

Pr. Sec. P.R.D.W.  
18/11/2025



ଓଡିଶା ପରିବାର  
ପଞ୍ଚଯାତ୍ରିଭାବ ଓ ପାନୀୟଜଳ ବିଭାଗ  
Government of Odisha  
Panchayati Raj & D.W Department

ଓଡିଶା ଲୋକଶେଷ ଭବନ  
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No. PR-TECH-PG-0002-2025 - 31229

Date: 12.11.2025

From

Shri Siddharth Shankar Swain (IAS)  
Director, Special Projects.

To

All the Collector-cum-DPC, MGNREGS

All the CDO-cum-EO, Zilla Parishads.

Sub: Clarification regarding implementation of GST in departmental works.

Ref: Finance Department Memo No FIN-CT1-TAX-0006-2021-4699/F, Dated

09.02.2021.

Madam/Sir,

In inviting the reference to the letter on the subject cited above, I am directed to say that certain doubts have arisen regarding the applicability and implementation of Goods and Services Tax (GST) in MGNREGS works and Departmental execution of works.

The Finance Department clarified that GST on procurement of goods and/or services by Departments/ HoDS/ Government entities/ Agencies/ Local Authority, is not exempted as per Para 7(i) of memo No. 4699 dt. 09.02.2021 issued by this Department.

The clarification sought and the observations of the Finance Department are detailed below for your information and necessary action.

Sl. No.	Clarifications sought for by A/D	Observations of F.D.
1	Materials procured from the local market are generally available at rates inclusive of GST, as suppliers are registered entities and bound to charge GST as per the prevailing laws. This creates practical difficulties in availing GST exemption at the time of procurement since vendors are unwilling or unable to provide invoices exclusive of GST. Consequently, ambiguity arises during audit and execution of departmentally executed works.	<p>The A/D are clarified that as per Para 7(i) of memo No. 4699 dt. 09.02.2021 issued by this Department, "All Government procurement of goods or services or both may be done from registered GST taxpayers".</p> <p>Hence, it is clarified that GST on procurement of goods and/or services by Departments/ HoDS/ Government entities/ Agencies/ Local Authority, is not exempted.</p> <p>Registered persons/Suppliers are to issue tax invoice following the procedure as laid down under Section 31 of the OGST Act,2017 read with rule 46 of the OGST Rules,2017.</p> <p>If the A/D encounters situations where</p>

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		particular vendors are unwilling or unable to provide invoices exclusive of GST, the A/D are advised to refer details of such cases along with nature of problem with example in specific and name of such vendors for taking necessary action under the provisions of OGST Act,2017. The nature of ambiguity that is arising during audit and execution of departmentally executed works may be intimated to FD in specific for necessary clarification.
2	During field visits of the officers of PR & DW Department, the field functionaries have repeatedly raised the issue and requested fresh clarification on GST-related matters. It is also pertinent to mention that since 2018, several changes have taken place in GST rules and procedures, which necessitates a review of the earlier instructions.	A/D may in specific indicate the points on which clarification is needed on the guidelines issued by FD on Works contract.

I would, therefore request you to bring it to notice of all concerned and implement the same during execution of works. Any further clarification, if required, may be referred to this Department for obtaining the same from the Finance Department.

Yours faithfully

  
Director, Special Projects

Encl. :- Finance Department Memo No FIN-CT1-TAX-0006-2021-4699/F, Dated 09.02.2021.

**Copy Communicated to:**

1. P.S. to Commissioner-cum-Secretary, PR & DW Department for the kind information of Commissioner-cum-Secretary, PR & DW Department.
2. All the BDOs for information and immediate necessary action.

**GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT**

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Memo No. **FIN-CT1-TAX-0006-2021- 4699 /F,**

Dated **09.02.2021**

To

**All Departments of Government  
All Heads of Department**

**Sub: Procurement of goods and services by Government Departments and  
Government entities/agencies and TDS under GST.**

Government Departments and Government entities/agencies procure goods and services. Goods and services are also procured under different programmes/schemes for which subsidies and reimbursement of net SGST are payable. All such procurements have GST implications as well. In order to safeguard the interest of the State Government revenue, there is a strong need to take proactive measures at the time of procurement of goods and/or services and release of financial incentives in the shape of subsidies and reimbursement of net SGST.

2. Section 51 of the Odisha GST Act 2017 provides for deduction of tax by the Government Agencies (Deductor) or any other person responsible for making payment to the supplier (Deductee) of taxable goods or services or both, where the total value of such supply, under a contract, exceeds two lakh and fifty thousand rupees. The amount deducted as tax under this section shall be paid to the Government by deductor within ten days after the end of the month in which such deduction is made along with a return in FORM GSTR-7 giving the details of deductions and deductees. Further, the deductor has to issue a certificate to the deductee mentioning therein the contract value, rate of deduction, amount deducted etc. The TDS provision came into force with effect from 1<sup>st</sup> October, 2018 under CGST/OGST Act, 2017.

3. In order to comply with the provisions of the said Act for TDS, the following steps are required to be taken:

- A. Registration of such Government bodies as Tax Deductors in the GST common portal
- B. Deduction of TDS amount as per the provisions from the bills to be paid to the suppliers
- C. Deposit of the TDS amount in appropriate Government account(s)
- D. Filing of Tax Returns for TDS (GSTR 7) within the prescribed time limit

4. As per Section 51 of the Act, the following entities are required to deduct tax at Source and thus are required to get themselves **compulsorily** registered as Tax Deductors under Section 24 (vi) of the OGST Act:

- i. Central and State Government Departments / Establishments (e.g. Departments, Heads of Departments, Collectorates, other sub-ordinate / field offices etc.)
- ii. Local Authority (e.g. Municipal Corporations, Municipalities, NACs, Panchayati Raj Institutions etc.)
- iii. Governmental Agencies (e.g. DRDA, ITDA etc.)
- iv. An Authority or Board or Any other Body-
  - a. set up by an Act of Parliament or State Legislature or
  - b. established by any Government with fifty-one percent or more participation by way of equity or control to carry out any function
- v. Society established by Central Government or State Government or a Authority under Societies Registration Act,1860
- vi. Public Sector Undertakings (Central and State) (e.g. OMC, OPGC etc.)

5. For registration as Tax Deductor under GST, the following documents are required:

- i. TAN / PAN of the entity
- ii. Proof of Address of the place of the entity (Any proof issued by Government Authority / Local Authority / Electricity Bill / Legal Ownership Document / Rent or Lease Agreement etc.) – to be uploaded
- iii. PAN of the DDO or Authorised Signatory
- iv. Photograph of the DDO or Authorised Signatory – to be uploaded
- v. Aadhaar Card / Digital Signature Certificate (DSC) of the DDO (or Authorised Signatory)
- vi. Valid email ID (preferably official email ID) of the DDO or Authorised Signatory
- vii. Mobile Phone Number of the DDO or Authorised Signatory

The DDO or the Authorised Signatory is required to make an application online through GST REG 7 in the GST Common Portal on behalf of the Tax Deductor.

6. Under Section 51 of the Act, the Tax Deductor is required to deduct TDS at the rate of 2% (i.e. 1% Odisha GST + 1% Central GST in case of Intra-State Supply and 2% of IGST in case of Inter-State Supply) from the supplier, where total taxable supply of goods or services or both exceeds Rs. 2.5 lakh or more, excluding GST. Once such deduction is made by the Tax Deductor, the TDS amount is to be deposited by the Tax Deductor in the Government account (OGST / CGST / IGST), within 10 days after the end of the month in which such deduction is made.

7. In order to protect the revenue of the State, it is hereby directed that the following steps shall be taken by all concerned:

- i. All Government procurement of goods or services or both may be done from registered GST taxpayers.
- ii. It may be ensured that the registration of such suppliers of goods or Services or both is valid on the date of the supply. A brief User Manual on the process of verification of GSTIN is enclosed as **Annexure (Part-A)** for reference.
- iii. The return filing status of such taxpayers may also be verified in the GST Common portal to check if the supplier is a compliant supplier. The process for the same is also elaborated in the attached User Manuals **Annexure (Part-B)**.
- iv. TDS as applicable must be made while making payment to the Suppliers as per the provisions given in the above paragraphs.
- v. The GST returns need not be filed for the periods, when there is no TDS made.

8. All subordinate offices under the control of respective Departments of Government may accordingly be instructed to ensure strict compliance of statutory provision of OGST Act, 2017 and Rules made thereunder.

Sd/-  
**Chief Secretary**

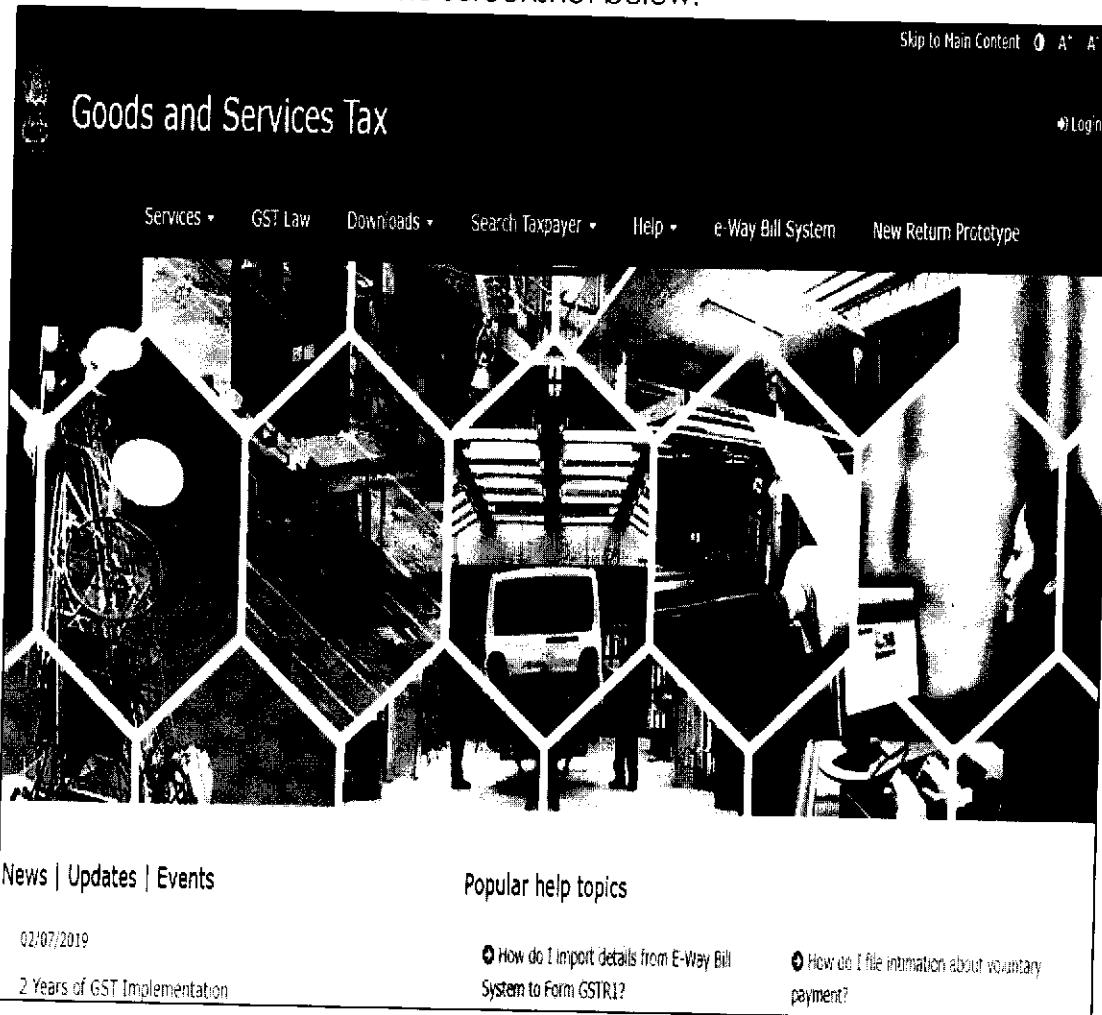
## ANNEXURE

### **USER MANUAL FOR VERIFICATION OF GSTIN STATUS AND RETURN FILING STATUS OF TAXPAYERS**

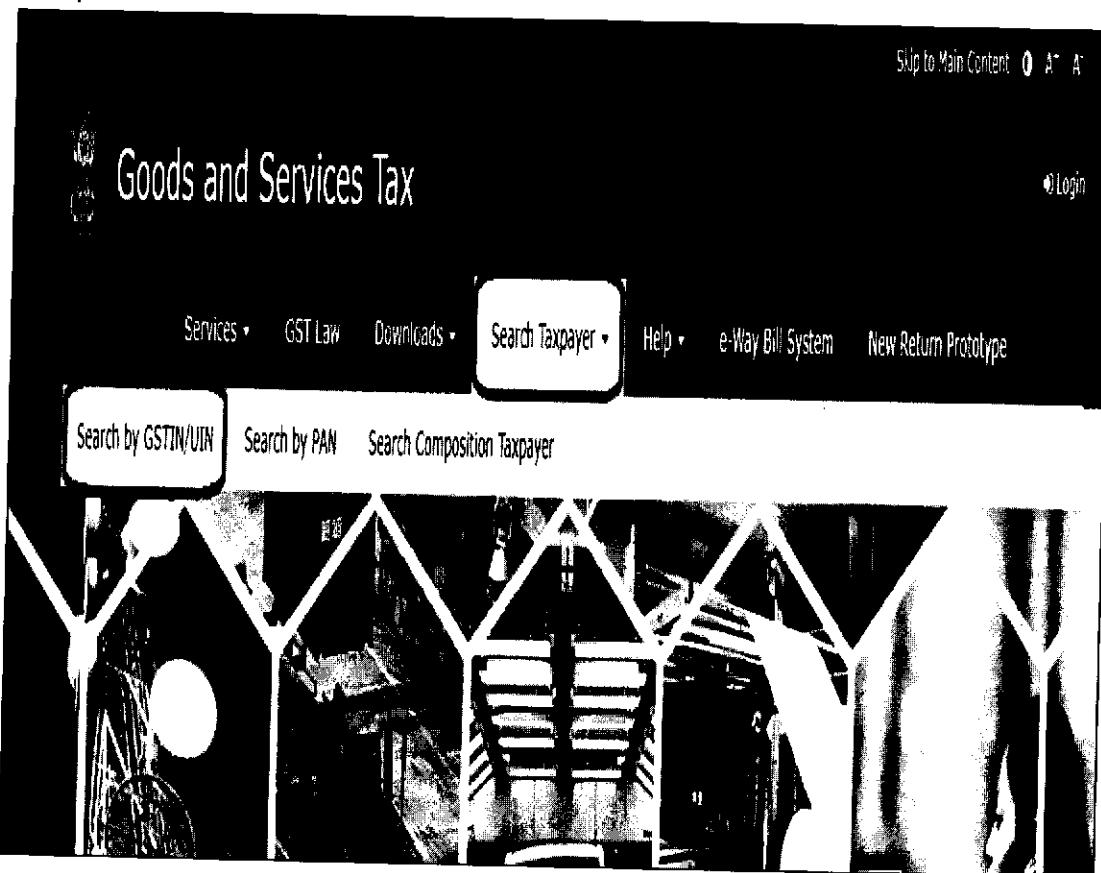
#### **PART A: VERIFICATION OF GSTIN**

The GSTIN or GST Identification Number of a registered tax payer can be verified by anyone through the GST Common portal. No login or User ID is required for the same. It can be done through the following steps:

1. Please go to the GST Common portal – [www.gst.gov.in](http://www.gst.gov.in). The page will open as can be seen from the screenshot below.



2. Select the Tab – “**Search Taxpayer**”, as marked above. The following link will open.



3. Click on the link “**Search by GSTIN/UIN**”, the following page will open.

A screenshot of the "Search by GSTIN/UIN" search page. The header is identical to the previous page. The main content area has a form titled "Search Taxpayer". It contains a single input field labeled "GSTIN/UIN of the Taxpayer\*" with a placeholder "Format - 1234567890123456". To the right of the input field is a note "• indicates mandatory fields". Below the input field is a "SEARCH" button. The URL in the browser's address bar is "http://www.gst.gov.in/searchtaxpayer/gstinuinsearch.htm".

4. In the above page, please enter the GSTIN. After entering the GSTIN, the System will ask to enter a **captcha** (a set of random characters) as can be seen from the screenshot below.

5. Once the GSTIN and captcha are entered, click on the "**Search**" button and the GST Portal will display the details of the tax payer as can be seen from the screenshot below.

6. If the "GSTIN/ UIN Status" shows "Active", it implies that the registration of the searched taxpayer is **active and valid on that date of search**. If the "GSTIN / UIN Status" is shown as "Inactive" or "Cancelled" or "Provisional" etc. it implies that the registration of the searched taxpayer is not valid on that date of search.

## PART B: VERIFICATION OF RETURN FILING STATUS

7. On the same page scroll downwards to see other details about the Tax payer, like "**Nature of Business Activities**", "**Dealing in Goods & Services**".

Nature of Business Activities																																
1. Factory / Manufacturing		2. Import		3. Export																												
4. Warehouse / Depot		5. Recipient of Goods or Services		6. Office / Sale Office																												
<b>Dealing In Goods and Services</b>																																
<table border="1"> <thead> <tr> <th colspan="2">Goods</th><th colspan="2">Services</th></tr> <tr> <th>HSN</th><th>Description</th><th>HSN</th><th>Description</th></tr> </thead> <tbody> <tr> <td>72072010</td><td>SEMI-FINISHED PRODUCTS OF IRON OR NON-ALLOY STEEL - CONTAINING BY WEIGHT 0.25% OR MORE OF CARBON : FORGING QUALITY</td><td>00440406</td><td>RENTING OF IMMOVABLE PROPERTY SERVICES</td></tr> <tr> <td>72083940</td><td>FLAT-ROLLED PRODUCTS OF IRON OR NON-ALLOY STEEL, OF A WIDTH OF 600 MM OR MORE, HOT-ROLLED, NOT CLAD, PLATED OR COATED - OTHER, IN COILS, NOT FURTHER WORKED THAN HOT-ROLLED : OF A THICKNESS OF LESS THAN 3 MM : STRIP</td><td>00440225</td><td>BUSINESS AUXILIARY SERVICES</td></tr> <tr> <td>72092820</td><td>FLAT-ROLLED PRODUCTS OF IRON OR NON-ALLOY STEEL, OF A WIDTH OF 600 MM OR MORE, COLD-ROLLED (COLDREDUCED), NOT CLAD, PLATED OR COATED - NOT IN COILS, NOT FURTHER WORKED THAN COLD-ROLLED (COLDREDUCED) : OF A THICKNESS OF LESS THAN 0.5 MM : SHEETS</td><td></td><td></td></tr> <tr> <td>72104100</td><td>FLAT-ROLLED PRODUCTS OF IRON OR NON-ALLOY STEEL, OF A WIDTH OF 600 MM OR MORE, CLAD, PLATED OR COATED - OTHERWISE PLATED OR COATED WITH ZINC : CORRUGATED</td><td></td><td></td></tr> <tr> <td>72011000</td><td>PIG IRON AND SPIEGELEISEN IN PIGS, BLOCKS OR OTHER PRIMARY FORMS - NON-ALLOY PIG IRON CONTAINING BY WEIGHT 0.5% OR LESS OF PHOSPHORUS</td><td></td><td></td></tr> </tbody> </table>					Goods		Services		HSN	Description	HSN	Description	72072010	SEMI-FINISHED PRODUCTS OF IRON OR NON-ALLOY STEEL - CONTAINING BY WEIGHT 0.25% OR MORE OF CARBON : FORGING QUALITY	00440406	RENTING OF IMMOVABLE PROPERTY SERVICES	72083940	FLAT-ROLLED PRODUCTS OF IRON OR NON-ALLOY STEEL, OF A WIDTH OF 600 MM OR MORE, HOT-ROLLED, NOT CLAD, PLATED OR COATED - OTHER, IN COILS, NOT FURTHER WORKED THAN HOT-ROLLED : OF A THICKNESS OF LESS THAN 3 MM : STRIP	00440225	BUSINESS AUXILIARY SERVICES	72092820	FLAT-ROLLED PRODUCTS OF IRON OR NON-ALLOY STEEL, OF A WIDTH OF 600 MM OR MORE, COLD-ROLLED (COLDREDUCED), NOT CLAD, PLATED OR COATED - NOT IN COILS, NOT FURTHER WORKED THAN COLD-ROLLED (COLDREDUCED) : OF A THICKNESS OF LESS THAN 0.5 MM : SHEETS			72104100	FLAT-ROLLED PRODUCTS OF IRON OR NON-ALLOY STEEL, OF A WIDTH OF 600 MM OR MORE, CLAD, PLATED OR COATED - OTHERWISE PLATED OR COATED WITH ZINC : CORRUGATED			72011000	PIG IRON AND SPIEGELEISEN IN PIGS, BLOCKS OR OTHER PRIMARY FORMS - NON-ALLOY PIG IRON CONTAINING BY WEIGHT 0.5% OR LESS OF PHOSPHORUS		
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8. At the bottom of the screen, there is a button namely "**SHOW FILING TABLE**", as can be seen from the image below.

72092820	(COLDREDUCED), NOT CLAD, PLATED OR COATED - NOT IN COILS, NOT FURTHER WORKED THAN COLD-ROLLED (COLDREDUCED) : OF A THICKNESS OF LESS THAN 0.5 MM : SHEETS
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72011000	PIG IRON AND SPIEGELEISEN IN PIGS, BLOCKS OR OTHER PRIMARY FORMS - NON-ALLOY PIG IRON CONTAINING BY WEIGHT 0.5% OR LESS OF PHOSPHORUS
HSN: Harmonized System of Nomenclature of Goods and Services	
<b>SHOW FILING TABLE</b>	

9. By clicking on the button, the return filing status for the last 10 returns will be shown in the same page, as can be seen from the image below.

Search Result based on GSTIN/UIN : [REDACTED]							
Filing details for GSTR3B				Filing details for GSTR1			
Financial Year	Tax Period	Date of filing	Status	Financial Year	Tax Period	Date of filing	Status
2020-2021	October	20/11/2020	Filed	2020-2021	November	11/12/2020	Filed
2020-2021	September	20/10/2020	Filed	2020-2021	October	11/11/2020	Filed
2020-2021	August	19/09/2020	Filed	2020-2021	September	11/10/2020	Filed
2020-2021	July	20/08/2020	Filed	2020-2021	August	11/09/2020	Filed
2020-2021	June	20/07/2020	Filed	2020-2021	July	11/08/2020	Filed
2020-2021	May	26/06/2020	Filed	2020-2021	June	11/07/2020	Filed
2020-2021	April	04/06/2020	Filed	2020-2021	May	11/06/2020	Filed
2019-2020	March	05/05/2020	Filed	2020-2021	April	11/05/2020	Filed
2019-2020	February	20/03/2020	Filed	2019-2020	March	11/04/2020	Filed
2019-2020	January	20/02/2020	Filed	2019-2020	February	11/03/2020	Filed
Filing details for GSTR9				Filing details for GSTR9C			
Financial Year	Tax Period	Date of filing	Status	Financial Year	Tax Period	Date of filing	Status
2018-2019	Annual	16/12/2020	Filed	2017-2018	Annual	31/01/2020	Filed
2017-2018	Annual	27/01/2020	Filed				

10. The page as shown above will display the returns filed by the taxpayer along with the period of return and the date of filing of different types of return, which are required to be filed by the taxpayer.

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