

MINUTES OF THE ANNUAL GENERAL MEETING OF COLN ST ALDWYNS PARISH COUNCIL
held on 15th May 2024 at 6 pm in Vicarage Cottage Barn

Present: David Hicks Beach, Will Perkins, Helen Forbes, Anthony Van Oss, Steven Fletcher (financial officer) and Clare Brignall (Parish Clerk)

PARISH COUNCIL ANNUAL GENERAL MEETING (AGM)

1. David Hicks Beach was re-elected as Chair, proposed by Will Perkins and seconded by Helen Forbes
2. Will Perkins was elected as Vice Chair, proposed by Anthony van Oss and seconded by Helen Forbes
3. The Chair and Vice Chair signed their declarations of acceptance
4. The Standing Orders were approved and will be put on the website
5. Financial Regulations were approved and will be put on the website
6. There are no seconded appointments
7. There are no appointments to outside bodies

PARISH COUNCIL MEETING

PART 1

8. There were five cheques issued since the last council meeting: cheque 100636 to Coln St Aldwyns parochial church council for grass mowing, for £232.00, cheque 100637 to GAPTC for subs for £72.76, cheque 100638 to ROSPA for the annual inspection for £117.60, cheque 100639 to David Hicks-Beach for the speedwatch fees for £6.30, cheque 100640 to David Hicks-Beach for the speedwatch licence. The financial statement for the 2023/2024 accounts as at year end 31/03/23 was approved. There has been very little movement in the period from March to May, apart from mowing of the churchyard, for which money has been set aside. Council agreed that the reserves of £12,716.04 should be divided as £5000 for general fund, grass cutting £232, electoral reserve £700, the remaining £6,784.04 to go into playground reserve. The current year's budget for playground is £2,600, giving a total of £9,384.04. Council approved CPRE direct debit, CAB donation and churchyard mowing for 2024-25.
9. The asset register was discussed and approved.
10. The Annual Governance & Accountability Return 2023/2024 was completed
 - a. The certificate of exemption, p. 3, was approved
 - b. The governance statement, p. 5 was approved
 - c. The financial statement, p. 6, was approved

PART 2

11. There were apologies from John Reeves
12. There were no changes to the declarations of interest forms.
13. David Hicks-Beach was elected as the playground inspector.
14. Anthony Van Oss was elected as internal playground auditor.
15. Will Perkins was re-elected as the internal accounts checker and council agreed that we would download a checklist from GAPTC to record his checks.
16. Council approved GAPTC as the internal auditor for 2024/25.
17. Carol Bond was re-elected as the defibrillator checker.
18. The churchyard mowing payment arrangements for 2024-25 were agreed.

REGULAR AGENDA ITEMS

19. There were no declarations of interest
20. The minutes for the March 2024 meeting were signed
21. Council agreed to cheques raised in April and May, which are listed above. The 2023/24 accounts and bank reconciliation were approved.
22. Reports from the County and Local Councillors were sent by email, but they also gave their reports verbally at the village meeting after the AGM.
23. Council discussed the playground audit from MacVenture. Council agreed to replace the swing, at a cost of £5275 as well as work that needs to be done on the zip wire which is stiff.
24. Council discussed recent planning applications. Xylem has put in their planning application in Quenington for 30 new houses and some office space. Council agreed to put in a comment, which will be drawn up outside of the meeting. Council had no objections to the two applications outstanding in Coln St Aldwyns.
25. Council agreed that there are no urgent maintenance issues, including drains and potholes that need to be discussed. The issue of potholes was discussed at the village meeting, led by Councillor Dom Morris.
26. Council discussed the speedwatch camera. There were a number of letters sent out in March, and some new signs have been approved. We will be given one sign for free and will need to purchase others.
27. Council discussed the biodiversity policy. There is a report from Rob Forbes, which will be put on the website.
28. Council agreed the date for the next meeting on Tuesday September 17 @ Vicarage Cottages Barn.

The AGM was followed by a Village Meeting, at which the following people spoke:

CDC	David Fowles
GCC	Dom Morris
Speeding and Parking	Helen Forbes
Choir	Lisa Bayliss
Coln Stores	Yvette Kirk
Hatherop Primary School	Helen Forbes
Bellringers	John Reeves
Coln Cinema	Nick Brett
Church	Simon Brignall
Cricket Club	Andrew Sykes
Parish Council	David Hicks Beach