



FIKA FILMMAKERS ASSOCIATION Website Usage Policy Guidelines

Version: 1.0 Date: November 1 2023

1. Introduction

Welcome to FIKA Filmmakers Association website! This policy guidelines document outlines the terms and conditions governing the use of our website, www.wearefika.org. By accessing or using our website, you agree to comply with and be bound by the following policies and terms of use. Please read this document carefully before using our website.

2. Privacy Policy

We are committed to protecting your privacy. Our **Privacy Policy Document**, available on **page 3** of this document, explains how we collect, use, and disclose information about you. By using our website, you consent to the practices described in our Privacy Policy.

3. User Conduct

When using our website, you agree not to:

- Violate any applicable laws, regulations, or guidelines.
- Interfere with or disrupt the operation of our website or the servers or networks used to make our website available.
- Engage in any form of data mining or data extraction without our prior written consent.
- Attempt to gain unauthorized access to any portion of our website or any other systems or networks connected to our website.
- Use our website in any manner that could damage, disable, overburden, or impair our servers or networks, or interfere with any other party's use and enjoyment of our website.

4. Intellectual Property

All content and materials available on our website, including but not limited to text, graphics, logos, button icons, images, videos, audio clips, and software, are the property of FIKA Filmmakers Association or its content suppliers and are protected by copyright, trademark, and other intellectual property laws.

5. Links to Third-Party Websites

Our website may contain links to third-party websites. We are not responsible for the content or privacy practices of these websites. We encourage you to review the privacy policies and terms of use of these websites.

6. Disclaimer

The information provided on our website is for general informational purposes only. We make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability concerning the website or the information, products, services, or related graphics contained on the website for any purpose.

7. Changes to This Policy

We reserve the right to modify this policy at any time. Any changes to this policy will be posted on our website. By continuing to use our website after such changes, you accept the policy as modified.

8. Contact Us

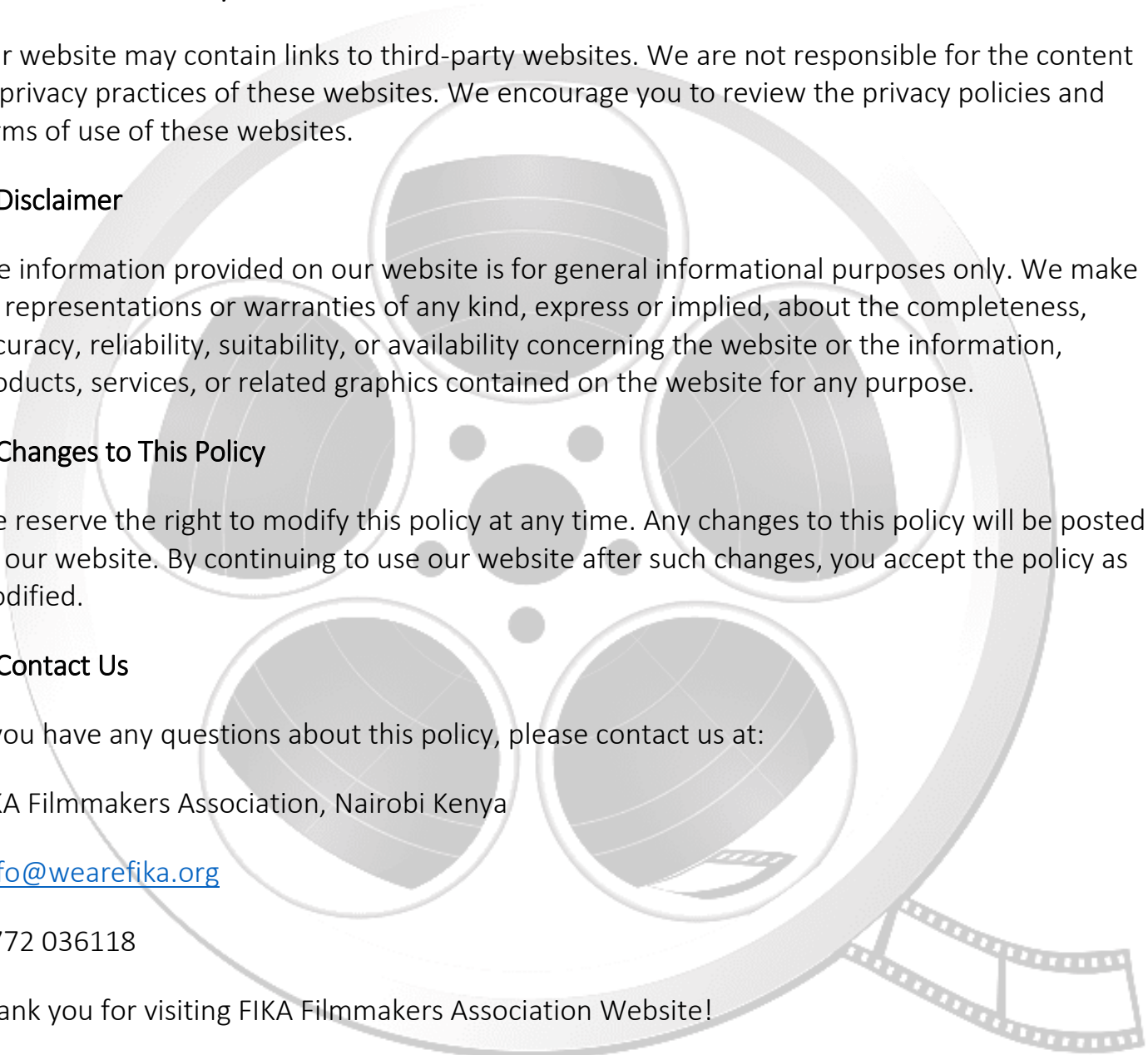
If you have any questions about this policy, please contact us at:

FIKA Filmmakers Association, Nairobi Kenya

info@wearefika.org

0772 036118

Thank you for visiting FIKA Filmmakers Association Website!



Privacy Policy Document

This Privacy Policy explains how we collect, use, disclose, and protect your personal information when you visit our website www.wearefika.org. By accessing or using the Site, you agree to the terms and practices described in this Privacy Policy. If you do not agree with our practices, please do not use the Site.

Information We Collect

We may collect personal information, such as your name, email address, postal address, phone number, or other similar data when you voluntarily provide it to us through the Site. We may also collect non-personal information, such as your IP address, browser type, operating system, referring URLs, and other technical information about your usage of the Site.

How We Use Your Information

We may use the information we collect for various purposes, including:

1. Providing, maintaining, and improving the Site.
2. Responding to your inquiries, comments, or questions.
3. Sending you information, updates, and marketing communications related to our products or services.
4. Analyzing and monitoring usage patterns and trends to improve user experience.
5. Complying with legal obligations and resolving disputes.
6. Marketing your services and content (Permitted by you through the signing of our **Personal Data Usage Permission Document** available on **page 5** of this document, our website and application)

Disclosure of Your Information

We do not sell, trade, or rent your personal information to third parties. However, we may share your information with trusted third parties who assist us in operating our website, conducting our business, or servicing you, as long as those parties agree to keep this information confidential.

We may also disclose your information to comply with legal requirements, enforce our site policies, or protect our or others' rights, property, or safety.

Cookies and Tracking Technologies

We use cookies and similar tracking technologies to enhance your experience on the Site. Cookies are small files that a site or its service provider transfers to your computer's hard drive through your web browser that enables the site's or service provider's systems to recognize your browser and capture and remember certain information.

Security

We take reasonable measures to protect the security of your personal information. However, no method of transmission over the internet or electronic storage is 100% secure. Therefore, while we strive to use commercially acceptable means to protect your personal information, we cannot guarantee its absolute security.

Your Choices

You can control cookies through your browser settings and other tools. However, if you disable cookies, some features of the Site may not function properly.

Changes to this Privacy Policy

We may update this Privacy Policy from time to time by posting a new version on this page. You should check this page occasionally to ensure you understand any changes. We will notify you of any material changes to this Privacy Policy by posting a prominent notice on our Site.

Contact Us

If you have any questions about this Privacy Policy, please contact us at info@wearefika.org

PERSONAL DATA USAGE PERMISSION DOCUMENT

Permission to Use Personal Data

I,, residing at
..... hereby grant permission to FIKA Filmmakers Association, located in Nairobi, to collect, use, store, and process my personal data as described in this document.

Personal Data Collected

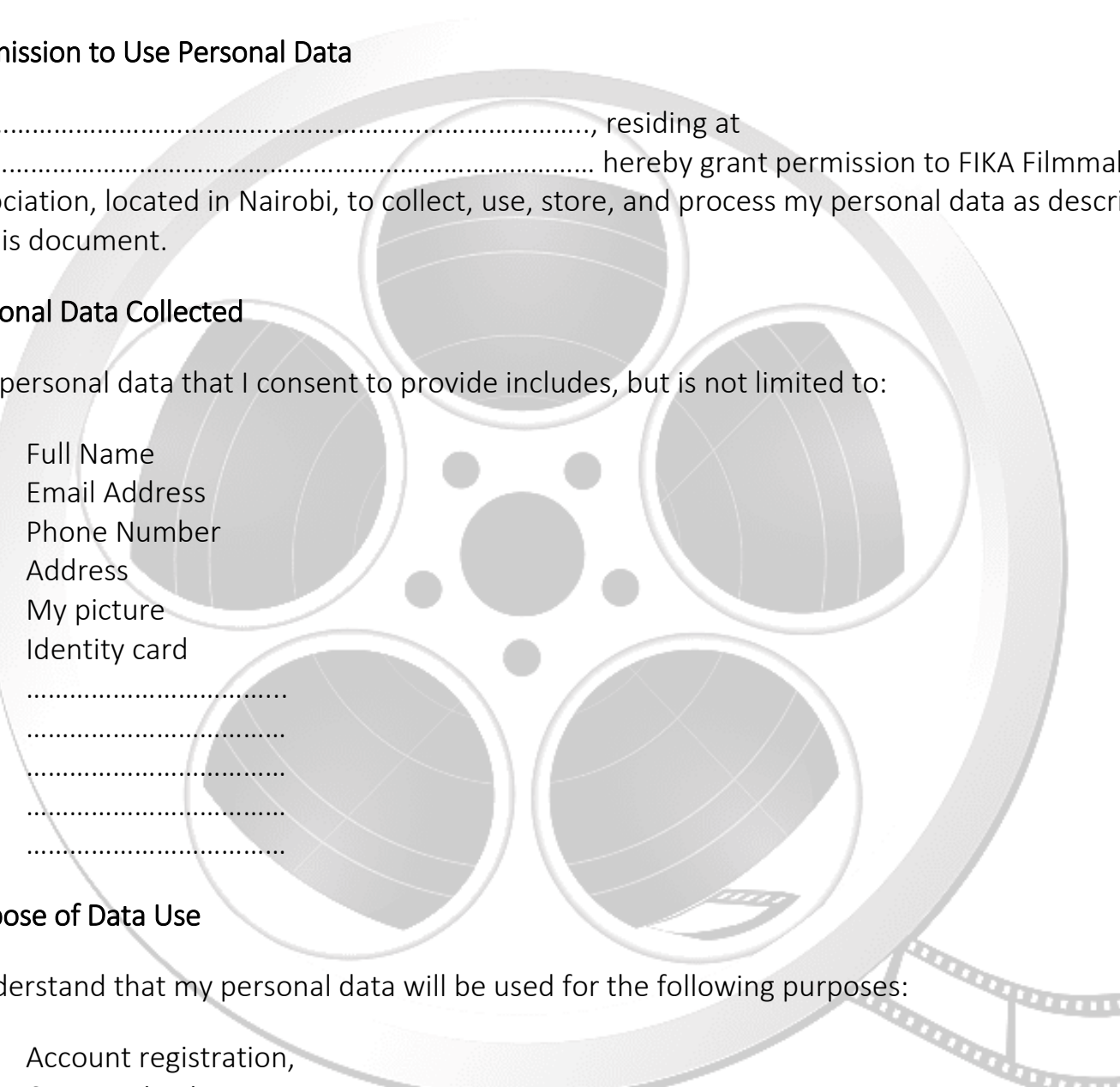
The personal data that I consent to provide includes, but is not limited to:

- Full Name
- Email Address
- Phone Number
- Address
- My picture
- Identity card
-
-
-
-
-

Purpose of Data Use

I understand that my personal data will be used for the following purposes:

- Account registration,
- Communication
- Marketing
- Referrals
-
-
-



Data Storage and Security

I acknowledge that my personal data will be stored securely and will not be shared with third parties without my explicit consent, except as required by law.

Data Retention

I understand that my personal data will be retained for as long as necessary to fulfill the purposes outlined in this document or as required by applicable laws and regulations.

Withdrawal of Consent

I have the right to withdraw my consent at any time by contacting FIKA Filmmakers Association at info@wearefika.org or 0729044023. Upon withdrawal of consent, my personal data will no longer be used or processed for the specified purposes.

Rights Regarding Personal Data

I am aware of my rights regarding my personal data, including the right to access, rectify, or erase my data, as well as the right to object to its processing. I understand that I can exercise these rights by contacting FIKA Filmmakers Association at info@wearefika.org or 0729044023.

Agreement

I have read and understood the terms of this permission document and voluntarily consent to the collection, use, storage, and processing of my personal data by FIKA Filmmakers Association for the specified purposes.

Signature:

Date:

Your Full Name

Your Date of Birth

Your Signature.....