Risk Assessment Policy

Statement of Intent

At South Milford Preschool we are committed to providing a safe and healthy place for children, parents, staff and volunteers.

Aim

We adopt good practice and procedures in regards to risk assessment and management, ensuring at all times that we give the highest regard to the health and safety of the children at our setting. We aim to constantly minimise the risks and hazards in order for our children to thrive. We teach children about risks so that they learn to think critically and develop skills in assessing their own risks.

Objectives and Procedures

This policy is based on the Preschool Learning Alliance and HSE risk assessment processes that follow the five steps as follows:

* Identification of risk: Where is it and what is?
* Who is at risk: Childcare, staff, children, parents,?
* Assessment as to the level of the risk as high, medium, low. This is both the risk and the likelihood of it happening: as well as the possible impact if it did.
* Control measures to reduce/eliminate risk: What you will need to do, or ensure others will do, in order to reduce the risk?
* Monitoring and review: how do you know if what you have said is working, or is it enough? If it is not working, it will need to be amended, or maybe there is a better solution.

We have risk assessment procedures in place to ensure our aims of this policy are met.

1. Long term risk assessment records:

* Inside the hall
* Outside the hall
* Kitchen & Food
* Fire and Fire evacuation procedures

These are reviewed annually and at any other point in the year deemed necessary.

1. Pre-School Learning Alliance Annual Risk Assessment

All staff are involved in this annual risk assessment. Areas are identified for action and completed in a suitable time-scale depending on the risk.

1. Daily risk assessments take place for inside and outside the hall. These are carried out at 9 am by one of the managers.
2. ROSPA provides South Milford Preschool with an annual report following the checking of the safety of the climbing apparatus in the garden.
3. Risk Assessments for outings will be carried out previous to a visit taking place. This includes an assessment of the ratios of adults to children needed for the outing to take place, and includes the risks and hazards that may arise for the children.
4. Risk Assessments will be carried out for home visits. This includes any potential risks/ hazards and how to deal with them.
5. Staff are required to be vigilant at all times in their assessment of risks and hazards. They must ensure the safety of the children is of paramount importance at all times and in all activities. Staff are required to inform management immediately of any concerns regarding the health and safety of the children and environment.

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