

MINUTES OF A MEETING OF THE MANAGEMENT COMMITTEE OF THE INTERNATIONAL CLUB OF ESTEPONA HELD AT THE CLUBHOUSE ON MONDAY 12 MARCH 2018

PRESENT Sue Potter, Ted Lunniss, Joan Thompson, Julie Wood, Brenda Taylor, Diane Hackett, Wilma Keeley, Sally Holloway, Mike Dowling, Jacqueline Parrick, Margaret Whittlely

APOLOGIES Sheila Fox,

Sue welcomed Mike and Jacqui to the Committee.

Minutes of the last meeting - Matters arising

- Capitalisation of the lift cost has now been dealt with and explained to the Membership at the AGM
- Cushion covers are now at the dry cleaners
- Report from the Advertising Manager Richard Wood to be requested
- Outside light now been repaired by Doug Mitchell and is working

Proposed by Joan Thompson and seconded by Diane Hackett

Matters arising from Pre-AGM Meeting on 7 March

- Letter had been received from Brian Woodward regarding the changing of the Club's Statutes. There was a unanimous vote against forming a sub-Committee and changing the Statutes.
- Rob and Sue Potter have sourced some coffee machines suitable for our use. The more automated ones would involve putting milk into the machine which would therefore need thorough cleansing after every session and this was not considered viable. The one which seemed to fulfil our needs the best will cost approx 1850€ + IVA.

SOCIAL CALENDAR

Mar	12	Film Night "The Accountant"
	13	Gardening Club Meeting at Agro Jardin
	15	Talk by Tim Hulbert of DeVere e-Money
	16	Photography Group – Debra Coleman – trip out
	17	St Patrick's Night Party – Organiser Joan
	18	Songs of Praise
	20	Ladies' Lunch at Monte's. Duquesa - Organiser Julie
24/25	Drama Group Production of "The Worst Day of My Life" – Organiser Eve Stone – tickets selling very well	
	29	Talk by InfraRed Heating
April	3	Mystery Lunch out – Organiser Doug Mitchell
	6	Quiz – Maggie
	9	Committee Meeting 2.30pm Film Night - "Dunkirk"
	10	Golf Club Spring Lunch at La Choza – Organiser Peter Henry
	12	Talk by Nordic Energy
	13	Family History – Dave Hackett Slimmers' Meeting 2.00pm
	15	Songs of Praise
	16-20	Trip to Madrid – fully booked
	24	Ladies' Lunch – Julie

May	3	Talk by Manilva Solicitors	
	4	Quiz – TBA	
	7	Committee Meeting 2.30pm Film Night – “Churchill” Ttrip to The Conception Gardens, Malaga – Organiser Sue	
	11	Family History – Dave Hackett Slimmers´ Meeting 2.00pm	
	15	Ladies´ Lunch – Organiser Julie Wood – TBA	
	17	Talk by Jane Machine	
	18	Photography Group – Debra Coleman	
	19	Possible Royal Wedding Party TBA	
	20	Songs of Praise	
	26	Italian Supper – Fiona Biddescombe	
	June	1	Quiz – TBA
		8	Family History – Dave Hackett Slimmers´ Meeting
		9	Proposed Summer Dinner Dance
		11	Film Night – TBA
13		Day Trip – TBA	
15		Photography Group – Debra Coleman	
17		Songs of Praise	
19		Ladies´Lunch – TBA	

Possible trip to Belfast to view The Titanic Experience
Possible bi-annual coach trip to Malaga for shopping etc
Other possible trips were discussed – Committee Members to make investigations
Possible Octoberfest Supper – Wilma
Possible Meeting with citizens Advice on post-Brexit rights - Sally to organise and inform of date
Venues for the Birthday Party on 3 November were discussed and it was agreed that it needs to be special as it is our Thirtieth year

TREASURER´S REPORT

- Deficit for the month 814.32€ Surplus YTD 964.25€
- The Caribbean evening made a very good profit especially on the bar.

Proposed by Julie Wood and seconded by Wilma Keeley

HOUSEKEEPER´S REPORT

- Cushion covers are currently at the cleaners and help may be needed to re-fit them as they aare very time-consuming
- All cleaning materials are topped up

BAR REPORT

- Ken Payne has resigned as Assistant Bar Manager. Sue has asked Mac if he is interested in replacing and has given an office key to him.
- Ted bought wine whilst Rob was away. Sue asked people not to purchase from non-regular suppliers without first discussing.

MAINTENANCE REPORT

Doug confirmed that outstanding jobs to be attended to are

- Raising the height of the work benches in the kitchen
- Repairing emergency lighting over the door near the bar
- Prevention of rain coming in the toldos
- Replacing microphones with lithium batteries

CATERING REPORT

- Problems are being experienced with desserts for Thursday lunches. Members have commented that they are "too much of the same thing" – Brenda will investigate other ideas
- March is fully covered for Thursday cooking, April partially covered at present

CORRESPONDENCE

- Letter received from the Defibrillator supplier in England saying a check on the machine is due but as they don't have any provision for this in Southern Spain it was decided to just check the batteries on a regular basis to save the cost of sending the machine back to England and return
- Joanna Mitchell had sent an e-mail to Sue regarding the sale of tickets for drama productions. There had been a problem four years ago and the Drama Group had said they wanted to sell the tickets themselves. After this e-mail was read to the Committee Sue suggested that the rule governing the sale of tickets should be amended. Following a debate it was agreed that tickets for those events which were income generating for the Club were to be sold on a Thursday via the Ticket Ladies as problems had been experienced in the past by the folder containing tickets and money being taken away. All monies should be paid into the Treasurer on a weekly basis. The only events which currently do not fall into this category are Ladies' Lunches, Golf Lunches and Ramblers' Lunches. An amendment to the Club's rules on ticket sales would therefore be made to reflect this.

AOB

- It was agreed that Christina Woodward would be presented with flowers, chocolates and cava for her 80th birthday
- Sue reminded members to carry out their own duties and not those of others unless previously agreed
- Security of the club had been compromised by the filing cabinet not having been locked on a couple of occasions and also the alarm not having been set on one recent occasion
- Pick-up points for trips need amending to add the old Estepona bus station and replace the name of the Mirasol with Estepona Central which is what it is now known as to the drivers.
- A letter had been sent to Chic Danby thanking him for donating 60€ to the Club following the sale of two sets of bowls.

The meeting closed at 17.40

DATE OF NEXT MEETING

Monday 9 April 2018 at 2.30pm

Signed _____

Dated _____