · WE COME TO YOU
Strategic reset for teams. Move from overload to aligned action.



IS THIS YOUR TEAM?

You're capable. *But you're crowded.*

Your team has the ideas, the expertise, and the drive. But when everything feels urgent, nothing gets the focus it deserves. The result is burnout, diluted impact, and the quiet frustration of always managing tasks instead of building momentum.

This workshop creates the pause and the structure needed to break that cycle — for good.

WHO THIS IS FOR

- Leadership teams needing alignment and focus
- Project teams stuck in execution mode
- Departments navigating change or new strategic goals
- Growing businesses and scale-ups facing competing priorities

*"You're not lacking capability. You're lacking **clarity** on where to direct it."*

How it works

A complete, bespoke process — *from first conversation to lasting roadmap.*

01 Discover

A short pre-session questionnaire captures your context, challenges, and objectives — followed by a focused call so everything is built around what matters most to you.

02 Design

Every session draws on a refined methodology and curated toolkit — configured specifically for your team's context, challenges, and goals. No two workshops follow the same path.

03 Deliver

A half-day facilitated session using large-format boards and structured thinking tools. Hands-on, high-energy, outcome-focused — your team leaves with clarity, alignment, and a concrete plan.

The Workshop

04 Document

Within days, you receive a professionally structured 20+ page report capturing your boards, decisions, priorities, 90-day plan, and agreed next actions.

"When you invest in this workshop, you're not paying for three hours in a room. You're investing in a complete strategic process with a tangible, lasting output."



THE SESSION

Structured thinking, *made tangible.*

This is a highly facilitated, hands-on strategic working session. We use large-format boards and guided facilitation to move your team from scattered thinking to shared direction — visibly, collectively, and in real time.

FORMAT

Standard session	3-4 Hours
Multi-Session	Across 2-3 days
Group Size	4-8 People
Location	We come to you

TYPICAL SESSION FLOW

01

Setting the Scene

Understanding how the session works, how we'll think together

02

Capturing the Noise

Making visible all priorities, pressures, ideas, and concerns

03

Decision Lenses

Applying structured thinking to reveal patterns and true priorities

04

Strategic Mapping

Creating clarity, alignment, and a shared direction

05

Commitment

Turning insight into momentum with a clear first action

WHAT YOU LEAVE WITH

Clarity you can act on.

Evidence you can share.

Most workshops leave you with energy and good intentions. This one leaves you with something more: a structured plan, a shared reference document, and a 90-day roadmap your whole team can work from.

Your 90-Day *Priority Plan*

During the session, your team identifies and agrees your top strategic priorities for the next 90 days — mapped across a clear planning framework so you leave knowing what matters, who owns it, and when it happens.

- Top priorities mapped across a 90-day timeline
- Every idea sorted — Focus Now, Save for Later, or Let Go
- Clear ownership and first committed actions

Your Post-Session *Document*

Within days of your workshop, you receive a professionally written 20+ page summary document. This is not a set of notes — it is a structured strategic record of your session.

- A full executive summary of key insights and decisions
- Your completed boards captured and explained
- Analysis of findings from each session module
- Recommended next steps and actions





YOUR FACILITATOR

20+ years helping people *think more clearly.*

Emily Knightley is a facilitator, former management consultant, and the creator of *Clarity & Direction*. With over 20 years of international experience supporting individuals and teams through complexity, change and high-stakes decisions, she brings a rare combination of structure, rigour and warmth to every session.

Over time, Emily came to realise that the most valuable moments in consulting were never the reports or the presentations — they were the workshops. The moments where teams could step back, think together, and leave with tangible outcomes and renewed momentum. That insight now sits at the heart of everything she does.

Today she designs and facilitates highly interactive, practical sessions that help teams cut through noise, make confident decisions, and move forward with purpose — leaving with something real to show for it, not just a memory of a good day.



Emily Knightley
Facilitator & Creator, *Clarity & Direction*



CONSULT
KNIGHTLEY

Strategic Clarity Workshops

For teams ready to move from debate to decision.

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