

Project no.: **2023-1-RO01-KA210-VET-000166913**

Project title: **DigitalCRAFT: Enhancing Vocational Skills Through Design Thinking and Graphic Design"**

Call for proposals: ERASMUS+-KA210-VET-2023

Action type: KA210-VET

Partners: FREE TRADE UNION IN BACAU COUNTY EDUCATION (SLI BACĂU) -coordinator/ UN-LAB S.N.C. di Broncolo Luca e Bussotti Antonella PERUGIA, ITALY - partner

MEETING MINUTES

On January 29, 2024, the second online meeting took place within the Erasmus+ project "DigitalCRAFT: Enhancing Vocational Skills Through Design Thinking and Graphic Design" (Contract no.: **2023-1-RO01-KA210-VET-000166913**), implemented by the FREE TRADE UNION IN EDUCATION OF BACAU COUNTY (SLI BACĂU) as coordinator and UN-LAB S.N.C. di Broncolo Luca e Bussotti Antonella PERUGIA, ITALY as partner.

This online meeting was attended by:

From SLI BACAU:

- 1) George - Adrian Purcaru, project manager
- 2) Alexandra Cornea, expert
- 3) Ana - Maria Rotaru, expert
- 4) Alina-Aura Râpă, expert

From the partner of UN-LAB S.N.C. di Broncolo Luca e Bussotti Antonella PERUGIA, Italy:
Mariya Petrova Borisova

The discussions focused mainly on the following aspects:

- Elaboration of documents related to project management and dissemination activity:
 - ✓ Management plan;
 - ✓ Monitoring and evaluation plan;
 - ✓ Risk management plan;
 - ✓ Communication and dissemination strategy;
 - ✓ Promotional materials.
- The second project management meeting [TPM 2] will take place face-to-face in Perugia (Italy) at the headquarters of partner UN-LAB. This meeting will be

attended by 2 designated persons from the SLI BACĂU coordinating organization. It was also agreed that the period of this meeting will be April 10-13, 2024.

- The set of questions, indicators and related guide for conducting interviews with VET teachers and trainers in Romania were analyzed. It will be applied in the near future.
- The training course will take place in Italy and will be attended by 10 VET teachers and trainers selected by the coordinating organization SLI BACAU. It was agreed, in principle, that the running period, 2 - 8.06.2024.

In witness whereof this minute concluded, today, January 29, 2024.