



OFFICE OF COLLECTOR AND DISTRICT MAGISTRATE: BALASORE
(GRAM PANCHAYAT SECTION)

Letter No 1679/GP

Date 24/9/25

To

All the Block Development Officers under Balasore District

Sub- Organization of Special Gram Sabha for initiative "Swasth Nari, Sashakt Pariwar Abhiyan" (SNSPA) and conduction of Special Gram Sabha on 2nd October through SabhaSaar Portal

Ref- Letter No-25628 dated-16.09.2025 & Letter No-25743 dated-17.09.2025 of Additional Secretary to Govt., PR & DW, Dept., Odisha, Bhubaneswar and Letter No-2191 dated-23.09.2025 of Commissioner-cum-Secretary to Government

Madam/Sir,

In inviting a reference to the letter on the subject cited above, I am to enclose herewith the above referred letter regarding "Swasth Nari, Sashakt Pariwar Abhiyan" (SNSPA) from Sept 17 to Oct 2, 2025 concluding on Gandhi Jayanti which focus on improving women's health, nutrition and empowerment and regarding the use of SabhaSaar Portal - an AI-powered tool for automated Gram Sabha minutes documentation and discuss regarding People Plan Campaign (PPC-2025-26) for Preparation of Comprehensive GPDP for the year 2026-27.

Hence, you are requested to issue necessary instructions to all PRI members under your administration for smooth conduct of Gram Sabha on 2nd October, 2025.

Yours Faithfully,

Encl: As above


District Panchayat Officer,
Balasore


Memo No 1680 /GP Dated 24/9/25

Copy submitted to CDO-cum-EO, ZP Balasore for kind information and necessary action.


District Panchayat Officer,
Balasore

Memo No 1681 /GP Dated 24/9/25

Copy to PA to Collector for kind information of Collector, Balasore.


District Panchayat Officer,
Balasore



ଓଡ଼ିଶା ସରକାର
ପଞ୍ଚାୟତି ରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ
GOVERNMENT OF ODISHA
PANCHAYATI RAJ AND DRINKING
WATER DEPARTMENT

By E-mail / Speed Post
ଲୋକସେବା ଭବନ,
ସଚିବାଳୟ ମାର୍ଗ, ଭୁବନେଶ୍ୱର-୭୫୧୦୦୧
Lokaseva Bhawan, Sachibalaya Marg,
Bhubaneswar-751 001
Tel. No.0674-2536680/ 2322875
E-mail- prsec.or@nic.in

No. SIRD-TRG-TRN-0211-2025- 2191 /SIRD&PR
17003511802112025

Date: 23.09.2025

From

Girish S.N, IAS
Commissioner-cum-Secretary to Government

To

All Collectors and Chief Executive Officers, Zilla Parishads
All CDO-cum-EOs, Zilla Parishads
All DPOs & All BDOs

Sub: Rolling out of People's Plan Campaign (PPC-2025-26)-"Sabki Yojana Sabka Vikas" from 2nd October 2025 to 31st January 2026 for Preparation of Comprehensive Gram Panchayat Development Plan (GPDP), Block Panchayat Development Plan (BPDP) and District Panchayat Development Plan (DPDP) in the light of Localization of Sustainable Development Goals (LSDGs) for the year 2026-2027-regarding

Ref : MoPR, GoI DO Letter no : M-11011/15/2025-CB Dtd. 17th September, 2025.

Madam/Sir,

In inviting a reference to the subject cited above, this is to inform you that the Constitution mandates nodal role for PRIs to undertake local area planning for Economic Development and Social Justice. For this purpose the People's Plan Campaign (PPC) is being rolled-out in the State from 2nd October 2025 to 31st January 2026.

1. The People's Plan Campaign (PPC) has been rolled out since 2018, and over the last seven years it has emerged as a significant platform for strengthening participatory planning at the grassroots level. The campaign has enabled Gram Panchayats to prepare comprehensive, convergent and inclusive Gram Panchayat Development Plans (GPDPs) with active involvement of the PRIs, community & line departments, thereby ensuring that local needs and priorities are duly reflected in the planning process.
2. Generally during People's Plan Campaign period two special Gram Sabhas are held. In the first Gram Sabha environment is created for preparation of Plan and the draft Plan process is initiated. During the second Gram Sabha, Development Plan (GPDP) of the GP is finalized. Since frontline

(Signature)

workers of the line department are the key stake holders, their participation in Gram Sabha and planning process is utmost importance to prepare evidence based comprehensive and inclusive GPDP. It is expected that line department officials will disseminate features of their schemes, resources; convergence mechanisms etc and finally facilitate the planning by incorporating activities of their departmental action plan into GPDP.

3. In view of that, it has been decided to conduct Peoples Plan Campaign in the entire State to prepare comprehensive Panchayat Development Plan (GPDP,BPDP,DPDP) for the year 2026-2027 taking into consideration the following matters.

- Formation of GPPFT (GP level Planning Facilitation Team) should be ensured involving GP Standing Committee Members, representatives / Frontline workers of various line departments, SHGs Federations and retired eminent persons, who can voluntarily devote their service for preparation of thematic GPDP.
- Convening Special Gram Sabha (2 nos) for initiating and approval of the GPDP.
- Convening Panchayat Samiti (2 nos) and Zilla Parishad meeting (2 nos) for initiating and approval of the BPDP and DPDP respectively.
- Organizing meetings of 'Bal Sabha' and 'Mahila Sabha' prior to Gram Sabha meetings to facilitate enumeration and articulation of needs of children and women.
- Organizing Gram Sabha meeting and Schedule / Calendar using Panchayat Nirnay Application.
- Invitation to the frontline workers of line departments and others to attend the special Gram Sabha and share the schemes currently available as well as eligibility of various schemes.
- Ensuring maximum attendance of the Gram Sabha members in the Gram Sabha meeting and provide equal opportunity to the members to place their demands.
- Panchayat Advancement Index (PAI), Information which will be used to assess the progress and identify the gaps to prepare plan and implement the same to saturate the requirements in a phased manner.

Ho

The following officers may be nominated as facilitators at different level

- I. GP Level : PEO, ADEO
- II. Block level : ABDO, GPDO/PA, CP, APO
- III. Dist Level : Addl CDO(Admin) ,DPO ,PM (IT) and DPM (RGSA)

The Collectors are requested to invigorate all BDOs, sectoral departments and PRIs to ensure proper implementation of People's Plan Campaign 2025-26 as per the timeline for preparation of GPDP, BPDP & DPDP for the year 2026-27 and also uploading of all relevant documents in e Gram Swaraj portal for the year 2026-27.

All concerned may be intimated accordingly.

Yours faithfully,


Commissioner-cum-Secretary

Encl As above:

CC :

1. JS, MoPR, GoI, e-Mail – js2-mopr@gov.in for kind information.
2. PS to Commissioner-cum-Secretary, PR & DW for kind information of Commissioner-cum-Secretary, PR&DW Deptt.
3. PS to Principal Secretary, Agriculture and FE/Health and FW / Women and CD / School and ME / Forest and Environment / SSPED / Mission Shakti for kind information.
4. Dr. A.K Bhanja, Associate Professor and Head CPR, NIRDPR, Hyderabad, e-Mail – anjankumarb.nird@gov.in for kind information.
5. PS to Director, Special Project & Director, SIRD&PR for kind information.
6. PS to Director, PR for kind information of Director PR.
7. PS to State Mission Director-cum-CEO, NRLM for kind information of Director NRLM.
8. PS to Director, Water & Sanitation for kind information of Director Water & Sanitation.
9. Special Secretary, CFC/SFC, PR&DW Deptt. for kind information.
10. Addl. Secretary, CB & e-Governance, PR&DW Deptt. for kind information.



19/9/25

ଓଡିଶା ସରକାର
ପଞ୍ଚାୟତିରାଜ ଓ ସାମାଜିକ କଲ୍ୟାଣ ବିଭାଗ
Government of Odisha
Panchayati Raj & D.W Department

ଓଡିଶା ଲୋକ ସେବା ଭବନ
ଓଡିଶା ଲୋକ ସେବା ମାର୍ଗ, ଭୁବନେଶ୍ୱର-୭୫୧୦୦୧
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Fax. 0674 - 2391413
E-mail: prsec.or@nic.in

No. PR-PADM-MISC-0169-2025/25682

Date: 16.9.2025

From

Shri. Surya Naryan Dash, OAS (SAG),
Additional Secretary to Government.

To

All Collectors.

Sub: Organization of Gram Sabha for initiative "Swasth Nari, Sashakt
Pariwar Abhiyaan" (SNSPA).

Madam/Sir,

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1458
22/9/25
In enclosing herewith Letter No. I/18/34/2023- General Co-ordination
Dtd. 12.09.2025 of Ministry of Health and Family Welfare, I am directed to say
that The Ministry of H.&F.W. is launching the nationwide "Swasth Nari,
Sashakt Pariwar Abhiyaan" (SNSPA) from September 17 to October 2, 2025,
concluding on Gandhi Jayanti. Aligned with Viksit Bharat@2047 and
coordinated with Poshan Maah, the initiative will focus on improving women's
health, nutrition, and empowerment through health camps, screenings,
maternal and child care, Nikshay Mitra enrolment, blood donation drives, and
private sector engagement.

Therefore, you are requested to give necessary instructions to
PRI members under your administration to mobilize local communities by
organizing Gram Sabha-level event as a part of Ayushman Sabhas,
registering Nikshay Mitras, and promoting cooking oil reduction campaigns.
Dissemination of campaign messages via social, print, and electronic media
etc. which will be help to ensure community ownership of the said Abhiyaan.

Yours faithfully

Additional Secretary to Government

श्री० बिजय कुमार बेहेरा, आई.ई.एस.
आर्थिक सलाहकार

D. Bijaya Kumar Behera, IES

ECONOMIC ADVISER

Tel.: 011-23725302

E-mail: behera.bk@nic.in



पंचायती राज मंत्रालय
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MINISTRY OF PANCHAYATI RAJ
GOVERNMENT OF INDIA
TOWER-II, 9th FLOOR
JEEVAN BHARTI BUILDING
NEW DELHI-110001

Dated: 12th September, 2025

No. I/18/34/2023-General Co-ordination

Dear Sir/Madam,

The Ministry of Health and Family Welfare is launching a nationwide health initiative named "Swasth Nari, Sashakt Pariwar Abhiyaan" (SNSPA). This program aims to enhance women's health and empowerment, aligning with the vision of Viksit Bharat@2047. The Abhiyaan is scheduled from September 17th to October 2nd, 2025, concluding on Gandhi Jayanti and will be undertaken in close convergence with Poshan Maah, creating an opportunity to jointly address maternal, adolescent and child nutrition. The Abhiyaan will be nationally inaugurated by the Prime Minister from Indore, Madhya Pradesh.

2. The Abhiyaan aims to strengthen women's health and nutrition, thereby empowering families and communities. The Abhiyaan will feature various health camps and activities across the nation, including women's health screening, maternal and child care, awareness and behaviour change, Nikshay Mitra enrolment drive, blood donation camps and private sector engagement to conduct health camps for women.

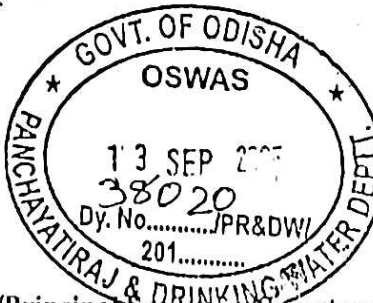
3. In view of the importance of the matter, you are requested to kindly support by encouraging Panchayati Raj Institutions (PRIs) in mobilizing local communities and organizing Gram Sabha-level events as part of Ayushman Sabhas, including registration of Nikshay Mitras and the campaign for reduction in cooking oil consumption. You're also encouraged to actively disseminate the campaign messages through various platforms, including social media, print, electronic media, etc. This will help ensure last-mile reach and community ownership of the Abhiyaan.

4. The active participation and timely support by the PRIs will play vital role in reinforcing our collective commitment to strengthen women's health and nutrition, thereby empowering families and communities.

5. A copy of the communication received from the Ministry of Health and Family Welfare (MoHFW) is enclosed for ready reference.

Encl: As Above

With regard,



Yours Sincerely,

(Bijaya Kumar Behera)

To

The Addl. Chief Secretary/Principal Secretary
Department of Panchayati Raj, All States/UTs (except Chandigarh and Delhi)



19/9/25



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ପଞ୍ଚାୟତିରାଜ ଓ ସାମାଜିକ କଲ୍ୟାଣ ବିଭାଗ
Government of Odisha
Panchayati Raj & D.W. Department

ଓଡିଶା ଲୋକସେବା ଭବନ
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E-mail: prsec.or@nic.in

No. PR-PADM-PG-0212-2025 25743

Date: 17.09.2025

From

Shri Surya Narayan Dash, OAS (SAG),
Additional Secretary to Government.

To

All Collectors.

Sub: Conduct of Special Gram Sabhas on 2nd October, 2025 through
SabhaSaar Portal.

Madam/Sir,

I am directed to enclose herewith the DO letter dtd. 15.09.2025 of Ministry of Panchayati Raj (MoPR) regarding use of SabhaSaar Portal – an AI-powered tool for automated Gram Sabha minutes documentation. The tool, launched by the Hon'ble Minister of Panchayati Raj on 14th August, 2025, enables generation of structured Minutes of Meeting (MoM) from video/audio recordings in English and 12 official languages of the 8th Schedule.

In this regard, it has been decided that Gram Sabha shall be conducted in each Gram Panchayat of the State on 2nd October, 2025 (Gandhi Jayanti) using the SabhaSaar Portal. This will ensure uniform adoption of the system and timely archival of records.

For smooth implementation, a training programme will be conducted on 20.09.2025 at 11:00 AM through MS Teams for all District Panchayat Officers (DPOs), District Project Managers (DPMs) and Programme Manager (IT). The meeting link will be shared separately.

You are, therefore, requested to take necessary steps for ensuring

conduct of Gram Sabha in all Gram Panchayats of your District on 2nd October, 2025 and upload the proceedings on SabhaSaar Portal. Compliance may be reported to this Department under intimation to MoPR.

Yours faithfully


Additional Secretary to Government

CC to: for information and necessary action.

1. All CDO-cum-EO, ZPs.
2. All DPOs.
3. All BDOs.
4. Guard File (padmpr@gmail.com).



सुशील कुमार लोहानी, आई.ए.एस.
अपर सचिव

Sushil Kumar Lohani, IAS
ADDITIONAL SECRETARY

Tel.: 011-23725301
Email: s.lohani@nic.in



संविधान के

पंचायती राज मंत्रालय
भारत सरकार
टॉवर-II, 9वां तल
जीवन भारती बिल्डिंग,
नई दिल्ली-110001

MINISTRY OF PANCHAYATI RAJ
GOVERNMENT OF INDIA
Tower-II, 9th Floor,
Jeevan Bharati Building
New Delhi-110001

Dated: 15th September, 2025

D.O. No.: N-19/1/2024-e-Panchayat

Dear Madam/Sir,

As you are aware, Ministry of Panchayati Raj (MoPR) has taken an instrumental initiative in the field of Artificial Intelligence (AI) through the development of SabhaSaar - An AI Powered Tool for Automated Gram Sabha Minutes Documentation which was launched by the Hon'ble Minister of Panchayati Raj on 14th August, 2025 (accessible at <https://sabhasaar.panchayat.gov.in/>). This tool has been designed to automatically generate structured Minutes of Meeting (MoM) from video/audio recordings of Gram Sabha in a pre-defined format, in English as well as 12 official languages listed in the 8th Schedule of the Indian Constitution (Hindi, Marathi, Tamil, Telugu, Kannada, Malayalam, Gujarati, Bengali, Odia, Urdu, Punjabi & Sanskrit). More languages will be added to the list in due course. This initiative ensures zero manual documentation, reduction in time and workload, complete coverage of all discussed agendas, automated archival of records, and hence, overall strengthening of the rural governance system.

2. As decide, special Gram Sabhas were conducted on 15th August, 2025, wherein the proceedings were recorded and uploaded on the SabhaSaar portal for generating the Minutes of Meeting (MoM). As per information available, till 9th September, 2025, a total of 13,441 Gram Panchayats have participated and uploaded their videos/audios on the portal for the automated MoM generation. State-wise breakup is placed as Annexure-I.

3. It has now been decided that SabhaSaar may be adopted widely at all Panchayat levels for the Gram Sabha meeting to be conducted on 2nd October, 2025 on the occasion of Gandhi Jayanti. Accordingly, state-wise targets for conducting Special Gram Sabhas and uploading proceedings at the Gram Panchayat level on SabhaSaar portal have been placed as Annexure-II.

4. May I therefore request you to direct the concerned officials to ensure achievement of the target for your State for the Gram Sabha meeting to be conducted on 2nd October, 2025. In case of any queries, Sh. Sumit Tyagi, Consultant, MoPR, (sumit.tyagi@govcontractor.in, +91-9999114445) may be contacted.

With regards,

Encl: As above

Additional Chief Secretary/Secretary/Principal Secretary
Panchayati Raj Department (All States/UTs)

Yours sincerely,

(Sushil Kumar Lohani)

Status of Gram Panchayats, uploaded proceedings on SabhaSuar (as on 9th September, 2025)

S.No.	State Name	GPs Participated
1	TRIPURA	1051
2	BIHAR	3892
3	TAMIL NADU	3856
4	KERALA	271
5	JHARKHAND	970
6	ANDHRA PRADESH	766
7	ODISHA	247
8	PUNJAB	476
9	MAHARASHTRA	876
10	TELANGANA	356
11	UTTARAKHAND	181
12	CHHATTISGARH	253
13	HIMACHAL PRADESH	56
14	RAJASTHAN	60
15	MADHYA PRADESH	115
16	NAGALAND	5
17	A&N ISLANDS	1
18	MIZORAM	2
19	ASSAM	1
20	WEST BENGAL	1
21	JAMMU AND KASHMIR	1
22	HARYANA	1
23	GUJARAT	1
24	UTTAR PRADESH	2
Total		13441

Annexure-II

Gram Panchayat Targets for 2nd October 2025

Sr. No.	State Name	Gram Panchayat Targets for 2 nd October 2025
1	Andaman And Nicobar Islands	98
2	Andhra Pradesh	5930
3	Arunachal Pradesh	783
4	Bihar	9034
5	Chhattisgarh	5319
6	Gujarat	5450
7	Haryana	3292
8	Himachal Pradesh	1342
9	Jammu And Kashmir	1594
10	Jharkhand	1614
11	Karnataka	2210
12	Kerala	349
13	Ladakh	72
14	Lakshadweep	4
15	Madhya Pradesh	8546
16	Maharashtra	10383
17	Odisha	3185
18	Puducherry	40
19	Punjab	5896
20	Rajasthan	4158
21	Tamil Nadu	7515
22	Telangana	4772
23	The Dadra and Nagar Haveli And Daman And Diu	16
24	Tripura	1194
25	Uttarakhand	2893
26	Uttar Pradesh	23071
27	West Bengal	1240
Total		1,10,000