Date:

**Request for consultation**

From: \_\_\_\_\_\_\_\_\_\_\_\_\_

To: EL.M.B

 Dear Sirs,

We, [Client Company Name], are interested in receiving consulting services from EL.M.B on the following matters:.

1. Topic of consultation:
2. Description of the problem/question

 3. Expected result

Name and position

Signature & Seal

 **BUYER’S INFORMATION**

|  |  |
| --- | --- |
| COMPANY NAME:  |  |
| ADDRESS:  |   |
| CITY/ZIP:  |   |
| COUNTRY:  |   |
| LEGAL REPRESENTATIVE NAME: |   |
| TITLE:  |   |
| TELEPHONE/WHATSAPP: |  |
| EMAIL: |  |
| WEBSITE: (IF APPLICABLE) |  |

**BUYER’S BANK COORDINATES**

|  |  |
| --- | --- |
| BANK NAME:  |   |
| ADDRESS:  |   |
| CITY/ZIP:  |   |
| COUNTRY:  |   |
| BANK TEL:  |   |
| BANK FAX:  |   |
| ACCOUNT NAME: |   |
| ACCOUNT NUMBER:  |  |
| IBAN: |  |
| BANK SWIFT CODE:  |   |
|  |   |
|  |   |
|  |  |

Name and position

Signature & Seal