

MINUTES OF THE COLN ST ALDWYNS PARISH COUNCIL MEETING  
HELD IN VICARAGE COTTAGES BARN ON 17 SEPTEMBER 2024 at 7.00 pm

Present: David Hicks-Beach (Chair), Will Perkins, Helen Forbes, John Reeves, Cllr. David Fowles (District Councillor), Clare Brignall (Parish Clerk), Ray Michael (observer)

1. Council received apologies from Anthony Van Oss
2. Helen Forbes declared an interest in item 17, the planning application for Coln Mill
3. Council approved and signed the minutes of the last meeting, held on 15 May 2024
4. Council minuted that the public were informed about their rights to query the accounts during the period of 3 June to 12 July. The notice was posted on the noticeboard.
5. Council reviewed the internal audit. We need to ensure that everything on the website is in a PDF format, and we need an accessibility notice on the website telling people how to access information. The CPRE debit needs to be on the payment schedule (treasurer to check). Council agreed to back up documents on an external hard drive (CMB). Council needs to adopt the GDPR document using the GAPTC template (CMB).
6. Council approved the internal auditor for next year and confirmed that the auditor is competent and independent of the council. Council accepted GAPTC as the internal auditor for 2024-25.
7. The District Councillor arrived late from another council meeting and the County Councillor sent his apologies, but Councillors have read the reports that they had sent in. Council was told that the District Councillor is trying to sort out the access to the store rooms at the back of the shop, which is currently being held up by Highways, preventing the project for workshops from going ahead.
8. The Council considered the budget vs spend for the period of 1<sup>st</sup> April to 5 July, which is accurate according to the internal checks. There were no bank statements for the period after 5 July, so that period will be reviewed at the next meeting. CMB to check that we have not paid GAPTC subs twice.
9. The Council reviewed the bank reconciliation for the period of 1<sup>st</sup> April to 17 September. The accounts are reconciled to 5 July but there is no bank statement to 17 September.
10. The Council agreed the Standing Orders and the Financial Regulations. CMB to update for this year and to make sure that everything on the website is in PDF format.
11. The Council is still in agreement that we do not need a grants policy.
12. The Council reviewed the Code of Conduct, which is now on the website.
13. The Council reviewed the risk management policy, which now needs to go on the website (CMB).
14. The Council agreed that an internal check should continue to take place four times a year.
15. Council agreed a donation to the CAB of £150 for 2024-25.
16. Council discussed Ray Michael's letter about the size of vehicles in Main Street and the damage experienced by the residents. There has been no response from GCC. There are issues with farm machines in the summer, which could potentially be rerouted. The other problem is the large HGVs, which GCC said that they were organising routes for, but nothing has happened. The main issue is width, so Council discussed putting up our own signs saying

that the road is not suitable for wide vehicles. Council will write to the residents to remind them to report every incident, and to keep an incident number as we need data in the form of crime numbers. (HF) Later in the year the parish council will write to the farm managers who go through the village, asking them to find an alternative route during the harvest period. Council to write to the cabinet member for Highways at GCC asking for the results of the survey they did of vehicles going through the village and progress on county-wide routing of HGVs. (HF) CMB to follow up on the damage to the post outside the playground, by contacting Craig Church at Highways to ask what they have done about it.

17. Council discussed planning applications: Coln Mill: Council discussed the planning application for the interior of the mill; New Inn chimney: The District Councillor said that the case officer has not been out to review the chimney.
18. Council discussed progress on Speed cameras and the costs involved. The main concern is to find a replacement for the person who is currently monitoring the speed camera and who is about to move house. Council agreed that they like the signs that Quenington has put up for their cameras.
19. Council discussed playground issues. The new swing is now working, with new chains and soil having been provided. Council agreed to pay for the chains and soil and the swing can now be used.
20. Council agreed on Saturday 22 March for next year's village litter pick.
21. The council discussed the possibility of recruiting the current Quenington Parish Council clerk. Will Perkins agreed to meet with her and then feed back to the council.
22. Council confirmed 21 January 2025 for the next meeting.