

AGM Minutes

Coln St Aldwyns Parish Council 12 May 2026, 6.00 pm

Venue: Vicarage Cottage Barn

Attendance

Present: David Hicks, Will Perkins, Donna Parsons, Anthony van Oss, John Reeves and Anna Khanova.

Apologies received: None

Election of Officers

1. Chair elected: David Hicks.
 2. Vice-Chair elected: Will Perkins.
 3. Declarations of Acceptance signed; no changes noted.
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Governance Approvals

4. Standing Orders approved.
 5. Financial Regulations approved.
 6. No appointments to outside bodies were made.
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Parish Council Meeting - Part 1

Finance & Audit

7. Financial Report Review

- Income received comprised the precept (£10,240), VAT refund, and donations from the village fete and the village shop, totalling **£12,625**.
- Budgeted expenditure was **£10,240**; actual expenditure was **£5,693**, resulting in a positive cash position.
- The playground reserve stands at **£10,534**. Replacement of the multi-play unit is estimated at **£18,000-£20,000**. RoSPA confirmed that replacement is not yet required; repairs are expected to extend its life by approximately 12 months.
- The Council's aim is to build reserves sufficient to fund replacement without external grants.
- Grass-cutting costs totalled approximately **£1,100**, including late invoices. The contractor is **Paul Handy**. Reduced cutting has been required during recent hot summers.

8. Asset Register

- No new assets were added; only the review date was updated.
- The register was approved by the Council and will be uploaded to the website.

9. Public Rights & Accountability

- Approved the statutory **30-day public rights period** is to be published.
- Audit documents are to be submitted to **PKF Littlejohn** thereafter.

10. Internal Audit

- Thanks were recorded to **Doug Whittington** and supporting officers.
- The internal audit report was received and included in the audit pack.

11. Annual Gov. & Accountability Return 2025/2026

- The RFO confirmed readiness to sign, and the Chair signed and dated the form.
- The Clerk completed the generic email and website details.

AGAR Form 2 review completed, including the completion checklist (p.2), certificate of exemption (p.3), internal audit report (p.4), governance statement (p.5), and accounting statement (p.6).

Parish Council Meeting - Part 2

Governance & Compliance

12. No apologies were received.
 13. Declarations of Interest forms were checked.
 14. There were no matters arising from the internal audit.
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Playground

15. Playground Inspectors appointed: David Hicks Beach and Antony van Oss.
 16. Internal Playground Auditors appointed: David Hicks Beach and Antony van Oss.
 17. Playground inspections were reviewed and are addressed further under item 32.
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Finance & Assets

18. Will Perkins was appointed to act as RFO until a replacement for Steve Fletcher is found. Anna Khanova, Clerk appointed as internal accounts checker.
19. Internal checks were reviewed and countersigned by the Clerk.
20. Carol Bond was appointed as Defibrillator Checker.
21. Asset inspections remain outstanding.
22. It was agreed that churchyard mowing arrangements for 2026-27 would continue as in the previous year, with half the cost to be paid.

Policies

23. The Risk Assessment Policy was approved.
 24. The Data Protection Policy (GDPR) was approved.
 25. The Accessibility Statement was approved.
 26. Finance arrangements with Barclays were reviewed and will continue unchanged.
 27. Donations were approved.
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Regular Agenda Items

28. No declarations of interest were made.
 29. The minutes of January 2026 were approved and signed by the Chair and Clerk.
 30. The 2025/26 accounts and cheques were signed off.
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32. Playground - RoSPA Audit:

- The multi-play unit was discussed; repairs are required, but no major audit findings were noted.
 - **Julian Wild** kindly agreed to undertake the necessary wood replacement and repairs.
 - No further comments were made by members.
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33. Planning Applications:

- Reference was made to mature trees and building modifications.
- No objections were raised and no detailed discussion was recorded.
- The principal discussion concerned the request for a “Definitive Map Modification Order (DMMO) application: reclassification of Restricted Bridleways KBY6, KBY6A and KCA1 to Byway Open to All Traffic (BOAT) at Bibury, in the parishes

of Bibury and Coln St Aldwyns". The Parish Council recorded concerns regarding this application.

34. Urgent Maintenance (drains, potholes, etc.):

- Drains: Members noted that drains performed well during the winter.
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35. Speedwatch (Smiley Sid): Speed Indicator Device (SID / "Smiley Face")

- The current SID is functioning well; the battery lasts approximately **three weeks**.
 - The Parish may be offered the opportunity to buy out the remaining share of the existing device.
 - Thanks were recorded to **John** for charging and maintaining the device.
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36. Next Meeting

Proposed date of next meeting: Wednesday, 23 September 2026.