



CONSULT
KNIGHTLEY

Clarity & Direction

Bespoke Team Offsites

Step away from the day-to-day. Agree priorities. Return with a clear 90-day plan.

HALF-DAY · FULL-DAY · MULTI-DAY



WHY STEP AWAY?

Busy teams rarely have enough time to step *back*.

Taking time out can feel difficult to justify. Never stepping back has a cost too.

Priorities compete. Decisions get revisited. Important conversations are squeezed between meetings.

An offsite creates protected time to look at the whole picture. That might mean future direction, growth or change. It might mean resetting after an intense period or stepping out of firefighting mode.

A different environment breaks the normal pattern of the working day and helps teams look at familiar questions differently.

Clearer priorities. Clearer ownership. Fewer decisions being reopened. And a shared 90-day plan that gives everyone clarity about where their time and attention should go next.

The point is not time away from work. It is clearer decisions about the work that follows.

Clearer
priorities

Clearer
ownership

Less time
revisiting
decisions

A shared 90-
day plan

STRATEGIC WORKING SESSION

The core of the offsite: *Clarity & Direction.*

Every Consult Knightley offsite is built around a bespoke *Clarity & Direction* session.

No slides. No generic team-building. The team does the thinking.

Using large-format boards and structured decision tools, the team works through priorities, pressures, opportunities and decisions together.

I structure the process, guide the conversation and keep the work moving towards clear choices and a practical plan.

01

Make it visible

Capture the priorities, issues and opportunities competing for attention.

02

Look Again

Use decision lenses to spot patterns and test what really matters.

03

Make choices

Agree what to focus on now, what can wait and what can be let go.

04

Build the plan

Turn the decisions into priorities, ownership and a 90-day roadmap.



DESIGNED AROUND YOUR TEAM

Built around what your team needs to *achieve*

First, we agree what the offsite needs to achieve: direction, alignment, a reset, a difficult decision, or preparation for what comes next.

Then I build the programme around that objective. Clarity & Direction is the foundation. Supporting experiences are added only where they strengthen the day.

**Outdoor &
nature**

**Yoga &
movement**

Cooking & food

**Creative
activities**

**Team
challenges**

**Specialist
experiences**

Built around *Clarity & Direction*
Bespoke strategic working sessions · the core of every offsite

Venue options across Occitanie. I work with an established shortlist and recommend suitable spaces after discovery, based on your group, objectives and practical needs

Half-day · Full-day · Multi-day | No fixed package. The format follows the objective.



TANGIBLE OUTPUTS

Clear decisions. Clear priorities. *A 90-day plan.*

By the end of the offsite, the team has agreed what matters most, who owns what and what happens next.

Your 90-Day Roadmap

- Agreed priorities for the next 90 days
- Focus Now, Save for Later and Let Go decisions
- Clear ownership
- First actions
- A shared timeline for what happens next

Your Post-Offsite Strategic Document

Typically around 30 pages, giving the team a clear record to return to.

- Executive summary
- Key themes and decisions
- Completed workshop boards
- Analysis from the strategic session
- Priorities, actions and ownership

You leave with decisions, ownership and a plan the team can use immediately.

Optional: weekly or monthly roadmap reviews during the following 90 days.

How it works

A complete, bespoke process — *from first conversation to lasting roadmap.*

01 Discover

A short pre-offsite questionnaire captures your context, challenges and objectives, followed by a focused call to understand what you need the time away to achieve. This also helps shape the right format, setting and wider experience for your team.

02 Design

Every Clarity & Direction session draws on a refined methodology and a carefully selected set of visual thinking tools, designed specifically for your team's context, challenges and goals. I then build the wider offsite around that core, agreeing the right venue, format and any supporting activities. No two offsites follow the same path.

03 Deliver

At the heart of the offsite is a highly facilitated *Clarity & Direction* session using large-format boards and structured thinking tools. Hands-on, highly interactive and outcome-focused, your team leaves with shared priorities, renewed focus and a practical plan for the next 90 days.

04 Document

Within days, you receive a professionally structured **c.30-page post-offsite document** capturing your boards, key observations, decisions, priorities, 90-day plan and agreed next actions.

The Session

This is more than time out of the office. It is a complete strategic process, designed to turn that time into clear decisions, shared priorities and a practical 90-day plan.



YOUR FACILITATOR

20+ years helping organisations *make sense of complexity.*

Emily Knightley is the founder of Consult Knightley and creator of *Clarity & Direction*.

Her background is in strategy and operations consulting, working with organisations navigating complexity, change and important decisions.

Today, she designs and facilitates Clarity & Direction workshops and bespoke team offsites for teams that need to step back, think clearly and decide what comes next.

Structured visual tools make the thinking visible. Hands-on facilitation keeps the conversation focused. The team leaves with shared priorities and a practical plan.

No slides. No generic away-day exercises. Structured thinking, real conversations and clear decisions.



Emily Knightley
Facilitator & Creator, *Clarity & Direction*



Clarity & Direction Team Offsites

For teams ready to step away, think clearly and return with a practical 90-day plan.

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